

Verity Lambert (505 Union House)

PABX Ext.

CAMERA TEST : "DOCTOR WHO".

Miss Pauline Mansfield-Clark.

10th September, 1964.

I have asked the following two girls to be at Television Centre at 11.15 a.m. on Monday, September 14th, for a camera test. As they have both been down to see me once already and they are coming down again at my request, I would like to reimburse them for their train fares.

They are both coming from Liverpool and will require 2nd class return train fares. I have told them to buy their own tickets and they will probably be reimbursed by cheque.

Their names and addresses are as follows:-

Maureen O'Brien,

Denise Upson,

vas.

(Verity Lambert)

THE BRITISH BROADCASTING CORPORATION

TELEVISION CENTRE: WOOD LANE, LONDON, W.12.

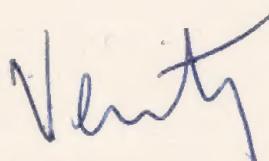
Telephone: SHEpherds Bush Ext.

7th October, 1964.

Dear Christopher,

We are holding a get-together for the ending of the first series of "DOCTOR WHO" on Tuesday, 20th October, 1964 in the Bridge Lounge, Television Centre, Wood Lane, London, W.12, at 6.30 p.m.

We do hope you will be able to join us.



(Verity Lambert)  
Producer

Christopher Barry, Esq.,  
Room 510,  
Threshold House.

vas.

R.S.V.P.

From: Secretary to Miss Verity Lambert (595 Union House) PABX Ext.

Subject: GRAPHICS. — Design.

To: Secretary to Mr. Christopher Barry.

7th October, 1964.

This is to remind you that all graphics, including captions, now have to be budgeted for in accordance with the memo. from Mr. Ian Atkins of 17th February, 1964, copy of which can be seen in this office.

Valentina Spyer

(Secretary to Verity Lambert)

vas.

Written to be written or typed in this margin

**From:** Miss Verity Lambert, (505 Union House)

PABX Ext.

**Subject:** "DOCTOR WHO" : CASTING.

**To:** Mr. Christopher Barry.

7th October, 1964.

Will you please bear in mind when casting, that we must never repeat actors in major parts. Therefore, anybody who has been used as a speaking part in a serial (with the possible exception of the Paleolithic Age, because they were unrecognisable) should not be considered again.

vas.

*Verity Lambert*  
Verity Lambert

Enclosed is a list of artists already used in the first ten serials.

Artists Appearing in "DR. WHO" : Serial A.

Jeremy Young  
Derek Newark  
Alethea Charlton  
Eileen Way  
Howard Lang

Artists Appearing in "DR. WHO : Serial B.

Alan Wheatley  
John Lee  
Philip Bond  
Virginia Wetherell  
Marcus Hammond  
Jonathan Crane  
Gerald Curtis.

Artists Appearing in "DR. WHO" : Serial C

Artists Appearing in "DR. WHO" : Serial D.

Mark Eden  
Derren Nesbit  
Zinia Merton  
Leslie Bates  
Jimmy Gardner  
Philip Voss  
Michael Guest  
Paul Carson  
Gabor Baraker  
Tutti Lemkow  
Basil Tang  
Peter Lawrence  
Martin Miller  
Clare Davenport  
Charles Wade

Artists Appearing in "DR. WHO" : Serial E.

Robin Phillips  
Katherine Schofield  
Edmund Warwick  
George Couloris  
Francis de Wolfe  
Donald Pickering  
Fiona Walker  
Michael Allaby  
Alan James  
Henley Thomas  
Raf de la Torre

ARTISTS APPEARING IN "DR. WHO" : SERIAL F

Keith Pyott  
Ian Cullen  
Margot Van Der Burgh  
John Ringham  
Tom Booth  
Andre Boulay  
Walter Randall  
David Anderson

Artists Appearing in "DR. WHO" : Serial G.

Ilona Rodgers  
Stephen Dartnell  
Ken Tylsens  
Joe Greig  
Eric Francis  
Bartlett Mullins  
Peter Glaze  
Arthur Newell  
John Bailey

Artists Appearing in "DR. WHO" : Serial H.

Peter Walker  
Neville Smith  
Laidlaw Dalling  
Ken Lawrence  
Robert Hunter  
James Hall  
James Cairncross  
Jack Cunningham  
Dallas Cavell  
Denis Cleary  
Howard Charlton  
Jeffry Wickham  
Donald Morley  
Caroline Hunt  
John Barrard  
Edward Brayshaw  
Roy Herrick  
Ronald Pickup  
Keith Anderson  
Terry Bale  
John Law  
Tony Wall

Artists Appearing in "DR. WHO" : Serial J.

Alan Tilvern  
Frank Crawshaw  
Reginald Barratt  
Rosemary Johnson  
Fred Ferris

Artists Appearing in "DR. WHO" : Serial K.

Bernard Kay  
Ann Davies  
Alan Judd  
Peter Fraser  
Martyn Huntley  
Peter Badger  
Michael Goldie  
Michael Davis  
Richard McNeill  
Graham Rigby  
Patrick O'Connell  
Sally Latimer  
Jean Conroy  
John Rees

CC'd by to Mr. Christopher Barry.

From: Miss Verity Lambert (505 Union House) PABX Ext.

Subject: "DOCTOR WHO" : P. AS Rs. 7th October, 1964.

To: All Secretaries to Directors on "DR. WHO".

When typing your P.as Rs., would you please put "Ron Grainer and the BBC Radiophonic Workshop" and not "Ron Grainer and Ensemble", as this latter wording leads to confusion.

V. Lambert

vas.

VL (Verity Lambert)

From:- Secretary to Verity Lambert.

Subject:- DR. WHO.

To:- Secretary to Mr. Christopher Barry.

7th October, 1964.

Would you please send 5 copies of the camera script and 3 copies of the P as R of each episode to this office. One camera script is for the Transcription Editor and is required before the recording. The rest are for Television Enterprises and may be delivered afterwards.

Should your Director do any creative editing to the recording, please let me have a marked "as edited" script within 5 days of recording. I will pass this on to S.A.Tech.Tel.E. so that Enterprises can edit in the same way.

- Thank you.

*Verity Lambert*

vas.

(Secretary to Verity Lambert)

Mr. Christopher Barry.

From: Miss Verity Lambert (505 Union House) PABX Ext.  
Subject: RECORDING BREAKS.  
To: All Directors : "DR. WHO". 7th October, 1964.

At the present time we are only allowed five planned breaks in each recording. If you, by any chance, need any more than five, will you please inform me.

vas.

Verity Lambert

FROM: Secretary to Miss Verity Lanhert, (505 Union House) PABX Ext.

SUBJECT: "DR. WHO" : SLIDES.

TO: Secretary to Mr. Christopher Barry.

7th October, 1964.

The slide captions must be remade each week.

The slides must not be carried over from one week to the next, even if the wording is the same. This is for reasons of matching density.

*Verity Speyer*  
vas. (Secretary to Verity Lambert)

From: Christopher Barry, 510 Threshold Hse.

Subject: "DR. WHO" Serials L and M

8th October 1964

To: Verity Lambert, 505 Union Hse.

Copy to: Mervyn Pinfield, 503 Union Hse.

As the e is quite a break before serials L and M I would like, if possible, to hold Planning Meetings before I go into rehearsal, for as many episodes as I have prepared. In this way I need never feel rushed at Planning Meetings and they need not interrupt Wednesday's rehearsals to any great extent, e.g. if I were to start the Planning Meeting at 10 o'clock I could be back at rehearsal with the actors for 11.30 am (incidentally, last time I did "Dr. Who" I rehearsed from 10.00 am to 5.00 pm but the regulars were not too happy with this. Do you think they would object if I rehearsed from 10.00 am to 5.00 pm this time?).

Again because of the break, might it not be possible to get the cast together for a script conference before we go into rehearsal so as to have more time for rehearsals on Wednesdays? It does seem that Wednesdays are almost a dead loss from a rehearsal point of view and with all the critics that have been levied at "Dr. Who" about "poor acting" are we not perhaps rehearsing too little on what is often very complex stuff technically?

(Christopher Barry)

8th October 1964

Dear Verity,

I should be delighted to join you on the 20th October but I am giving a lecture that evening so will only be able to look in at the beginning for about twenty minutes but it will be nice to renew acquaintance again particularly as I am about to start another production of "Dr. Who".

Thank you very much.

Yours,

(Christopher Barry)

Verity Lambert,  
Producer,  
505 Union Hse.

th:

Nothing to be written or typed in this margin

**From :** Verity Lambert, (505 Union House)

ABK M.t.

**Subject :** "EP. 110" Serial: L.M. M.

8th October, 1964.

**To :** Mr. Christopher Barry. Copy to: Mr. Hervé Pinfield.

Reference your memo. of 8th October.

As far as I am concerned I do not really to have planning meetings for the episode you have prepared before you go into rehearsal.

I think it is up to you to discuss with the actors a possible 10.00 a.m.-5.00 p.m. rehearsal period. I do not think that they are particularly against this. The only day that I have regularly had an 11.00 a.m. start is on Monday, as Paul Cartell travel from the country on that day and cannot get to rehearsal before 11.00 a.m.

I am afraid it is not possible to get the cast together for a script conference before we go into rehearsal. They have been working regularly for 52 weeks and I feel, from this point of view, they must have a complete break away from the show.

I agree with you it is quite possible that we are, perhaps, not working a little. Last director: using the first few weeks and months have not relied on Thursday afternoons. The cast have now got to feel that Thursday afternoon is an afternoon free. However, this is not so and, in fact, shall you wish to release Thursday afternoons, with us, they are being paid for it.

As you know, we can, in fact, release for 6 hours. If you are not with the actors till 11.30 a.m. or 12.00 on a. the day, you have an extension till 7.00 p.m. There is no reason, in fact, not to release after the script conference. (or to have a late sunturn as discussed this morning)

I am also enclosing a copy of a memo re ~~your~~ Design Information dates, which will affect your programmes in week 53 and week 1.

Yours,

(Verity Lambert) *Verity*

From: Secretary to Verity Lambert, (505 Union House) PABX Ext.

Subject: "DOCTOR WHO" : REHEARSAL SCRIPTS.

To: Secretary to Mr. Christopher Barry.

13th October, 1964.

Please could you send a set of rehearsal scripts to Miss Ursula Eason, Assistant Head of Family Programmes, Room 2056, Kensington House, as soon as they are ready, so that she can prepare her synopses for deaf children.

vas.

*Verity Lambert*  
(Secretary to Verity Lambert)

From: Verity Lambert, (305 Union House)

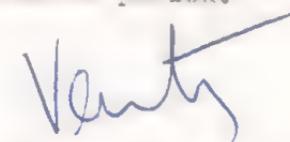
File Ext.

Subject: "DOCTOR WHO"; "DOCTOR WHO".

To: Mr. Christopher Barry.

14th October, 1961.

Dennis Steenber, the Story Editor on the above series, is always available for my advice on alterations you may wish to make to scripts during the rehearsal period. Would you please contact him if, as a story writer, and would you also please get your A.F.L. to telephone to Margaret Turner any alterations you may make in the course of rehearsal. This should be done every evening at the end of the rehearsal period.

  
(Verity Lambert)

Nothing to be written or typed in this margin

Christopher Barry (2217/8)

Miss Pauline Mansfield Clark

Rec: "DR WHO" (L) Eps. 1 & 2  
xxxxxx 4.12.64  
11.12.64

8.30-9.45 pm 49 Ep.1  
8.30-9.45 pm 50 Ep.2

Project No. 23/1/4/3354 Ep.1  
Project No. 23/1/4/3355 Ep.2

Episode 1

Mon.	30.11.64	11.00 - 6.00	London Transport Assembly Rooms, Wood Lane, W.12 (SHE. )
Tues.	1.12.64	10.00 - 5.00	"
Wed.	2.12.64	10.00 - 5.00	"
Thurs.	3.12.64	10.00 - 5.00	"
Fri.	4.12.64	10.30 am onwards	RIVERSIDE 1

Episode 2

Mon.	7.12.64	11.00 - 6.00	London Transport Assembly Rooms, Wood Lane, W.12 (SHE. )
Tues.	8.12.64	10.00 - 5.00	"
Wed.	9.12.64	10.00 - 5.00	"
Thurs.	10.12.64	10.00 - 5.00	"
Fri.	11.12.64	10.30 am onwards	RIVERSIDE 1

WILLIAM  
HARTNELL

Dr. Who (All eps)

WILLIAM  
RUSSELL

Ian  
Chesterton (All eps)

JACQUELINE  
HILL

Barbara  
Wright (All eps)

MAUREEN  
O'BRIEN

Tanni (All eps)

RAY  
BARRETT

Koquillion/  
Bennett (All eps)

TOM SHERIDAN

Sand Monster - N/S Ep.2 only ~ Ep.1  
Robed Figure - N/S Ep.2 only  
Captain's Voice (o/v) - Ep.1 ~ 2

(for Christopher Barry)  
15.10.64.

## TELEVISION RECORDING REQUEST

*Terence Cook*PART ONEFrom: Terence Cook (Producer)Dated: 15.10.64

To: Telerecording Clerk, Room 6059, Main Block T.C.

19 OCT 1964A. REQUEST FOR 35 mm RECORDING/TRANSFER

(Delete as appropriate)

Production:

No. 3/ /  
(To be filled in by  
Telerecording Clerk)

Date:

With Sepmag } Delete as  
Without Sepmag } appropriateB. REQUEST FOR 16 mm RECORDING

Production:

No. 16/ /  
(To be filled in by  
Telerecording Clerk)

Date:

With Sepmag      Direct Positive } Delete as  
Without Sepmag      Negative Positive } appropriateREQUEST FOR TAPE RECORDING/TRANSFER

BBC-1

(Delete as appropriate)

Production: DR. WHO - 1/2 'L'

23/1/4/3354

No. VT/41.25136  
(To be filled in by  
Telerecording Clerk)

Date: 4.12.64.

NOTE: The tape will be wiped within 24 hours of transmission/transfer  
unless (a) instructed under 'K' below, or (b) a separate  
request for retention is issued after transmission.

Week 49

D. SOURCE OF 35/16/Tape Recording/TRANSFER  
(Delete as appropriate)

R.1.

E. LENGTH OF PROGRAMME  
or NUMBER AND LENGTH OF INSERTS

25'

F. RECORDING/TRANSFER TIME  
(Delete as appropriate)

2030 - 2145

G. REHEARSAL TIME  
(To be filled in only when rehearsal of a tape insert is involved)H. DATE AND TIME OF TRANSMISSION

Sat. Week 2

I. CHARGE TO  
(Applicable to 35/16 mm bookings only)K. SPECIAL INSTRUCTIONS

Editing booked

Signed: C. Barry (PABX) (Producer)*Terence Cook* (Organizer)PART TWO

From: Telerecording Clerk:

To: (35/16 mm bookings) Organizer; Telerecording Manager; Telerecording Editor; Mr. Ivor Smith; Studio Bookings; Film Library;  
Film Casting Dept; TEL. O & M.(Tape bookings) Organizer; Mr. West; Telerecording Manager; Studio Bookings; Film Library; Mr. Ivor Smith;  
TEL. O & M.

The above booking has been accepted as per details/amended details, shown in Part One.

(Signed) *Terence Cook* Date: 16.10.64

# TELEVISION RECORDING REQUEST

## PART ONE

From: Terence Cook (Producer)

Dated: 15.10.64.

To: Telerecording Clerk, Room 605B, Main Block T.C.

### A. REQUEST FOR 35 mm RECORDING/TRANSFER

(Delete as appropriate)

Production:

No.: 25/ /

(To be filled in by  
Telerecording Clerk)

21 OCT 1964

Date:

With Sepmag } Delete as  
Without Sepmag } appropriate

### B. REQUEST FOR 16 mm RECORDING

Production:

No.: 16/ /

(To be filled in by  
Telerecording Clerk)

Date:

With Sepmag Direct Positive } Delete as  
Without Sepmag Negative Positive } appropriate

### REQUEST FOR TAPE RECORDING

BBC-1

(Delete as appropriate)

Production: DR. WHO 2/2 'L'

23/1/4/3355

No.: VT/VT/25137

(To be filled in by  
Telerecording Clerk)

Date: 11.12.64

NOTE: The tape will be wiped within 24 hours of transmission/transfer  
unless (a) instructed under 'K' below, or (b) a separate  
request for retention is issued after transmission.

Week 50

### D. SOURCE OF 35/16/Tape Recording/Transfer

(Delete as appropriate)

: R.1.

### E. LENGTH OF PROGRAMME or NUMBER AND LENGTH OF INSERTS

: 25'

### F. RECORDING /TRANSFER TIME

(Delete as appropriate)

: 2030 - 2145

### G. REHEARSAL TIME

:

(To be filled in only when rehearsal of a tape insert is involved)

### H. DATE AND TIME OF TRANSMISSION

: Sat. Week 3.

### I. CHARGE TO (Applicable to 35/16 mm bookings only)

:

### K. SPECIAL INSTRUCTIONS

: Editing booked.

C. Barry (PABX )  
Signed.....(Producer)

  
(Terence Cook) (Organizer)

## PART TWO

From: Telerecording Clerk

To: (35/16 mm bookings) Organizer: Telerecording Manager; Telerecording Editor; Mr. Ivor Smith; Studio Bookings; Film Library; Film Costing Dept.; TEL. O & M.....  
(Tape bookings) Organizer: Mr. West; Telerecording Manager; Studio Bookings; Film Library; Mr. Ivor Smith; TEL. O & M.....

The above booking has been accepted as per details/amended details, shown in Part One.

(Signed) 

Date: 16.10.64

Christopher Barry, 510 Threshold Hse.

BACKGROUND MUSIC "DR WHO" SERIAL B

16th October 1964

Pat Heigham, Rm.4029 T.C.

Following our conversation last Friday I wondered whether you had been able to track down the tape of background music recorded by Tristram Cary for Serial B of "Dr Who". If you can find it I would be most grateful if you could send it to me in Room 510 Threshold House as soon as possible as I am rather anxious to hear it.

Many thanks.

(Christopher Barry)

th:

Christopher Barry, 510 Threshold House

WAITING ROOM: THRESHOLD/UNION HOUSE 21st October 1964

P.G.Scaddin, C.3, L.G.S. through Org.Serials D.Tel.

I understand you have had to take the Waiting Room from Union/  
Threshold House for use as an office and I wish to urge you to  
provide a replacement Waiting Room, however small, without  
delay. It is exceedingly difficult and embarrassing when actors,  
often of high professional standing, are kept waiting in the  
poky and draughty Reception corridor if they happen to arrive  
early for an interview.

I am sure other producers will support me in this.

(Christopher Barry)

th:

Thelma Helsby, Sec. to Christopher Barry, 510 Threshold Esq.  
( )

"DR WHO" Serials L and M

22nd October 1964

Howard King, Rm.4042, T.C.

Copies to:

Raymond Cusick, Rm. 329 TC

Mark Lewis, Rm.4042, T.C. ✓

Richard Chubb, Rm.4025 T.C.

As you will know, the next "Dr Who" starts at the end of November with Serial L which is two episodes only and Christopher will then do the next Serial, M, which will be four ~~maximum~~ episodes. I know it is rather early but I would like to arrange a planning meeting for Episodes 1 and 2 of Serial L and episode 1 of Serial M for 2.30 pm on Monday, 23rd November in this office, Room 510 Threshold.

If this is not convenient I would be grateful if you would let me know which days during this week (wk.48) would be.

Many thanks.

510 Threshold

(Thelma Helsby)

P.S. Scripts are not ready yet.

24<sup>th</sup> Oct. '64

Dear Helene,

Thanks for

our note of 22/10/64 re  
P. who serials L.-H.  
and I shall be pleased  
to see you all on  
Monday 23<sup>rd</sup> day at 1430 hrs  
in your office as arranged.

yours,

Mark

(712)

ODS 986

24/10/64

Dear Chris,

Fortunately I kept the tracks of the whole of Serial B, and here they are, with extracts from my covering letters giving page references to the appropriate scripts.

I am sending you with this some things you want specimens done, and some of these may need adapting even you use them. For example the lengths may be wrong or the

climaxes in the wrong place.

Anyway the best of luck, and  
I expect to hear from you soon.

Yours  
Rutherford

P.S. The posts are so unreliable these  
days that it might be an idea  
if you secretary acknowledged  
arrival of these tapes. They are  
the only copies of course, so it  
would be a misfortune to lose them.

FROM: Organiser, Serials Drama Television

SUBJECT: EARLY PRESS ARRANGEMENTS

26th October 1964

TO: Mr. Alan Bridges, Mr. Richard Martin, Mr. Peter Hammond,  
Mr. Alan Bromly, Mr. John Crockett, Mr. James Cellan-Jones,  
Mr. Christopher Barry, Miss Paddy Russell, Mr. Michael Ferguson,  
Mr. Gerald Blake.

Copy to: Mr. Douglas Allen,  
Mr. Campbell Logan,  
Mr. Morris Barry,  
Miss Verity Lambert.

May I please draw your attention to early press dates for the Christmas Holiday.

	Preliminary Billings Due	Final Billings Due	Press Day
WEEK 51	Thursday, 12th November	Monday, 23rd November	Monday, 30th November
WEEK 52	Thursday, 19th November	Monday, 30th November	Monday, 7th December
WEEK 53	Wednesday, 25th November	Monday, 7th December	Monday, 14th December
WEEK 1	Wednesday, 2nd December	Monday, 14th December	Monday, 21st December
WEEK 2	Wednesday, 9th December	Monday, 21st December	Tuesday, 29th December
WEEK 3	Tuesday, 15th December	Monday, 28th December	Tuesday, 5th January
WEEK 4	Friday, 18th December	Monday, 4th January	Tuesday, 12th January
WEEK 5	Thursday, 31st December	Monday, 11th January	Tuesday, 19th January

Terence Cook  
(Terence Cook)

SL

1) Org.Serials D.Tel.

2) C.Barry, 510 ~~Extreme~~ Threshold

TELEVISION SERVICE

№ 28194

**3 DESIGN DEPARTMENT BUDGET ALLOTMENT**

FOR DESIGN USE ONLY

PRODUCTION TITLE		STUDIO	
"DR WHO" SERIAL L	Ep.1	23/1/4/3354	28 OCT 1964 RIVERSIDE 1

DESIGNER	V.T.R. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RAYMOND CUSICK	4.12.64	49	-	-

Design Department Allocation :	* First — Supplementary — ██████████	£ 650.0.0.
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\* Delete which does not apply.

Issued by..... *J. J. D. L.* Producer.

Date of issue..... 27.10.64.

DISTRIBUTION (for Christopher Barry)

Copies 1 and 2 to Costing Unit Design Department  
Copy 3 retained by Producer

1) Org.Serials D.Tel.

2) C.Barry, 510 ~~Frank~~ Threshold

Nº 28192

TELEVISION SERVICE

*Serials*

FOR DESIGN USE ONLY

**3 DESIGN DEPARTMENT BUDGET ALLOTMENT**

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PRODUCTION TITLE		23 OCT 1964	STUDIO
"DR WHO"	SERIAL L Ep.2 (Filming) 23/1/4/3355		EALING 3A/B

DESIGNER	V.T.R. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RAYMOND CUSICK	Film xxx 16-18th Nov.	47	.. -	-

Design Department Allocation :	* First — Supplementary	Special F/X	£ 250.0.0.
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\* Delete which does not apply.

Issued by *Christopher Barry* Producer.

Date of issue 27.10.64.

DISTRIBUTION (for Christopher Barry)

Copies 1 and 2 to Costing Unit Design Department - Tony Foster  
Copy 3 retained by Producer

1) Org.Serials D.Tel.

2) C.Barry, 510 ~~Exhibit~~ Threshold.

No 28193

TELEVISION SERVICE

**3 DESIGN DEPARTMENT BUDGET ALLOTMENT**

*Allocated*  
FOR DESIGN USE ONLY

*23 OCT 1964*

PRODUCTION TITLE			STUDIO	
"DR WHO"	SERIAL L	Ep.1/2	FILMING 23/1/4/3354	23 OCT 1964 EALING 3A/B

DESIGNER	V.T.R. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RAYMOND CUSICK	Filming box 16-18th Nov.	47	-	-

Design Department Allocation :	* First — Supplementary — ██████████	£ 100. 0. 0.
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\* Delete which does not apply.

Issued by ..... Producer. Date of issue ..... 27.10.64.

DISTRIBUTION (for Christopher Barry)

Copies 1 and 2 to Costing Unit Design Department  
Copy 3 retained by Producer

1) Org. Serials P. Sel.  
2) C. Barry, 510 ~~Exhibit~~ Threshold TELEVISION SERVICE

NO 28195

3 DESIGN DEPARTMENT BUDGET ALLOTMENT

FOR DESIGN USE ONLY

28 OCT 1964

PRODUCTION TITLE	STUDIO
"DR WHO" SERIAL L Ep.2. 23/1/4/3355	RIVERSIDE 1

DESIGNER	V.T.R. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RIVERSIDE RAYMOND CUSICK	11.12.64	50	-	-

Design Department Allocation :	* First — Supplementary — ██████████	£ 300 £ 650.0.0.
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\* Delete which does not apply.

Issued by *M. Mc. G.* Producer.

Date of issue 27.10.64.

DISTRIBUTION (for Christopher Barry)

Copies 1 and 2 to Costing Unit Design Department  
Copy 3 retained by Producer

1) Org.Serials D.Tel.  
 2) C.Barry, b/c ~~Exhibit~~ Threshold.

№ 31100

TELEVISION SERVICE

FOR DESIGN USE ONLY

**3** DESIGN DEPARTMENT BUDGET ALLOTMENT

28 OCT 1964

PRODUCTION TITLE		STUDIO	
"DR WHO"	SERIAL L Ep.1 (FILMING) 23/1/4/3354	EALING	3A/B

DESIGNER	FILM FOR. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RAYMOND CUSICK	16/17/18 Nov.	47	-	-

Design Department Allocation :	* First — Special F/X <del>Supplementary</del> —	£250.0.0.
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\* Delete which does not apply.

Issued by *C. H. L. B.* Producer.

Date of Issue 27.10.64.

DISTRIBUTION

Copies 1 and 2 to Costing Unit Design Department - *Tony Fisher*.  
 Copy 3 retained by Producer

Thelma Helsby, Sec. to Christopher Barry, 510 Threshold Hse.  
( )

TELECINE BLOCK BOOKING: "DR WHO" WKS.49-22

Telecine Bookings, Rm.4047, T.C. (Ext.2848)

Following our telephone conversation I would like to make a block booking for two telecine channels, one with reversing facilities, from 10.30 am to 9.45 pm on Friday of each week from Week 49 to Week 22 but excluding Week 52. This is for Serials L to R of "Dr Who" details of which are on the attached sheet.

Many thanks.

th:  
27.10.64.

(Thelma Helsby)

David Maloney, P.A. to Christopher Barry, 510 Threshold.  
( )

MOVING SP: "DR WHO" FILMING: WK.47 27th October 1964

P.K.Wigzell, 4037 T.C. (2178/9)

Copy to: Verity Lambert  
Raymond Cusick

Following our telephone conversation I would like to confirm my booking of an 18 x 12 screen for Moving SP in Studio 3A/B at Baling on the 17th and 18th November for Serials L and M of "Dr Who". Project No. 23/1/4/3354.

The film of clouds that we shall require is to be discussed by Raymond Cusick.

Many thanks.



(David Maloney)

th:

29th October 1964

Dear Tristram,

I now have had time for a preliminary matching up of the Serial B tapes with the Serial L scripts and at first hearing it would seem that they cover all my needs. At any rate I am arranging next week to transfer what I think I need from your original tapes and later will assess if I need any further material from you though I think this will not be the case.

When I have done this transfer I will return your tapes to you.

I do hope your cold is better. Do look in next time you are down this way.

Kind regards.

Yours sincerely,

(Christopher Barry)

T. Cary, Esq.,

th:

Thelma Helsby, 510 Threshold House.

MAKEUP AND WARDROBE MEETING: "DR WHO" SERIALS L & M

Daphne Dare, Rm. 3141 TC  
Sonia Markham, Rm. 809 TC East Tower.

I enclose herewith scripts and Makeup and Wardrobe Plots for "Dr Who" Serials L and M and confirm that we would like to hold a meeting to discuss these on Monday next, 2nd November, in this office.

Thelma Helsby  
(Thelma Helsby)

th:  
29.10.64.

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

SCENEMEN FOR FILMING AT EALING WK.47 29th October 1964  
"DR WHO" SERIALS L & M (Project 23/1/4/3354)

Scene Master, T.C. Copy to: Verity Lambert, 505 Union.  
Bert Davies (Ealing TFs.)

As discussed by telephone we would be grateful if you would supply  
the following Scene men to be with us on Stage 3A/B at Ealing for  
model filming involving Kostra setting and working a Dry Ice Machine,  
as follows:

16th November - 3 men 17-18-19th November - 2 men

I would also like to book the Dry Ice Machine to be used on  
Stage 3A/B Ealing on the 16-17th November from 9.30 am onwards.

(David Maloney)

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

MOVING SP: "DR WHO" FILMING WK.47 29th October 1964

P.K.Wigzell, 4037 T.C. Copies to: Verity Lambert, 505 Union  
Raymond Cusick, 329 TC  
Alf. Davies, 269 TC

Further to my memo of the 27th October booking an 18 x 12 screen  
for Moving SP in Studio 3A/B at Baling on the 17th and 18th November  
for Serials L and M of "Dr Who" (Project No.23/1/4/3354) I would  
like to add that we will be using the two clips of film that our  
designer, Raymond Cusick has discussed with Alf Davies. We will  
also be using some stock cloud film (SP1529) from Baling and will  
arrange to have this in 3A/B on the 17th November.

(David Maloney)

tht

David Maloney, P.A. to Christopher Barry, 510 Threshold  
( )

FIRE PRECAUTIONS: TFS WEEK 47

29th October 1964

House Manager, Ealing

Copy to: Film Unit Manager, Ealing  
A.F.O.M. Ealing

Will you please arrange to have a fireman in Studio 3A/B on Wednesday, 18th November and we will have a model shot of Rome burning and a C.U. of plans being set fire to as if from a burning glass. We would also like the fireman to stand by on Thursday, 19th November in case we do not complete the filming on Wednesday.

This is for "Dr Who" Serials L and M. Project No. 23/1/4/3354.  
Many thanks.

(David Maloney)

th:

Thelma Helsby, 510 Threshold House. (2217/8)

MAKEUP AND WARDROBE MEETING: "DR WHO" SERIALS L & M

Daphne Dare, Rm. 3141 TC

Sonia Markham, Rm. 809 TC East Tower.

I enclose herewith scripts and Makeup and Wardrobe Plots for "Dr Who" Serials L and M and confirm that we would like to hold a meeting to discuss these on Monday next, 2nd November, in this office.

Thelma Helsby.  
(Thelma Helsby)

th:  
29.10.64.

FROM : Christopher Barry, 510 Threshold BOOKING ASSISTANT: Mansfield Clark

SUBJECT : WARDROBE, HAIR &amp; MAKE-UP REQUIREMENTS

COPIES TO : Wardrobe and Make-up Manager : Costume Supervisor : Make-up Supervisor :  
(1 copy) (2 copies) (2 copies)

Ward. Mistress/Master, T.C.

PRODUCTION : "DR WHO" Serial L Ep.1  
'The Powerful Enemy'1st Outside Rehearsal : 30th Nov. 1964  
London Transport Assembly Rooms  
RECORDING : 4th December 1964  
RIVERSIDE 1

PROJECT NO.

23/1/4/3354

Period of Play : Future

ARTIST—Tel. No.	CHARACTER	COSTUME DETAILS	HAIR AND MAKE-UP
WILLIAM HARTNELL (Mayfield )	Dr Who	<u>Sc.4 P.11</u> <u>Sc.5 P.14</u> <u>Sc.8 P.22</u> <u>Sc.10 P.23</u> <u>Sc.15 P.27</u> <u>Sc.17 P.28</u> <u>Sc.21 P.37</u> <u>Sc.23 P.41</u> <u>Sc.25 P.42</u> <u>Sc.27 P.44</u> Usual costume	Usual
WILLIAM RUSSELL (Boxmoor )	Ian Chesterton	<u>Sc.4 P.11</u> <u>Sc.6 P.17</u> <u>Sc.7 P.18</u> <u>Sc.8 P.22</u> <u>Sc.9 P.23</u> <u>Sc.10 P.23</u> <u>Sc.11 P.24</u> <u>Sc.13 P.26</u> <u>Sc.14 P.26</u> (O/V) <u>Sc.15 P.27</u> <u>Sc.17 P.28</u> <u>Sc.21 P.37</u> <u>Sc.23 P.41</u> <u>Sc.25 P.42</u> <u>Sc.27 P.44</u> Usual costume	Usual
	Sand Creature	<u>Sc.24 P.42</u> To be discussed	To be discussed

J. Jd. L. by

(for Christopher Barry) Signature

30.10.64.

Date

FROM: Christopher Barry, 510 Threshold BOOKING ASSISTANT: Pauline Mansfield Clark

SUBJECT: WARDROBE, HAIR &amp; MAKE-UP REQUIREMENTS

COPIES TO: Wardrobe and Make-up Manager; Costume Supervisor; Make-up Supervisor;  
(1 copy) (2 copies) (2 copies)"DR WHO" Serial L Ep.1  
PRODUCTION: 'The Powerful Enemy'

Ward. Mistress/Master, T.C.

(1 copy)

1st Outside Rehearsal: 30th Nov. 1964

TRANSMISSION: 2nd January 1965 BBC-1

London Transport Assembly Rooms

RECORDING: 4th December 1964

RIVERSIDE 1

PROJECT NO.

23/1/4/3354

Period of Play: Future

ARTIST—Tel. No.	CHARACTER	COSTUME DETAILS	HAIR AND MAKE-UP
MAUREEN O'BRIEN (Swiss Cottage)	Tanni	<u>Sc. 1 P. 2</u> <u>Sc. 2 P. 5</u> <u>Sc. 3 P. 9</u> <u>Sc. 18 P. 31</u> <u>Sc. 20 P. 34</u> <u>Sc. 22 P. 38</u> <u>Sc. 26 P. 43</u> To be discussed	To be discussed
JACQUELINE HILL (Park )	Barbara Wright	<u>Sc. 4 P. 11</u> <u>Sc. 5 P. 14</u> <u>Sc. 6 P. 17</u> <u>Sc. 7 P. 18</u> <u>Sc. 8 P. 22</u> <u>Sc. 9 P. 23</u> <u>Sc. 10 P. 23</u> <u>Sc. 11 P. 24</u> <u>Sc. 12 P. 25</u> <u>Sc. 14 P. 26</u> <u>Sc. 16 P. 27</u> <u>Sc. 20 P. 34</u> <u>Sc. 22 P. 38</u> <u>Sc. 26 P. 43</u> To be discussed	To be discussed
	Koquillion/ Bennett	<u>Sc. 8 P. 5</u> <u>Sc. 26 P. 43</u> Dressed as Bennett As Bennett <u>Sc. 5 P. 14</u> <u>Sc. 12 P. 25</u> <u>Sc. 7 P. 18</u> <u>Sc. 14 P. 26</u> <u>Sc. 9/10 P. 23</u> <u>Sc. 18 P. 31</u> <u>Sc. 11 P. 24</u> <u>Sc. 19 P. 34</u> Dressed as Koquillion As Koquillion Signature (for Christopher Barry)	

30.10.64.

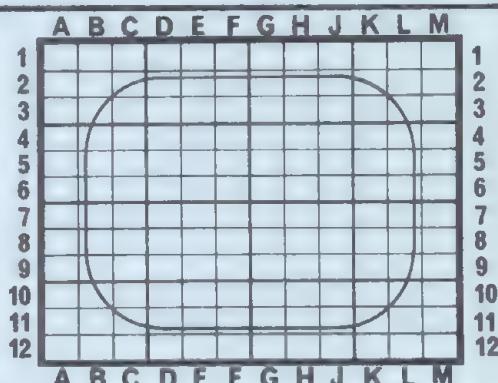
Date

# GRAPHICS 35MM

## TRANSPARENCIES ONLY

ORGANISER 3 PHOTOGRAPHERS 1 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	"DR WHO" SERIAL L Ep.1	No: 23/1/4/3354
Studio	RIVERSIDE 1	
Filming		
Rehearsal	4th December 1964	
Recording	4th December 1964	
Transmission	2nd January 1965	
PRODUCER	VERITY LAMBERT/C. BARRY	
ASSISTANT	DAVID MALONEY	
DESIGNER	RAYMOND CUSICK	



- 1) THE POWERFUL ENEMY (Centralised lettering)
- 2) Written by DAVID WHITAKER
- 3) Producer VERITY LAMBERT
- 4) Directed by CHRISTOPHER BARRY  
BBC-TV
- 5) Next Episode  
DESPERATE MEASURES

*Thelma Helby*

Signature (Secretary to Christopher Barry)

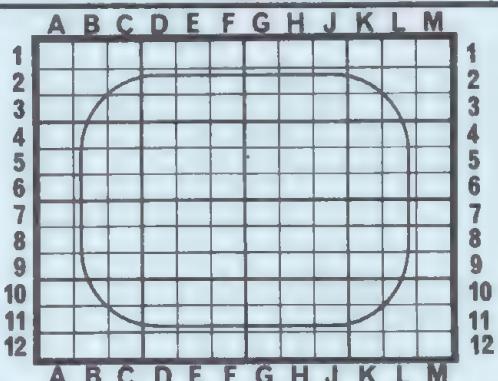
Date 30.10.64

# GRAPHICS 35MM

## TRANSPARENCIES ONLY

ORGANISER 3 PHOTOGRAPHERS 1 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	"DR WHO" SERIAL L Ep.2	No: 23/1/4/3355
Studio	RIVERSIDE 1	
Filming		
Rehearsal	11th December 1964	
Recording	11th December 1964	
Transmission	9th January 1965	
PRODUCER	CHRISTOPHER BARRY	
ASSISTANT	DAVID MALONEY	
DESIGNER	RAYMOND CUSICK	



1) DESPERATE MEASURES (Centralised lettering)

2) Written by DAVID WHITAKER

3) Producer VERITY LAMBERT

4) Directed by CHRISTOPHER BARRY  
BBC-TV

5) Next Episode THE SLAVE TRADERS

Signature *Thelma Helsby*  
(for Christopher Barry)

Date 30.10.64.

FROM CHRISTOPHER BARRY

PROPERTY REQUIREMENTS  
PROPERTY MASTER

RECEIVED

A.M. 12/11 DUE 12/10

## PUR PROPERTY MASTER'S USE ONLY.

1. Floor (3)	✓	7. Fireman (2)	✓	13. Lamp Black	✓
2. Stage (2)	✓	8. Fireman (2)	✓	14. Lamp Black	✓
3. Designer	✓	9. Armourers		15. Senior Fireman	
4. Scenester	✓	10. Petty Cash		16. Sound/Music	
5. Asst. Properties	✓	11. Catering		17. Designer Eating	
6. Movement Control	✓	12. Visual Effects		18. Cooking Clerk	

PRODUCTION DR. MO SERIES L 84 23/11/43354 Memo to Scene Master re Burco Boilers

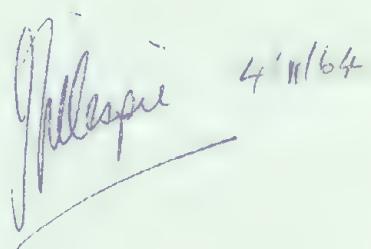
PROP USE ONLY		Daylight Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TIKING
PROD. No.				EALING 3a	b					

H R C P C DELIVER TO ON GREENERY ON

H FOLLOWING PROPS ARE REQUIRED IN STAGE 3a & b MONDAY 16th Nov. 1964  
for rehearsals commencing at 9.30 a.m.

1. 3 large (old) stock P.V.C. sheets (for laying on rostra)  
 2. 5lbs. of fullers earth  
 3. 12 large sacks of DARK wood sawdust  
 4. 4 sacks of peat  
 5. 2 large bags of vermiculite 12/6  
 6. 4 reels of nylon thread  
 7. 4 cards of fishline (42lb ~~BB~~ B/S)  
 8. 24 assorted pieces of stone  
 9. 3 Burco boilers (for orgico) effect  
 10. 3 wood shields for above  
 11. 3 plastic buckets  
 12. 3 plastic bowls  
 13. 5 pieces of prac. dry ice  
 14. 5 lbs. of lamp black powder

MODEL ROCKET AND LANDSCAPE (Monday 16th &amp; possibly Tues. 17th)


 Vale Wilkins
 4/11/64

 Vale Wilkins  
 SIGNED

DATE 30/10/64

FROM CHRISTOPHER LEE  
ROOM No. 510 T.H. PABX  
SUBJECT PROPERTY REQUIREMENTS  
TO PROPERTY MASTER  
RECEIVED AM 12/11 DUE 18/10

FOR PROPERTY MASTER'S USE ONLY

1. Producer (3)	✓	7. Hired Props T/C
2. Scripting Agent (2)	✓	8. Hired Props L/G
3. Designer	✓	9. Armourers
4. SceneMaster	✓	10. Petty Cash
5. Asst. Properties	✓	11. Catering
6. Movement Control	✓	12. Visual Effects

13. H/Engineer
14. Senior Fireman
15. Sound/Maint.
16. Designer Ealing
17. Booking Clerk
18. ✓

PRODUCTION DR. A10 SERIES L & M

FOR PROP USE ONLY

PROD. No.	DESIGNER	Overnight Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS	S
		Day Set		EALING 3a & b	8/11/64						

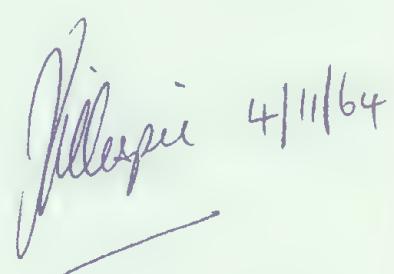
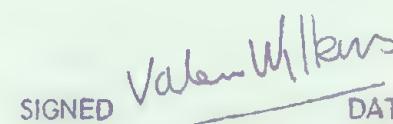
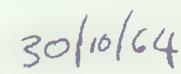
R. CUSICK

DRAPEs  
R. DAVIS ✓

H	T/C	P/C	DELIVER TO	ON		GREENERY ON				
THE FOLLOWING FOLLOWING ARE REQUIRED IN STAGE 3a & b WEDNESDAY 18th NOVEMBER 9.30am										
MODEL DR. A10 AND LANDSC P.M (18th Nov. and poss. 19th)										
<p><u>Supervisor</u> <u>Please arrange</u></p> <p><b>DRAPEs</b></p> <ol style="list-style-type: none"> <li>1 sack of peat</li> <li>12 small rocks &amp; stones</li> <li>1 matt glass frame (stored at Ealing to be sent to <u>Scenic Artists Studio</u>)</li> <li>1 12' x 10' black velour drape</li> </ol> <p><b>GRAphics</b></p> <ol style="list-style-type: none"> <li>decorations (from graphics)</li> <li>1 pair of spectacles (as type worn by DR. A10) <del>1</del> <del>2</del> <del>3</del> <del>4</del></li> <li>2 small oak tables N° 49 ✓</li> <li>2 canvas chairs. N° 46 ✓ Arms</li> <li>4 boxes of matches</li> </ol> <p><b>ARMOURERS</b></p> <ol style="list-style-type: none"> <li>1 DOZ. SMOKE PELLETS.</li> <li>1 SHEET ASBESTOS 2' x 2' 6"</li> </ol>										
<p><i>Willis 4/11/64</i></p> <p><i>Valent Wilkins</i></p> <p>SIGNED</p> <p>DATE 30/10/64</p>										

FROM CHRISTOPHER L. WY  
 ROOM No. 510 H PABX  
 SUBJECT PROPERTY REQUIREMENTS  
 TO PROPERTY MASTER  
 RECEIVED A.M. 12/11 DUE 28/10

PROPERTY REQUIREMENTS		ITEMS REQUIRED FOR STAGE 3											
1	Producer (3)	✓	7	Hired Props T/C	✓	13	R/Electrician						
2	Servicing Asst. (2)	✓	8	Hired Props L/G	✓	14	H/Engineer						
3	Designer	✓	9	Armourers	✓	15	Senior Fireman						
4	SceneMaster	✓	10	Petty Cash	✓	16	Sound/Maint.						
5	Asst. Properties	✓	11	Catering	✓	17	Designer Eating						
6	Movement Control	✓	12	Visual Effects	✓	18	Booking Clerk						

PRODUCTION		DR.	WHO	SERIES	L& M	B Dennis ✓							
FOR PROP USE ONLY			O/Night Set Day Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS	S	
PROD. No.					SHALING 3a&b								
DESIGNER		R. CUSICK			17/11/64								
H	T/C	P/C	DELIVER TO	ON								GREENERY ON	
THE FOLLOWING REQUIRED IN STAGE 3 a & b TUESDAY 17th Nov. 9.30a.m.													
MODEL POLICE BOX IN LANDSCAPE (Tuesday 17th Nov. & poss. 18th)													
<ol style="list-style-type: none"> <li>1. 2 10' x 10' tarpaulins or old P.V.C. sheets (for laying on floor)</li> <li>2. 3 large sacks of light wood sawdust</li> <li>3. 3 large sacks of dark wood sawdust</li> <li>4. 4 large sacks of peat</li> <li>5. 8 leafy branches to look like miniature trees (5' to 6')</li> <li>6. 4 Japanese type dwarf trees approx. 5' to 4' high</li> <li>7. 6 small growths to look like bushes in reduced scale</li> <li>8. 18 small pieces of grass</li> <li>9. 1 small sack of stones</li> <li>10. 16 pieces of rock</li> <li>11. 8 large leafy branches (normal size) approx. 6' to 7'</li> <li>12. quantity of ivy and vine strands</li> </ol>													
D.W.S													
													
													
													

Christopher Barry, 510 Threshold House ( )

"DR WHO" SERIAL L

30th October 1964

Desmond Briscoe, Radiophonic Workshop, Rm.9, Maida Vale.

Here are the scripts, as discussed, for Brian Hodgson.  
I will send the tape of Tristram Cary's noise next Tuesday.

(for Christopher Barry)

FROM : Christopher Barry, 510 Threshold BOOKING ASSISTANT: Mansfield Clark  
 SUBJECT : WARDROBE, HAIR & MAKE-UP REQUIREMENTS

COPIES TO : Wardrobe and Make-up Manager ; Costume Supervisor ; Make-up Supervisor ;  
 (1 copy) (2 copies) (2 copies)

Ward. Mistress/Master, T.C. (1 copy)

PRODUCTION : "DR WHO" Serial L Ep.1  
 'Desperate Measures'

1st Outside Rehearsal : 7th December 1964  
 London Transport Assembly Rooms

TRANSMISSION : 9th January 1965

RECORDING : 11th December 1964  
 RIVERSIDE 1

PROJECT NO.

23/1/4/3355

Period of Play : Future

ARTIST—Tel. No.	CHARACTER	COSTUME DETAILS	HAIR AND MAKE-UP
WILLIAM HARTNELL (Mayfield )	Dr Who	<u>Sc. 1 P. 2</u> <u>Sc. 5 P.13</u> <u>Sc.13 P.17</u> <u>Sc.16 P.20</u> <u>Sc.17 P.21</u> <u>Sc.18 P.23</u> <u>Sc.19 P.23</u> <u>Sc.20 P.26</u> <u>Sc.22 P.30</u> <u>Sc.23 P.31</u> <u>Sc.26 P.33</u> <u>Sc.28 P.36</u> <u>Sc.29 P.37</u> <u>Sc.31 P.39</u> <u>Sc.33 P.46</u> <u>Sc.34 P.49</u> <u>Sc.36 P.55</u> <u>Sc.37 P.56</u>  Usual costume	Usual
WILLIAM RUSSELL (Boxmoor )	Ian Chesterton	<u>Sc. 1 P. 2</u> <u>Sc. 5 P.13</u> <u>Sc.13 P.17</u> <u>Sc.16 P.20</u> <u>Sc.17 P.21</u> <u>Sc.19 P.23</u> <u>Sc.21 P.29</u> <u>Sc.23 P.31 (0/V)</u> <u>Sc.24 P.32</u> <u>Sc.26 P.33</u> <u>Sc.27 P.35</u> <u>Sc.30 P.39</u> <u>Sc.32 P.44</u> <u>Sc.34 P.49</u> <u>Sc.36 P.55</u> <u>Sc.37 P.56</u>	

J. H. L. - by  
 (for Christopher Barry)

Signature

30.10.64.

Date

FROM : Christopher Barry, 510 Threshold ( ) BOOKING ASSISTANT: Pauline Mansfield Clark

SUBJECT : WARDROBE, HAIR &amp; MAKE-UP REQUIREMENTS

COPIES TO : Wardrobe and Make-up Manager ; Costume Supervisor ; Make-up Supervisor ;  
(1 copy) (2 copies) (2 copies)"DR WHO" Serial L Ep.2  
PRODUCTION : 'Desperate Measures'

Ward. Mistress/Master, T.C.

1st Outside Rehearsal : 7th December 1964  
London Transport Assembly Rooms

TRANSMISSION : 9th January 1965

RECORDING : 11th December 1964  
RIVERSIDE 1PROJECT NO.  
23/1/473352

Period of Play : Future

ARTIST Tel. No.	CHARACTER	COSTUME DETAILS	HAIR AND MAKE-UP
MAUREEN O'BRIEN (Swiss Cottage )	Tanni	<u>Sc. 2 P. 2</u> <u>Sc. 3 P.10</u> <u>Sc. 4 P.12</u> <u>Sc. 8 P.15</u> <u>Sc.12 P.17</u> <u>Sc.14 P.19</u> <u>Sc.15 P.20</u> <u>Sc.17 P.21</u> <u>Sc.19 P.23</u> <u>Sc.20 P.26</u> <u>Sc.21 P.29</u> <u>Sc.23 P.31 (0/V)</u> <u>Sc.24 P.32</u> <u>Sc.27 P.35</u> <u>Sc.30 P.39</u> <u>Sc.32 P.44</u> <u>Sc.34 P.49</u> <u>Sc.37 P.56</u> As previous episode	Usual
JACQUELINE HILL (Park )	Barbara Wright	<u>Sc. 2 P. 5</u> <u>Sc. 4 P.12</u> <u>Sc. 7 P.15</u> <u>Sc. 9 P.16</u> <u>Sc.11 P.16</u> <u>Sc.14 P.19</u> <u>Sc.15 P.20</u> <u>Sc.17 P.21</u> <u>Sc.19 P.23</u> <u>Sc.21 P.29</u> <u>Sc.24 P.32</u> <u>Sc.26 P.33 (0/V)</u> <u>Sc.27 P.35</u> As previous episode	Usual

Signature  
(for Christopher Barry)

30.10.64.

Signature

Date

FROM: Christopher Barry, 510 Threshold  
( )

BOOKING ASSISTANT

Pauline  
Mansfield Clark

SUBJECT: WARDROBE, HAIR &amp; MAKE-UP REQUIREMENTS

COPIES TO: Wardrobe and Make-up Manager;  
(1 copy)Costume Supervisor;  
(2 copies)Make-up Supervisor;  
(2 copies)

Ward. Mistress/Master, T.C.

(1 copy)

"DR WHO" SERIAL L Ep.2  
PRODUCTION: 'Desperate Measures'1st Outside Rehearsal: 7th December 1964  
London Transport Assembly Rooms  
RECORDING: 11th December 1964  
RIVERSIDE 1

TRANSMISSION: 9th January 1965

PROJECT NO.

23/1/4/3355

Period of Play: Future

ARTIST—Tel. No.	CHARACTER	COSTUME DETAILS	HAIR AND MAKE-UP
	Sand Creature	<u>Sc. 1 P. 2</u> <u>Sc. 6 P.14</u> <u>Sc.10 P.16</u> <u>Sc.12 P.17</u> <u>Sc.14 P.19</u> <u>Sc.15 P.20</u> <u>Sc.16 P.20 (0/V)</u> As discussed	
	Bennett/ Koquillion	<u>Sc. 2 P. 5</u> <u>Sc. 3 P.10</u> <u>Sc.20 P.26 (0/V)</u> <u>Sc.26 P.33 (0/V)</u> Costume as Bennett <u>Sc.18 P.23</u> <u>Sc.25 P.33</u> <u>Sc.27 P.35</u> <u>Sc.31 P.39</u> <u>Sc.33 P.46</u> Costume as Koquillion	As Bennett
	Robed Figure	<u>Sc.33 P.46</u> <u>Sc.35 P.54</u> In same type of costume as Koquillion	as discussed

*M. J. Kelly*  
(for Christopher Barry)

30.10.64. ....Signature

Signature

Date

Christopher Barry, 510 Threshold House ( )

"DR WHO" SERIAL L

2nd November 1964

Brian Hodgson, Radiophonic Workshop, Rm.9, Maida Vale.

At the beginning of the enclosed tape you will find Tristram Cary's horrible noise (actually the death of a Dalek) which I want to use for the death of the Sand Monster. I think I told Desmond that I would be sending it to you in order that you may have some idea of the kind of noise the monster makes when dying so that you can make its living roars to match. I am told to tell you that the tape has been pre-recorded on twin track and to use Band A. As the rest of the tape has something on it I would like to keep please could you return it when you've finished with it.

th:

(for Christopher Barry)

# BERYL SETON

Member of The Personal Managers' Association Ltd.

BETTY FARMAR AGENCY  
RITA CAVE AGENCY

(Licensed Annually by L.C.C.)

97 CHARING CROSS ROAD,  
CAMBRIDGE CIRCUS, W.C.2.

Tel. GERrard

3rd November 1964.

Miss Verity Lambert,  
BBC TV  
Wood Lane, W12.

Dear Miss Lambert,

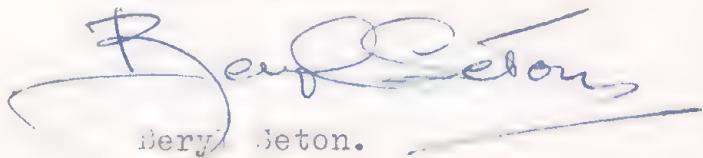
Re: JOHN CRONIN

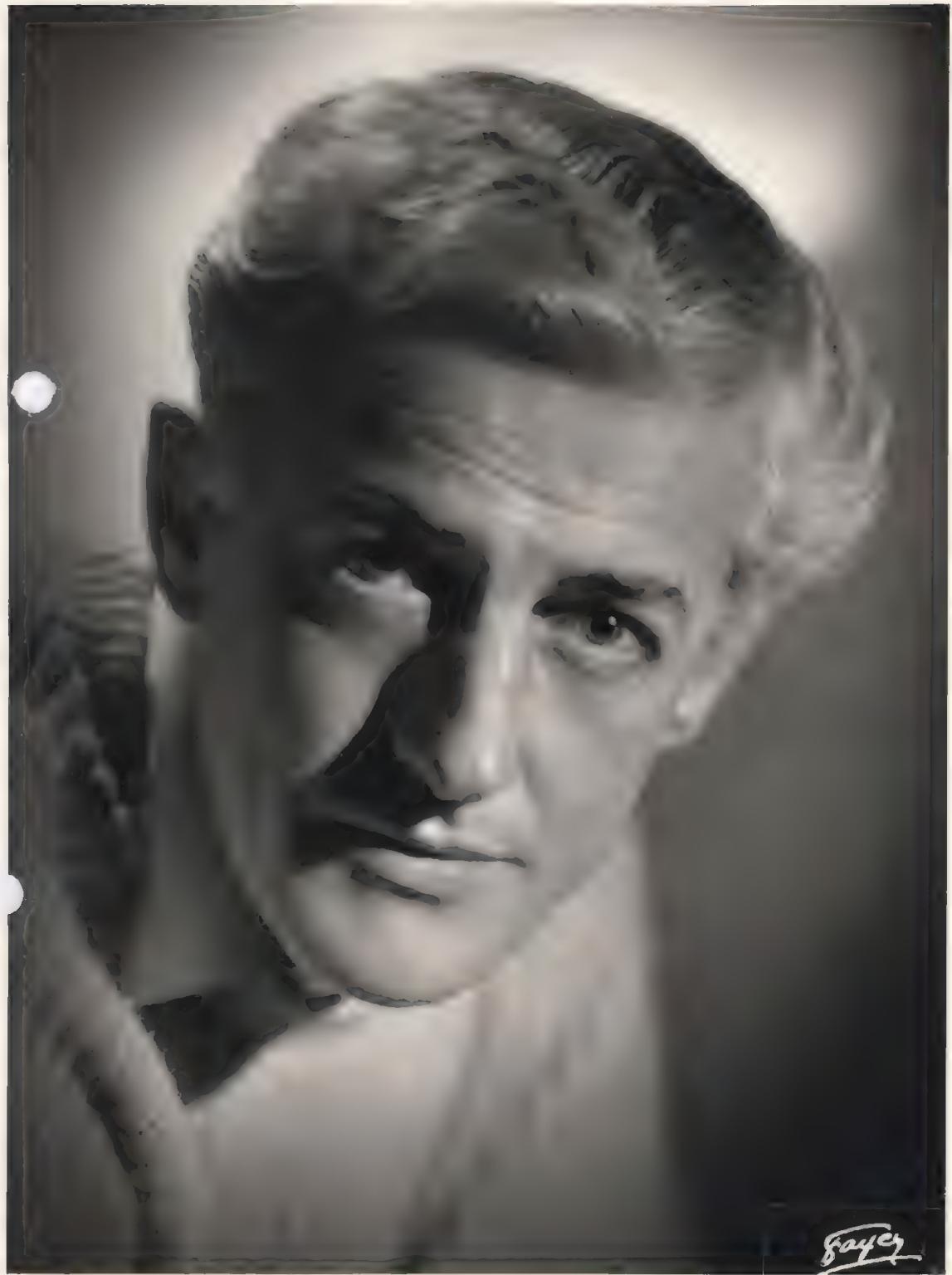
I have been asked by my client, Mr.Cronin, to send you a photograph, which I have pleasure in enclosing.

I understand that Mr.Richard Waring has spoken to Mr.Christopher Barry about him, with a view to the possibility of using him in 'Dr.Who!'. Mr.Cronin's work is wellknown to Mr.Waring and I should like to add my strong recommendations of this very excellent actor.

Perhaps you would be kind enough to let me know if you would like to interview him.

Yours sincerely,

  
Beryl Seton.



3rd November 1964

Dear Bernard,

Its a long time since we worked together. I would very much enjoy it if you would consider this Jekyll and Hyde type part which, as you will see, would only involve you from November 30th to December 11th for which you would receive two Catagory A fees.

I will be very grateful if you will let me have a reply very soon.

Kind regards.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

B. Archard, Esq.,

th:

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION	"DR WHO" SERIAL L Eps. 1 & 2		BBC	1	2	1
Producer	VERITY LAMBERT/CHRISTOPHER BARRY		Ext.			
Assistant	DAVID MALONEY		Ext.			
Designer	RAYMOND CUSICK		Ext.			
Filming	Epl 23/1/4/3354 Ep.2 23/1/4/3355	Studio Rehearsal	RIVERSIDE 1 4th Dec. 1964 11th Dec. 1964			
Project Number						
Transmission	2nd January / 9th January 1965		Studio			

MAY WE PLEASE HAVE THE FOLLOWING 12" x 9"  
STAND-BY CAPTION CARDS - LIGHT ON DARK.

1) THE POWERFUL ENEMY	}	For use on Episode 1.
2) Next Episode DESPERATE MEASURES		
3) DESPERATE MEASURES	}	For use on Episode 2.
4) Next Episode THE SLAVE TRADERS		
5) Written by DAVID WHITAKER	}	For use on each episode
6) Producer VERITY LAMBERT		
7) Directed by CHRISTOPHER BARRY		
BBC-TV		

*Thelma Helbig* Signature  
 (for Christopher Barry)

3.11.64.

Date

Received

From: Asst. to Head of Studio Management, Television(I) 4036, T.C. Ext.

Subject: SCENIC PROJECTION

3rd November 1964

To: David Maleney

Copy to: Mr. Alf Davis, 269, T.C.  
Mr. Bill Milburne  
Studio Foreman Electrician  
House Engineer, Ealing  
Mr. Terry Hunt, A.7, Ealing  
Scene Master (2)  
Mr. Jack Smith, E1006, T.C.

This confirms your booking of B.P. equipment for the following programme:-

PROGRAMME: "DR. WHO"

DATE: 17th and 18th November 1964

STUDIO: Stage 3A/B, Ealing

TYPE OF B.P.: 1 Moving B.P. Machine

18' x 12' Screen

EFM

(Peter Wigzell)

Thelma Helsby, Sec. to Christopher Barry, 510 Threshold  
( )

"DR WHO" PLANNING MEETING: SERIALS L & M 3rd Nov. 1964

Howard King, Rm.4042 T.C. Copies to: Mark Lewis, Rm.4042 T.C.  
Richard Chubb, Rm.4025 T.C.  
Raymond Cusick, Rm.329 T.C.

I enclose a complete set of scripts and running orders for  
Serials L and M and confirm that we will now hold our first  
Planning Meeting in this office at 10.30 am on Wednesday,  
25th November 1964.

*Thelma Helsby*  
(Thelma Helsby)

David Maloney, P.A. to Christopher Barry, 510 Threshold ( )

"DR WHO" FILMING: WEEK 47: STAGE 3A/B

3rd November 1964

As discussed by telephone we would be grateful for the use of a camera tower on Stage 3A/B for model filming on the 16th and 17th November 1964.

Many thanks.

10

(David Maloney)

th

THE BRITISH BROADCASTING CORPORATION

HEAD OFFICE: BROADCASTING HOUSE, LONDON, W.1

TELEVISION CENTRE: WOOD LANE, LONDON, W.12

TELEGRAMS: BROADCASTS LONDON TELEX \* CABLES: BROADCASTS LONDON-W1 \* TELEX  
TELEPHONE: SHEPHERDS BUSH Ext.

35/VL.

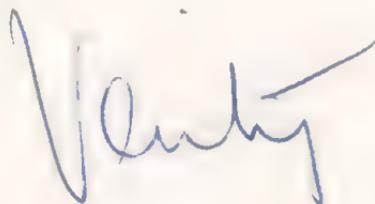
4th November, 1964.

Mr. Christopher Barry,

This is the man I was telling you about.

If you don't want to interview him or

if you do not want to interview him, I will  
inform his agent.



Mr. Christopher Barry,  
Room 510,  
Threshold Hotel

Mr. Christopher Barry,  
Room 510,  
Threshold Hotel

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIALS L and M

4th November 1964

Senr. Asst. Allocations through 1) Verity Lambert, 505 Un.  
2) Org. Serials D.Tel.

Please may we have five cameras for each episode of "Dr Who",  
Serials L and M, i.e. recording on the 4th, 11th and 18th  
December and the 1st, 8th and 15th January? We will be  
recording in RIVERSIDE 1.

(David Maloney)

2 Zoon Cams  
3 Turret Cams.

th:

## Sound Recordings

ARTISTS	Fee	XPENSES	FITTINGS	O/TIME	TOTAL
WILLIAM HARTNELL					
Dr. Who					
WILLIAM RUSSELL					
Ian					
JACQUELINE HILL					
Barbara					
MARGHERITA BRIEN					
Tanni					
TOM SHERIDAN					
(Sand monster. Robot Figure. Copravit's Voice)					
RAY BARRETT					
(Kangillion)					
<u>Extras</u>					
Robot Figures.					
John Stuart					
Colin Hughes.					
	£ 745.10.0			£ 14.14.0	£ 760.14.0

BERNARD ARCHARD.

5. 11. 64.

Dear Christopher.

Thank you very much for sending  
the enclosed & asking me to write to you again.  
As Dugald has probably explained, I don't look  
as though I will work out that line, so  
please try again when you find the opportunity  
next.

Regards  
Bernard.

Thelma Helsby, Sec. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIAL M: FILMING: WEEK 47: 23/1/4/3354

Daphne Dare, 3141 T.C.

Copy to: Tom Penman, Ealing

Just to confirm that we have booked ALBERT WARD (BOW.6193)  
to act as a stand in for William Hartnell during our  
filming on Stage 3A/B at Ealing on Wednesday, 18th November.  
We would like him to be dressed in a Roman toga.

Thelma Helsby  
(Thelma Helsby)

th:  
5.11.64.

Asst. to Christopher Barry., 510 Threshold Hse. ( )

EXTRA DRESSING ROOM ACCOMMODATION: "DR WHO" SERIAL L Ep.2  
REC: FRIDAY, 11th Dec. 1964 RIVERSIDE 1 23/1/4/3355

Studio Bookings, Rm.4046

Will you please book an extra Dressing Room for the above  
production for two extras, both male:

JOHN STUART  
COLIN HUGHES

Many thanks.

Thelma Helsby  
(Thelma Helsby) 

From: M. LEWIS (6/11/64)

## TECHNICAL OPERATIONS PRODUCTION REQUIREMENT SCHEDULE

Production:- DR WHO [L1]

		Project No.	
		Prod.	V. LAMBERT
Transmission		Studio	R1.
Recording	4 <sup>th</sup> DEC. 0930	Crew	Supervisors
Sound Recording		14	ML HK RC
Pre-rehearsal		Bookings accepted:	
Outside Rehearsal		Date	

Lighting: (Abnormal items only)

	No.	Mountings	Additional Staff (State function)	Additional Instructions
Cameras	1.	HERON ✓	CATERPILLAR	RING-TYPE PEDS.
	2.	PED ✓		
	3.	PED (Z) ✓		
	4.	PED (Z) ✓		
	5.	CREEPER ✓		Mechanic required at 0930 hours
	6.			on 4 <sup>th</sup> DEC. (date)

Sound Booms:	Abnormal lenses, Optical and Inlay Devices:
Additional Sound Staff (State function):	<p>✓ TILT LENS ✓</p> <p>✓ OPTICAL BEAM. ✓</p> <p>6' X 4' MIRROR (to be slung) (HERO TO T-ROPE CAGE.) ALSO 4' X 3' (MEMO TO SCENICMASTER TO)</p> <p>TWO MK II ZOOMS / TWO 50° LENSES AMPEX CLOCK Inlay Operator is not required</p>

Monitors: (Note any to be slung)	Remote Contributions (S & V):	
TWO SLUNG MONITORS 27 inch MONITOR (TYPE 2780).	SLAVELOCK (BOOKED THRU C.A.R. BKG UNIT) Genlock: to T/C.	Peggy Suey.
Telecine: YES.	S.C.M.	Riggers required for: MIRROR + TWO MONITORS Rigging at 0930 hours, on 4 <sup>th</sup> DEC. (date) AFTER Derigging at . hours, on 4 <sup>th</sup> DEC. (date) (OVER-NIGHT RIG FOR CARRIER IF POSS.)
Unwanted dollies and booms <u>should</u> <u>need not</u> be removed from studio		

10th November 1964

Dear Miss O'Brien,

I do hope I didn't terrify you too much last Monday.

I have spoken to Verity Lambert and we have decided that it would be a good thing to release scripts to you now even though they may need revision later and your name in the serial has not been fixed.

I hope you enjoy reading them. If there is anything you do not understand or are not happy about please get in touch with me as I shall be only too happy to help if I can.

Kind regards.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

Miss M. O'Brien,

th:

10th November 1964

Dear Russ,

I hope you are now so thoroughly immersed in the bosom of your family that you cannot wait to get back to work. At any rate here are the results of our labours in your absence. I thought you would like to have them early so that you could read them at your leisure and get in touch with me about any points that may arise from your reading before we go into rehearsal.

Kind regards.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

W. Russell, Esq.,

th:

10th November 1964

Dear Bill,

I do hope you've had a jolly good rest and that the lower pockets of your lungs are full of fresh Atlantic gales as opposed to those rather effete French breezes that come across the Channel to you at Brighton.

As you can see by the enclosed, we have not been idle in your absence and I thought you would appreciate having the scripts for both Serials L and M well in advance so that if there are any points in the scripts you would like to discuss there will be plenty of time to do so before we go into rehearsal. At any rate please do not hesitate to get in touch with me if there should be any point you want to raise.

Kind regards.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

W. Hartnell, Esq.,

th:

2) Org.Serials D.Tel.  
C. Barry, 510 Threshold (2217/8)

No. 28196

TELEVISION SERVICE

**3 DESIGN DEPARTMENT BUDGET ALLOTMENT**

FOR DESIGN USE ONLY

11 NOV 1964

PRODUCTION TITLE			STUDIO	
"DR WHO"	SERIAL L	Ep.1	23/1/4/3354	RIVERSIDE ONE

DESIGNER	V.T.R. DATE	WEEK No.	TRANSMISSION DATE	WEEK No.
RAYMOND CUSICK	4.12.64	49	2.1.65	1

Design Department Allocation :	* First — <u>Special P/X</u> <del>Supplementary</del>	£ 350. 0. 0.
--------------------------------	--	--------------

\* Delete which does not apply.

Issued by (for Christopher Barry) Producer.

Date of issue.....10.11.64.....

DISTRIBUTION

Copies 1 and 2 to Costing Unit Design Department  
Copy 3 retained by Producer

From: Organiser, Serials Drama Television

Subject: "DR. WHO" : SERIALS L and M

10th November 1964

To: Mr. C. Barry thro' Miss V. Lambert *AM*

Authority is given for the use of five cameras for each episode of the above productions.

The dates are Fridays, 4th, 11th and 18th December and 1st, 8th and 15th January.

*Terence Cook*  
(Terence Cook)

SL

C. Barry

Room 510, Threshold pbx.

"DR. WHO" FILMING: week 47 ST 302

10/11 '64

HUGH WILSON A.F.O.M. RALING

Copies to: ~~EREMY LAMBERT~~  
Valerie Lambert,  
Raymond Cusick.

As discussed by telephone we would be grateful for the use of  
a small electric fan on STAGE 2 for model filming on the 16th to  
the 19th of November.

Many thanks.

Valerie Wilkins

( Valerie Wilkins A.F.M. )

From: M. LEWIS (10<sup>th</sup> Nov. 1964)

TECHNICAL OPERATIONS PRODUCTION REQUIREMENT SCHEDULE

Production:-

DR WHO [L2]

		Project No.			
		Date(s)	Time(s)	Prod.	LAMBERT
Transmission				Studio	R1
Recording		11 <sup>th</sup> Dec.	0930	Crew	Supervisors
Sound Recording				14	ML HK RF
Pre-rehearsal Outside Rehearsal				Bookings accepted: Date	

Lighting: (Abnormal items only)

	No.	Mountings	Additional Staff (State function)	Additional Instructions
Cameras	1.	HERON / CATERPILLAR		HANGING MIRROR 6 x 4' (Requested three segments etc) 4/11/64
	2.	P.E.D. (L)		
	3.	P.E.D. (V)		
	4.	P.E.D. (R)		
	5.	CRISPER		Mechanic required at 0930 hours on 11 <sup>th</sup> Dec. (date) BALANCING ZOOMS ON P.E.D.S.
	6.			

Sound Booms:	Abnormal lenses, Optical and Inlay Devices: TWO 50° LENSES. TWO MK III ANG. ZOOMS. TILT LENS + OPTICAL BRAIN
Additional Sound Staff (State function):	Inlay Operator is <del>not</del> required

Monitors: (Note any to be slung)	Remote Contributions (S & V):
27INCH MONITOR (2780 TIME) TWO SLINGABLE MONITORS TWO FLOOR MONITORS.	SLAVESCREEN (Requested time) Genlock: COR. BKG. UNIT 6/11/64

Telecine:	S.C.M.	Riggers required for: MONITORS (two) + MIRRORS (two) Rigging at 0930 hours, on 11 <sup>th</sup> Dec. (date) Derigging at 1400 hours, on 11 <sup>th</sup> Dec. (date)
YES.		

Unwanted dollies and booms should ~~need not~~ be removed from studio

# BBC PRESS SERVICE

BBC PUBLICITY DEPARTMENT 12 CAVENDISH PLACE LONDON W1 ★ LANGHAM 4468  
TELEVISION CENTRE LONDON W12 ★ SHEPHERDS BUSH 8000

## DR. WHO'S MYSTERY GIRL

A new face joins the regular cast of "Dr. Who" on January 2 to replace Susan, Carole Ann Ford who leaves the serial at the end of the year.

Her name is Maureen O'Brien. She is twenty-one and comes from Liverpool where she lives with her parents, 4 brothers and 3 sisters.

A newcomer to the world of entertainment, she studied at the Central School of Speech and Drama and then went to the Everyman Theatre in Liverpool where she played "bit parts" in several productions including Shakespeare. This is the very first time she has appeared on television.

WITH THE COMPLIMENTS OF THE BBC

11.11.64

DH/pc

From: Film Operations Manager F.O.M.II.

To: Christopher Barry  
(Producer)

Copy to:

S.F.O.M.II.  
F.O.M.III.  
Film Library, W.1. TFS.  
Design Organiser, 376 TC.  
Scene Master, TFS.  
Scene Master, 4043 E.  
Miss P. Glanville, 3020 TC.  
F.U.M., TFS.  
Assistant (Finance), TFS.  
Transfer Suite, TFS.  
Drama Organiser, 5103 TC.  
Editor: M. J. Latham

## WORK SHEET

Tel. DRAMA Org.

Production: 'DR. WHO' Serials L & M.

No.: 23/1/4/3354

TR. T.B.A.  
Production Date: TX.

Ration Book: 100 ft. plus 1 minute Library Material.

Sync. Shooting, Ext.: .....

Sync. Shooting, Int.: .....

Silent Shooting, Ext.: .....

Silent Shooting, Int.: 35mm 16 - 19 Nov. 1964. Stage 2.

Library Material: .....

Editing: 20.11.64. 23-27 Nov. 1964. 0930 - 1730

Pre-recording: .....

Shooting: 30.11.64. 1400 - 1730 TFS 'A'.

Script and shooting details:

H. WILSON

Film Operations Manager II.

Date: 11th Nov. 1964.

Thelma Helsby, Asst. to Christopher Barry, 510 Threshold Mse.  
( )

DR WHO: SERIAL L: DDBA's

11th November 1964

A.G.Foster, Design (Tel), 277 T.C.

I enclose a DDBA for £350 to cover the cost of Special Effects for Episode 1 of Serial L and would be grateful if you would take this money from the Scenery Allocation for Serial L Ep. 2. This will mean amending my DDBA for Ep. 2 to read £300 instead of the present £650. Many thanks.

Thelma Helsby

(Thelma Helsby)

Christopher Barry, 510 Threshold Hse. ( )

"DR WHO" FILMING STAGE 3A/B EALING  
WEEK 47 DRESSING ROOMS

11th Nov. 1964

Theatre Bookings, Ealing Film Studios.

We will be filming the above serial on Stage 3A/B on Wednesday, 18th November and I would like to book a dressing room for ALBERT WARD from 9.30 am to 5.30 pm on that date.

Theatre Bookings  
(for Christopher Barry)

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIALS L and M: FILMING: 23/1/4/3354

Hugh Tosh, Rm. 271 T.C. Copy to Verity Lambert, 505 Union

As discussed by telephone with you we will be grateful for the services of a photographer on our filming for the above programme on Monday, 16th November at 4.00 pm on Stage 3A/B, Ealing. The photographs are for use as stills.

We would also like a photographer in Studio R1 at 10.00 am on Friday, 4th December which is our recording day for Episode 1 of Serial L (Project No. 23/1/4/3354). We would like the photographer to take photographs of settings with and without police box for materialising sequence, to be made into 12 x 9 stills for use on this same day.

Many thanks.

(David Maloney)

Nothing to be written or typed in this margin

**From:** Thelma Helsby, Asst. to Christopher Barry, 510 Threshold Hse.  
( )  
**Subject:** "DR WH." SERIAL L: ESTIMATE OF COSTS 12th Nov. 1964  
**To:** Verity Lambert, 505 Union Hse.

Detailed below is an estimated break-down of our budget,  
per episode, for Serial L.

Cast .....	£750.	0.	0.
Copyright .....	£262.	10.	0.
Tape .....	£100.	0.	0.
Music .....	£ 20.	0.	0.
Filming .....	£ 25.	0.	0.
P.U and Wardrobe .....	£100.	0.	0.
Petty Cash .....	£ 22.	10.	0.
Special F/X .....	£250.	0.	0.
Design (Studio & Film).	£700.	0.	0.
Reserve .....	£100.	0.	0.
<hr/>			
	£2330.	0.	0.
<hr/>			

From: Verity Lambert, (505 Union House)

PABX Ext.

Subject: NAME OF NEW GIRL : "DOCTOR WHO".

12th November, 1964.

To: Mr. Dennis Spooner, Mr. Mervyn Pinfield, Mr. Christopher Barry.

Copy to: H.Serials, D.Tel.,  
Organiser, Serials, D.Tel.,  
Mr. Derek Hoddinott.

We have now decided that the new girl will be called Lukki (pronounced Lucky).

vas.

  
(Verity Lambert)

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIALS L & M PROJECT NO. 23/1/4/3354  
FILMING AT EALING: WEEK 47

Film Library.

As discussed with Eileen I would be grateful if you would arrange for Library Film SP1529 to be left at Film Despatch, Ealing for collection on the morning of the 17th November for use in Studio 3A/B as B.P. on the above programme.

I will return the film to Film Library on the 19th November.

(David Maloney)

th:

Christopher Barry, 510 Threshold Hse. ( ) 13.11.64.

BILLING: "DR WHO" SERIAL L: EP.1 "The Powerful Enemy"  
BBC-1 WEEK 1 2nd JANUARY 1965

Mrs. D. Bliss through Verity Lambert

Copies to: Org. Serials D.Tel.  
Miss M. MacCallum  
Tel.Ed. Radio Times  
Mrs. Gibson, Radio Times  
Miss Verity Lambert

DR WHO

An adventure in space and time

starring

WILLIAM HARTNELL  
WILLIAM RUSSELL  
JACQUELINE HILL

introducing

PAULINE O'BRIEN

THE POWERFUL ENEMY  
by  
DAVID WHITAKER

Dr Who .....	WILLIAM HARTNELL
Ian Chesterton .....	WILLIAM RUSSELL
Barbara Wright .....	JACQUELINE HILL
Vicki .....	PAULINE O'BRIEN
Bennett .....	RAY BARKER
Space Captain .....	TONY BELL
Koquillion .....	SYDNEY WILSON

Title music by RON GRAINGER  
with the  
BBC Radiophonic Workshop

Incidental music by Tristram Cary

Designer, RAYMOND P. CUSICK

Associate Producer, MERVYN FILFELD

Producer, VERITY LAMBERT

Directed by CHRISTOPHER BARRY

Our travellers find a crashed space  
ship and a mystery that must be solved

BBC recording

13th November 1964

Dear Mr. Barrett,

I am very happy you have agreed to play in "Dr Who" and enclose the two scripts.

As you will see the part of Bennett is something of a gimmick in the Jekyll and Hyde tradition which I think you will find not uninteresting to do.

Please do not hesitate to get in touch with me if you have any suggestions to make between now and the 30th. I shall be looking forward to meeting you then.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

Ray Barrett, Esq.,  
c/o Alan Bridges,  
Production Hut,  
BBC,  
Broadcasting House,  
Queen Margaret Drive,  
GLASGOW.

th:

## ESTIMATE OF FILM COSTS

FROM: ~~XXXXXX~~ Assistant Film Operations Manager II.  
TO: (Producer) Christopher Barry

Date: 13th Nov. 1964.

Copy: Organiser Drama  
Film Costing Unit  
Editor J. Hart

Reference your Part C (Film Requirements) dated

Title of Programme: DR. WHO . Serial L & M.

Transmission date(s): - Week(s): Time(s):

Length of film sequences..... 100 ..... cut feet. Telecine: .....

Film Department Job No. 23/1/4/3354

Our estimate for the requirements detailed in your Part C (Film Requirements) under reference is:

Christopher Barry, 510 Threshold Hse. ( ) 13.11.64.

BILLING: "DR WHO" SERIAL L: EP.1 "The Powerful Enemy"  
BBC-1 WEEK 1 2nd JANUARY 1965

Mrs. D. Bliss through Verity Lambert

Copies to: Org. Serials D.Tel.  
Miss M. MacCallum  
Tel.Ed. Radio Times  
Mrs. Gibson, Radio Times  
Miss Verity Lambert

DR WHO

An adventure in space and time

starring

WILLIAM HARTNELL  
WILLIAM RUSSELL  
JACQUELINE HILL

introducing

MAUREEN O'BRIEN

THE POWERFUL ENEMY

by

DAVID WHITAKER

Dr Who .....	WILLIAM HARTNELL
Ian Chesterton .....	WILLIAM RUSSELL
Barbara Wright .....	JACQUELINE HILL
Vicki .....	MAUREEN O'BRIEN
Bennett .....	RAY BAGGETT
Space Captain .....	TOM SHERIDAN
Koquillion .....	SYDNEY WILSON

Title music by RON GRAINGER

with the

BBC Radiophonic Workshop

Incidental music by Tristram Cary

Designer, RAYMOND P. CUSICK

Associate Producer, MERVYN PINFIELD

Producer, VERITY LAMBERT

Directed by CHRISTOPHER BARRY

Our travellers find a crashed space  
ship and a mystery that must be solved

BBC recording

FROM CHRISTOPHER BARRY  
 ROOM No. 510 T.H. PABX 2217/8  
 SUBJECT PROPERTY REQUIREMENTS  
 TO PROPERTY MASTER  
 RECEIVED A.M. P.M. /16/11 DUE / /

FOR PROPERTY MASTER'S USE ONLY.

1	Producer (S)	✓	7	Hired Props T/C	✓	13	H/Electrician
2	Servicing Asst	✓	8	Hired Props L/G	✓	14	H/Engineer
3	Designer	✓	9	Armourers	✓	15	Senior Fireman
4	SceneMaster	✓	10	Petty Cash	✓	16	Sound/Maint.
5	Asst. Properties	✓	11	Catering	✓	17	Designer Eating
6	Movement Control	✓	12	Visual Effects	✓	18	Booking Clerk

PRODUCTION	DR. WHO	SERIES L	23/1/4/3354	DR WHOES ✓	EPISODE ONE	page 1.					
FOR PROP USE ONLY		Overnight Set Day Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS	S
PROD. NO.						4th Dec.	R	4th Dec	R		
DESIGNER						10.30.am	1	8.30-9.45pm	1		
R. CUSICK		H	T/C	P/C	DELIVER TO	TVC	ON	1/12/64	GREENERY ON 3/12/64	RIV.	
PROPERTY LIST ONLY DESIGNER'S LIST TO FOLLOW.											
<u>ROCKET SHIP COMPARTMENT ONE (req. for Ep. 2 also)</u>											
<ol style="list-style-type: none"> <li>large selection of decorative stones &amp; small rocks</li> <li>4 sacks (not written on)</li> <li>6 metal type cups or jugs</li> <li>1 bunk - see item 34</li> <li>3 blankets for above</li> <li>2 pillows</li> <li>2 sheets &amp; 2 pillow cases</li> <li>1 Very gun &amp; cartridges (sp. effects)</li> <li>1 Prac. rubber type torch (O.V.)</li> </ol>											
<u>ROCKY LEDGE /CAVE MOUTH</u>											
<ol style="list-style-type: none"> <li>1 magic box (sp. effects)</li> <li>6 smoke pellets prac.</li> </ol>											
<u>ROCKET SHIP COMPARTMENT TWO</u>											
<ol style="list-style-type: none"> <li>1 bunk see item 66</li> <li>3 blankets</li> <li>2 sheets</li> <li>2 pillow cases &amp; 2 pillows</li> <li>1 metal water jug</li> <li>2 metal cups</li> </ol>											
<u>TELEPHONE BOX IN CAVE</u>											
<ol style="list-style-type: none"> <li>DR WHO'S torch (sp. effects) :</li> <li>large selection of rocks</li> </ol>											
<u>INT. TARDIS 9 (req. for Ep. 2 also)</u>											
<ol style="list-style-type: none"> <li>1 magnifying glass</li> <li>6 small rocks</li> <li>1 small notebook 8" x 4" app.</li> <li>3 pencils (painted with silver paint)</li> </ol>											
<u>ROCKY GROUND</u>											
<ol style="list-style-type: none"> <li>tree branches</li> <li>tree branches</li> <li>1 prac. pot or tin of cold cream (not written on)</li> </ol>											
<u>Dalek Wilkins</u>											
SIGNED											
DATE 13/11/64											

13th November 1964

Dear Tristram,

Here are the two tapes you lent me plus the one I found in the recording studio.

I am using about eighteen music cues in the two episodes and have selected them from your band nos. 1A, 1B, 2, 3, 4, 5, 6, 7A, 13, 15, 16, 17, 18, 21, 21A, 28 and 34 which, although written for other occasions, seem to fit the bill admirably for this story. I have taken a master of all these bands so should not need these any more.

I gather that as all this music has been played before no contract is necessary and that you will receive payment in the usual way for repeats (in due course!).

I trust you and your family are well and fully prepared for the rigours of an East Anglian winter. Don't forget to drop in for a pint any time you're down this way.

With kind regards,

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials

T. Cary, Esq.,

th:

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION	"DR WHO" SERIAL L Ep.1		BBC	1	2	1
Producer	CHRISTOPHER BARRY		Ext.			
Assistant	DAVID MALONEY		Ext.			
Designer	RAYMOND CUSICK		Ext.			
Filming		Studio Rehearsal	4th Dec. 1964			
Project Number	23/1/4/3354		10.30 am onwards			
Transmission	REC: 4.12.64	TRS: 2.1.65	Studio	RIVERSIDE 1		

Please may we have the following roller in Riverside 1 by 10.30 am on Friday, 4th December 1964:

1. END ROLLER CAPTIONS: (light on dark)

Dr Who ..... WILLIAM HARTNELL  
 Ian Chesterton ..... WILLIAM RUSSELL  
 Barbara Wright ..... JACQUELINE HILL  
 Lukki ..... MAUREEN O'BRIEN  
 Bennett ..... RAY BARRETT  
 Space Captain ..... TOM SHERIDAN  
 Koquillion ..... SYDNEY WILSON

Title music by Ron Grainer with the BBC Radiophonic Workshop

Incidental music by Tristram Cary

Designer: / Raymond Cusick (1 frame)

Associate Producer: Mervyn Pinfield (1 frame)

*Thelma Helbig*  
 Signature  
 (for Christopher Barry)

13.11.64.

Date

Received

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIAL L Eps. 1 and 2 RIVERSIDE ONE  
RECORDING 4th and 11th DECEMBER. 23/1/4/3354 and 5.

Scenemaster, T.V.C.

We would be grateful if you would arrange to supply the following to Riverside 1 for 10.30 am on the 4th and 11th December for use on the above programme:

1. 12" x 9" Caption stand
1. Roller caption machine
1. Open music stand.

Theatre Helmsley  
(for David Maloney)

th:  
13.11.64.

David Maloney, P.A. to Christopher Barry, 510 Threshold  
( )

"DR WHO" FIRE PASSAUING EALING FILM STUDIOS  
STAGE 2, 13th Nov. 1964.

House Manager, Ealing. Copy to: Mr. Tait, Bentinck Hse.  
Film Unit Manager.  
A.F.O.M.

As discussed with Mr. Tait by telephone and further to our  
memo of the 2nd November we shall be using calor gas and  
burning jets on Stage 2 (not B/A/B) on Wednesday, 13th November  
for our model filming.

(for David Maloney)

th:  
13.11.64.

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION	"DR WHO" SERIAL 1 Ep.2		BBC	1	2	1
Producer	CHRISTOPHER BARRY		Ext.			
Assistant	DAVID MALONEY		Ext.			
Designer	RAYMOND CUSICK		Ext.			
Filming		Studio Rehearsal	11th Dec.1964 10.30am onwards			
Project Number	23/1/4/3355					
Transmission	REC: 11.12.64	TRS: 9.1.65	Studio	Riverside	1	

WILL YOU PLEASE CANCEL GRAPHICS REQUIREMENT FORM DATED 13.11.64  
AND SUBSTITUTE THE FOLLOWING:

Please may we have the following roller in Riverside 1  
by 10.30 am on Friday, 11th December 1964:

1. END ROLLER CAPTIONS: (light on dark)

Dr Who ..... WILLIAM HARTNELL  
 Ian Chesterton .... WILLIAM RUSSELL  
 Barbara Wright .... JACQUELINE HILL  
 Vicki ..... MAUREEN O'BRIEN  
 Bennett } ..... RAY BARRETT  
 Koquillion } ..... TOM SHERIDAN  
 Space Captain ..... TOM SHERIDAN

Title music by Ron Grainer with the  
BBC Radiophonic Workshop

Incidental music by Tristram Cary

Costumes Supervised by Daphne Dare

Makeup Supervised by Sonia Markham

Lighting, Howard King

Designer, Raymond P. Cusick (1 frame)

Associate Producer, Mervyn Pinfield (1 frame)

*M. J. de Lacy*  
(for Christopher Barry) Signature

13.11.64.

Date

Received

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION	"DR WHO" SERIAL L Ep.2		BBC	1	2	1
Producer	CHRISTOPHER BARRY		Ext.			
Assistant	DAVID MALONEY		Ext.			
Designer	RAYMOND CUSICK		Ext.			
Filming		Studio Rehearsal	11th Dec. 1964			
Project Number	23/1/4/3355		10.30 am onwards			
Transmission	REC: 11.12.64	TRS: 9.1.65	Studio	RIVERSIDE 1		

Please may we have the following roller in Riverside 1 by 10.30 am on Friday, 11th December 1964:

1. END ROLLER CAPTIONS: (light on dark)

Dr Who ..... WILLIAM HARTNELL  
 Ian Chesterton ..... WILLIAM RUSSELL  
 Barbara Wright ..... JACQUELINE HILL  
 Lukki ..... MAUREEN O'BRIEN  
 Bennett } ..... RAY BARRETT  
 Koquillion } .....  
 Space Captain ..... TOM SHERIDAN

Title music by Ron Grainer with the  
 BBC Radiophonic Workshop

Incidental music by Tristram Cary

Costumes Supervised by Daphne Dare

Makeup Supervised by Sonia Markham

Lighting: Howard King

Designer: Raymond Cusick (1 frame)

Associate Producer: Mervyn Pinfield (1 frame)

*Thelma Idelby*  
 Signature  
 (for Christopher Barry)

Received

13.11.64.

Date

FROM: STAFF ROOM PROPS

FOR PROPERTY MASTER'S USE ONLY

ROOM No. 510 F.H. PARK 2217/C

SUBJECT: PROPERTY REQUIREMENTS

TO: PROPERTY MASTER

RECEIVED

A.M.  
B.M. 16/11 DUE 11

1. Models (3)	✓	7.1 Hired Props W/C	✓
2. Servicing Ass't (2)	✓	7.2 Hired Props L/G	✓
3. Drags	✓	8. Acrobatics	✓
4. Sound Track	✓	9. Petty Cash	✓
5. Ass't. Properties	✓	10. Catering	✓
6. Movement Control	✓	11. Visual Effects	✓

12. HV Electrician	✓
13. HV Engineer	✓
14. Second Electrician	✓
15. Sound/Maint.	✓
16. Designer Editing	✓
17. Booking Clerk	✓

PRODUCTION DR. WHO SERIES L 23/1/4/3355 EPISODE T 40

DRAPES

PICTURES

FOR PROP USE ONLY

PROD. NO.

DESIGNER

R. CUSICK

Copyright Cbs Dec. Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS
		\$100		11th Dec.	R	11th Dec.	R	

H/T/C/P/C DELIVER TO ON GREENERY ON

## PROPS LIST ONLY DESIGNER'S LIST TO FOLLOW

## ROCKASHIRE COMPARTMENT ONE ROCKET SHIP

1. metal water carrier with straps on & duplicate
2. 2 sticks of strong wood 2' long app.
3. dog. smoke pellets
4. 1 metal water jug. *bunch boxes painted silver - see J.G.*
5. 3 flat metal tins (to hold iron rations)
6. 1 lb. of prac fudge
7. 1 lb. of plain shortcake biscuits prac.
8. large selection of decorative stones & small rocks,
9. 4 sacks
10. 6 metal type cups or mugs
11. 1 bundle
12. 3 blankets
13. 2 sheets
14. 2 pillows & pillow cases
15. 1 VERY gun & cartridges (sp. effects)
16. 1 prac. rubber type torch (O.V.)
17. 1 'magic' box (sp. effects)

## COMPARTMENT TWO ROCKET SHIP

18. 1 tape recorder (see Des.) F.P.
19. wireless apparatus (see Des.)

## THE FOLLOWING REMAINED FROM EP. ONE

20. 1 bank
21. 3 blankets
22. 2 sheets
23. 2 pillows & pillow cases
24. 1 metal tray
25. 2 metal cups & mugs

## PA SAGE OF COMPARTMENT TWO (BENNETTS ROOM)

26. piece of metal piping
27. prac. jar of ointment (not written on)

## ROOM OF JUDGMENT

28. 2 glass cases (broken glass) 18" x 18"
29. 1 ornamental dagger (see des.)
30. 1 ornamental stick (see Des.)

SIGNED *Walter Divens* DATE 13/11/64

## FILM REQUIREMENTS

From **Christopher Barry,**  
**510 Threshold Lse.**

(Producer)

Project No. **23/1/4/3354**

Title of Programme **"DR WHO" SERIALS L & M**

Studio **3A/B**

### Filming dates

Transmission date **16-19th November** Time from **9.30am to 5.30 pm** Week No. **47**  
Pre-Recording date

Studio Rehearsal date and time **-**

To : Film Operations Manager

### I. Specially shot film

(a) Gauge **35/20mm**

(b) Running time and/or **1 minute**  
cut feet

(c) Silent footage **100 ft.**

(d) ~~Sound~~ ~~Footage~~

(e) Interior (give dates)  
Exterior (give dates)

(f) Studio (give dates) **16-19th Nov.**  
Location (give dates)

(g) Day/~~Night~~

(h) Tracking shots  
required  
Tracking Car or Dolly **YES/NO**

(i) Number of opticals  
required **2**

(j) Animation work (special zooms, captions, etc.) **No**

### 4. Special facilities

**High Speed Camera**  
**4-1 Zoom**

### 5. Additional details

**Stage 3A/B** filming all model work with B.P. on the  
**17th and 18th November.**

Script herewith/to follow (see pages

Will you please submit estimate of cost based on above information.

*J. Heleby*  
(for **Christopher Barry**)  
(Signature of Producer)

"DR WHO"

Ealing STAGE 2

Monday, 16th November 1964

Ep. Seq	Page	TC Seq	Shot No.	Slate No.	Description	Light	Notes
L1	2	2	1	5	M.S. Rocket Ship. <sup>Pan R to L</sup> <del>Zoom in</del> to CU Radar scanner sweeping.	Day	Zoom - Model - Dry Ice Mist Effect.
				SA	<u>Zoom in to CU</u>		
L1	18	3	1	2	HIGH L.S. Rocket Ship seen with slight mist for use with Inlay	Day	Camera Tower Dry Ice Mist Effect
<i>Retake</i>	<i>Slate 7</i>				<u>Stills taken</u>		
"	"	6	2A				
L1	18	4	1	3	HIGH L.S. Rocket Ship seen with slight mist as previous shot.	Day	Camera Tower - Dry Ice Mist Effect
<i>Retake</i>	<i>Slate 8</i>						
L2	5	2	1	1	M.S. Rocket Ship <del>-Normal-</del>	Day	Camera Tower - Dry Ice Mist Effect
				1A	" " <del>with mist</del>		
L2	30	3	1	4	M.S. Rocket Ship for use with Inlay	<del>Day</del> <i>Night</i>	Camera Tower - Dry Ice Mist Effect
					<u>Stills taken</u>		

N.B.

PHOTOGRAPHER for stills at 4.00 pm

"DR WHO"

Ealing STAGE 2

Tuesday, 17th November 1964

Ep. Seq	Page	TC Seq	Shot No.	Slate No.	Description	Light	Notes
L2	55	4	1	10	M.L.S. of model police box for <u>OPTICAL MIX</u> to Shot 2.	Night	BP Moving Cloud
					M.L.S. of model police box. It materialises on edge of crevice. It shudders. Zoom in.	Night	Zoom BP Moving Cloud DUB Rocks falling.
M4	54	8	1	11	M.L.S. of model police box in crevice but now uncovered for <u>OPTICAL MIX</u> to Shot 2.	Day	BP Moving Cloud
					M.L.S. of model police box as above. It dematerialises.	Day	BP Moving Cloud
M1	4	2	1	13	Police Box Model lying at cock-eyed angle in crevice covered with branches, etc.	Day	BP Moving Cloud
					1A 14 Alt. to above.		
				2	C.U. Full scale police box showing details.	Day	BP Moving Cloud Police Box and branches.

" D R W H O "

SERIALS L and M

COMPLETE LIST OF FILM INSERTS

Ep. Seq	T/C Seq	Shot	Page	Description	Source	Notes
L1	1	1	1	Opening "Dr Who" Titles	Existing	<u>MACHINE A</u>
			2	M.S. Rocket ship. Zoom in to CU radar scanner sweeping.		<u>MACHINE B</u> Zoom Dry Ice Effect
			18	High L.S. Rocket ship seen with slight mist ( <u>For use with Inlay</u> )	Ealing 16/11/64	<u>MACHINE B</u> Dry Ice Effect
			18	High L.S. Rocket ship as above (without Inlay)	Ealing 16/11/64	<u>MACHINE A</u>
L2	1	1	1	Opening "Dr Who" Titles Trailer from Ep. L(1)	Existing	<u>MACHINE A</u>
			5	M.S. Rocket		
			30	M.S. Rocket ship ( <u>For use with Inlay</u> )	Ealing 16/11/64	Dry Ice Effect
			55	M.L.S. of model police box <u>OPTICAL MIX</u>	Ealing 17/11/64	BP Moving Cloud
M1	1	1	1	Opening "Dr Who" Titles Trailer from Ep. L(2)	Existing	<u>MACHINE A</u>
			4	Model shot of Police Box 'Tardis' lying at cock-eyed angle in crevice, covered with branches, etc.		BP Moving Cloud
			2	Actual full-scale Police box. C.U. showing detail	Ealing 17/11/64	Police Box Branches

Ep. Seq	T/C Seq	Shot	Page	Description	Source	Notes
M2	1		1	Opening "Dr Who" Titles Trailer from Ep. M(1)	Existing	<u>MACHINE A</u>
	2		13	L.S. of Galley at sea	Pinewood TCH 261	
	3	1	22	Sky with Lightning	BBC Lib. 11347	
		2	23	Stormy sea	Stock	
	4	1	25	Sky with Lightning	BBC Lib. 11347	
		2	25	Stormy sea	Stock	
	5		27	Stormy sea	Stock	
	6		32	Shot of seashore	BBC Lib. SP 648 or 1041	
	7		50	Three or four shots of lions (see script)	One is World Background 3454	
M3	1		1	Opening "Dr Who" Titles Trailer from M(2)	Existing	

Ep. Seq	T/C Seq	Shot	P.g	Description	Source	Notes
M4	1		1	Opening "Dr Who" Titles Trailer from Ep. M(3)	Existing	<u>MACHINE A</u>
	2		20	MCU of Dr. Who's glasses held in his hand behind his back. The strong sunlight is focussed through the lenses onto Nero's maps of Rome. Pan over to see the maps smouldering	Ealing 18/11/64	Dr Who's double. Table with maps. Glasses.
	3		22	C.U. maps well on fire	Ealing 18/11/64	Table with maps.
	4		39	L.S. of Rome at night Fires are burning in several parts of the city.	Ealing 18/11/64	
	5	1	45	L.S. of Rome burning.	Ealing 18/11/64	
		2	45	C.U. Burning flames	Stock	
	6		46	Shot of burning building <u>(For use with Inlay)</u>	Stock	<u>MACHINE B</u>
	7	1	46	Shot of burning beam or similar OPTICAL MIX to	Stock	<u>MACHINE A</u>
		2	46	Shot of smouldering debris	Stock	Optical Mix
	8	1	54	MLS of Tardis Police Box (model) in its crevice but now uncovered. OPTICAL MIX	17/11/64 Ealing	BP Moving Cloud Optical Mix
		2	54	Police Box dematerialisation	17/11/64 Ealing	BP Moving Cloud

## CONTINUITY NOTES

Production No.

Title "DR WHO"

23/1/4/3354

SLATE NO.

1

SCRIPT NO.

L(2) Seq.2 Sh.1

SET-UP

Date 16.11.64

M.S. ROCKET SHIP

Cam. on dolly centre front  
of set.

Set/Location Stage 2

Model of Rocket Ship

Interior/Exterior

Night or Day

Sound or Silent

Roll 1

Print	✓										
Take No.	1										
Footage	60'										
Timing	12"										

## ACTION AND DIALOGUE:

M.S. ROCKET SHIP

Radar scanner still, no mist.

## CONTINUITY NOTES

Production No. ....

SLATE NO. ....

1A

Title ..... "DR WHO"

SCRIPT NO. ....

23/1/4/3354

L(2) Seq.2 Sh.1

## SET-UP

Date ..... 16.11.64

M.S. ROCKET SHIP

Cam on dolly centre front  
of set

Set/Location ..... Stage 2

Model of rocket ship

Interior/Exterior

Night or Day

Sound or Silent

## Roll 1

Print	✓	✓									
Take No.	1	2									
Footage	65'	85'									
Timing	40"	23"									

## ACTION AND DIALOGUE:

M.S. ROCKET SHIP as for Slate 1 but with mist

Take 2 with high speed camera

## CONTINUITY NOTES

Production No.

Title "DR WHO"

23/1/4/3354

SLATE NO.

2

SCRIPT NO.

L (1) Seq. 3 Sh.1

## SET-UP

Date 16.11.64

Camera on tower

Set/Location Stage 2

centre front of set

Model of rocket ship

Interior/Exterior

Night or Day

Sound or Silent

## Roll 2

Print	NG	✓										
Take No.	1	2										
Footage	40'	40'										
Timing	12"	30"										

## ACTION AND DIALOGUE:

HIGH L.S. of Rocket Ship with mist

## CONTINUITY NOTES

Production No. ....

SLATE NO.

2A

Title ..... "Dr Who"

SCRIPT NO.

1(1) Seq.3 Sh.2

23/1/4/3354

SET-UP

Date 16.11.64

CAM. on tower

Set/Location Stage 2

Slightly L of centre of set

Model of rocket ship

Interior/Exterior

Night or Day

Sound or Silent

Print	✓										
Take No.	1										
Footage	40'										
Timing	20"										

## ACTION AND DIALOGUE:

HIGH L.S. ROCKET SHIP with mist

(Stills photograph taken of this shot)

## CONTINUITY NOTES

Production No. ....

SLATE NO.

Title ..... "DR WHO" .....

3

..... 23/1/4/3354 .....

SCRIPT NO.

L(1) Seq.4 Sh.1

## SET-UP

CAM. on tower at slight  
angle to set

Date ..... 16.11.64

Set/Location ..... Stage 2

..... Model of rocket ship .....

..... Interior/Exterior .....

..... Night or Day .....

..... Sound or Silent .....

## Roll 3

Print	/										
Take No.	1										
Footage	40'										
Timing	27"										

## ACTION AND DIALOGUE:

HIGH LONG SHOT of rocket ship with mist

## CONTINUITY NOTES

Production No. ....

SLATE NO. ....

Title ..... "Dr Who"

4A

..... 23/1/4/3354

SCRIPT NO. ....

L(2) Seq.3 Sh.1

## SET-UP

Date 16.11.64

Set/Location Stage 2

CAM. on tripod in same posn.  
as for Takes 3 and 4 of Slate 4

..... Model of rocket ship

Interior/Exterior

Night or Day Night

Sound or Silent

Print	✓										
Take No.	1										
Footage	35'										
Timing	23"										

## ACTION AND DIALOGUE:

M.S. Rocket Ship as for Takes 3 and 4 of Slate 4  
 with not on High Speed Camera and no mist.

## CONTINUITY NOTES

Production No...

Title ..... "Dr. Who"

..... 23/1/4/3354 .....

SLATE NO.

5

SCRIPT NO.

L(1) Seq.2 Sh.1

## SET-UP

Date ..... 16.11.64

CAMERA on dolly into set  
on R. hand side

Set/Location ..... Stage 2

..... Model of rocket ship

Interior/Exterior .....

Night or Day .....

Sound or Silent .....

## Roll 2      Roll 3

Print	ng	ng	✓	✓							
Take No.	1	2	3	4							
Footage	40'	40"	40'	40"							
Timing	33"	18"	21"	22"							

## ACTION AND DIALOGUE:

M.S. ROCKET SHIP. Radar scanner sweeping. No mist

PAN from R. to L then whip pan up to Radar Scanner

## CONTINUITY NOTES

Production No. ....

SLATE NO.

Title ..... "Dr Who "

5A

..... 23/1/4/3354 .....

SCRIPT NO.

L(1) Seq.2 Sh.1

SET-UP

Date ..... 16.11.64

Set/Location ..... Stage 2

..... Model of rocket ship

CAM. on dolly into set on  
R. hand side as for Slate 5.

Interior/Exterior

Night or Day

Sound or Silent

## Roll 1

Print	✓	✓									
Take No.	1	2									
Footage	40'	40'									
Timing	17"	19"									

## ACTION AND DIALOGUE:

Alternative to Slate 5

M.S. Rocket Ship. Scanner sweeping. ZOOM IN to C.U.

## CONTINUITY NOTES

Production No. ....

SLATE No. ....

6

Title. "DR WHO" ....

SCRIPT No. RETAKE of Slate

2A

Project No. 23/1/4/3354 ....

L(1) Seq. 3 Sh.1A

SET-UP

Date. 17.11.64

Set/Location Stage 2

Model of Rocket Ship

CAM. on dolly

Interior/Exterior

Night or Day

Sound or Silent

Roll 1

Print	✓											
Take No.	1											
Footage	60'											
Timing	16"											

## ACTION AND DIALOGUE:

L.S. ROCKET SHIP for use with Inlay. Mist effect.

(RETAKE OF SLATE 2A)

## CONTINUITY NOTES

Production No. ....

SLATE No. ....

7

Title ..... "DR WHO"

SCRIPT No. RETAKE of SLATE

2

Project No. 23/1/4/3354

L(1) Seq. 3 Sh.1

SET-UP

Date 17.11.64

Set/Location Stage 2

Model of Rocket Ship

Interior / Exterior

Night or Day

Sound or Silent

CAM. on dolly

Roll 1

Print	✓										
Take No.	1										
Footage	40'										
Timing	15"										

## ACTION AND DIALOGUE:

Alternative shot with rocket high in frame  
for use with Inlay.

(Retake of Slate 2)

## CONTINUITY NOTES

Production No. ....

SLATE No.

8

Title. "DR WHO"

SCRIPT No. RETAKE of Slate

3

Project No. 23/1/4/3354

L(1) Seq.4 Sh.1

SET-UP

Date 17.11.64

Set/Location Stage 2

Model of Rocket Ship

Interior/Exterior

Night or Day

Sound or Silent

Roll 1

Print	✓											
Take No.	1											
Footage	20'											
Timing	10"											

## ACTION AND DIALOGUE:

Eyeline L.S. of rocket with mist effect.

(Retake of Slate 3)

## CONTINUITY NOTES

Production No. ....

SLATE No.

9

Title "DR WHO" ....

SCRIPT No.

L(2) Seq.4 Sh.2

Project No. 23/1/4/3354 ....

SET-UP

Date 17.11.64

Set/Location Stage 2

HIGH SPEED CAMERA

Police Box

LOW SHOT

Interior / Exterior

Night or Day

Sound or Silent

Roll 2

Print	✓											
Take No.	1											
Footage	80'											
Timing	14"											

## ACTION AND DIALOGUE:

Low shot. Model Police Box materialises at edge of crevice.

Static shot. Lights on box flashing. Trees moving. Box wobbles and falls off cliff.

## CONTINUITY NOTES

Production No. ....

SLATE No.

10

Title. "Dr Who" .....

SCRIPT No.

L(2) Seq.4 Sh.1

Project No. 23/1/4/3354 .....

SET-UP

Date. 17.11.64

Set/Location Stage 2

LOW CAMERA SHOT

Model police box

HIGH SPEED

Interior / Exterior

Night or Day

Sound or Silent

Roll 2

Print	/										
Take No.	1										
Footage	30'										
Timing	5"										

## ACTION AND DIALOGUE:

M.L.S. of landscape for optical mix

## CONTINUITY NOTES

Production No. ....

SLATE No. ....

11

Title ..... "Dr Who"

SCRIPT No. ....

M(4) Seq.8 Sh.1

Project No. 23/1/4/3354

SET-UP Date 17.11.64

Set/Location Stage 2

CAMERA on dolly, to L of set

Interior / Exterior

Night or Day

Sound or Silent

Roll 2

Print	NG	✓									
Take No.	1	2									
Footage	85'	40'									
Timing	39"	20"									

## ACTION AND DIALOGUE:

Model of police box in crevice. Twigs at base of box.

Trees moving. Light on box winking.

## CONTINUITY NOTES

Production No. ....

SLATE No.

12

Title. "Dr Who"

SCRIPT No.

M(4) Seq.8 Sh.2

Project No. 23/1/4/3354

SET-UP

Date. 17.11.64

Set/Location Stage 2

CAMERA on dolly

Interior/Exterior Stage 2  
Interior

Night or Day Day

Sound or Silent Silent

Roll 2

Print	✓										
Take No.	1										
Footage	45'										
Timing	16"										

## ACTION AND DIALOGUE:

Crevice in rocks without model police box.

Leaves on the ground.

## CONTINUITY NOTES

Production No. ....

SLATE No. ....

Title ..... "Dr Who" .....

13

Project No.23/1/4/3354.....

SCRIPT No. ....

M(1) Seq.2 Sh.1

SET-UP

Date 17.11.64

Set/Location ..... Stage 2

..... Model Police Box

Interior/Exterior ..... Exterior

Night or Day ..... Day

Sound or Silent ..... Silent

CAM. on dolly

Roll 2

Print	✓											
Take No.	1											
Footage	40'											
Timing	12"											

## ACTION AND DIALOGUE:

Model police box covered with branches and twigs  
 lying in crevice.

## CONTINUITY NOTES

Production No. ....

SLATE No.

14

Title. "Dr Who"

SCRIPT No.

Project No. 23/1/4/~~EX~~ 3354

M(1) Seq.2 Sh.1

SET-UP

Date. 17.11.64

Set/Location Stage 2

Model Police Box

Interior / Exterior Exterior

Night or Day Day

Sound or Silent. Silent

Roll 2

Print	✓										
Take No.	1										
Footage	50'										
Timing	25"										

## ACTION AND DIALOGUE:

Alternative to Slate 13 Take 1 with zoom.

Model box in crevice covered with branches. No B.P.

FILMING: 16/17/18/19th November

Mon.16th Rocket

Tues. 17th Telephone Box

Wed.18th Fire

Thurs.19th Spare Day

CAMERAMAN - Dick Bush

EDITOR - Jim Latham

19th November 1964

Dear Mr. Sheridan,

I have pleasure in enclosing scripts for episodes 1 and 2 of Serial L of "Dr Who" in which you will be playing the SAND MONSTER as well as doing the Space Captain's Voice out of vision and appearing at the end of the second episode as a Robed Figure. We have not billed you as the Space Monster in case this destroys the illusion but you will appear on the cast list as Space Captain.

As you will see from the script our first rehearsal will be at 11.00 am on Monday, 30th November at the London Transport Assembly Rooms (a map showing how to get there is enclosed) and we look forward to meeting you then.

Incidentally coffee will be served at 10.45 am if you would like to arrive in time for it.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry

Asst.. to Christopher Barry, 510 Threshold Hse.

"DR WHO" PLANNING MEETING: SERIALS L and M 19th Nov. 1964

Howard King, Rm.4042 T.C. Copies to: Mark Lewis, Rm.4042 TC  
Richard Chubb, Rm.4025 TC

This is just to inform you that we have had to change the time of the Planning Meeting on Wednesday next, the 25th November 1964, to start at 10.00 am instead of 10.30 am. I do hope this will be convenient.

(Thelma Helsby)

th:

P.S. The earlier Planning Meeting is to allow more time to get to B.H. (Studio 3A) for the Music Recording Session from 2.00-6.00 pm.

Asst. to Christopher Barry, 510 Threshold Hse.

TEA BAR RIVERSIDE STUDIOS

19th November 1964

Catering Manageress, Riverside. (Ext. )

I would like to confirm the recording dates given to you this morning for Serials L and M of "Dr. Who" and to confirm that we would like the Tea Bar in operation for our tea-break from 3.45 pm onwards on each of these dates. Many thanks.

Serial L      Ep. 1      Friday, 4th December 1964  
                    Ep. 2      Friday, 11th December 1964

Serial M      Ep. 1      Friday, 18th December 1964  
                    NO RECORDING CHRISTMAS WEEK  
                    Ep. 2      Friday, 1st January 1965  
                    Ep. 3      Friday, 8th January 1965  
                    Ep. 4      Friday, 15th January 1965

Thelma Helsby.

(Thelma Helsby)

Asst. to Christopher Barry, 510 Threshold Hse.

TELECINE CHANNELS FOR "DR WHO" SERIALS L and M

19.11.64

Telecine Bookings, Room. 4047 T.C.

As spoken this morning, since making a block booking for two machines for each episode of "Dr Who" I have found that for some episodes we will need only one machine. Detailed below is exactly what will require each week.

SERIAL L

Episode 1	Rec: 4.12.64	1 machine all day 1 machine from 4.00 pm onwards
Episode 2	Rec: 11.12.64	1 machine only - all day

SERIAL M

Episode 1	Rec: 18.12.64	1 machine only - all day
Episode 2	Rec: 1. 1.65	1 machine only - all day
Episode 3	Rec: 8. 1.65	1 machine only - all day
Episode 4	Rec: 15. 1.65	1 machine all day 1 machine from 4.00 pm onwards

Thelma Helsby  
(Thelma Helsby)

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION			BBC	1	2
Producer	Mr. GHO STANTON CHRISTOPHER BANISTER		Ext.		
Assistant	DAVID MALKIN		Ext.		
Designer	RAYMOND CUSICK		Ext.		
Filming		Studio Rehearsal			
Project Number			MIV 1.		
Transmission	11th Dec. MIV 1. 8.30-9.45pm		10.30 am		
			Studio		

## ITEM ONE

May we please have the following in Riverside One Friday 11th Dec.

## ITEM ONE

One painted porthole (Designer's reference)

window size is 1' 9" long x 1' 6" deep

to be cut out.

Signature

Received

Date

19/11/64

PROMOTION

DR. WHO BBC-1

'DOCTOR WHO AND THE RESCUE'

First Episode Saturday, 2nd January, 1965

(pre-recorded 4th December, 1964)

Written by David Whitaker

Directed by Christopher Barry

Produced by Verity Lambert.

THE SERIAL

Commencing transmission on 2nd January, 1965, a two part "DOCTOR WHO" serial will be presented each Saturday at 5.40 p.m.(?) on BBC-1.

Episode titles are as follows:-

1. The Powerful Enemy
2. Desperate Measures

SYNOPSIS

Doctor Who, Ian and Barbara land on the planet Dido - a planet already known to Doctor Who from a past visit. Immediately on landing their lives are in danger - a surprise to the Doctor whose recollection is that the people were very friendly. Exploration reveals a crashed Earth Rocket Ship with two survivors - Bennett, and a young girl, Vicki. According to their story, Koquillion, a member of the native population is keeping them prisoner, and their only hope is a rescue craft, already on its way to Dido. Doctor Who challenges Koquillion's dominance. Eventually, he learns that Bennett has committed an act, resulting in the death of both the Space Ship crew, and Dido's people, or at least this is Bennett's belief. Doctor Who discovers his elaborate plan to hide his guilt. Doctor Who and the crew of the Tardis offer Vicki, the young girl, a chance of joining them, which she accepts. The ship de-materialises for pastures new.

THE AUTHOR

David Whitaker worked in the theatre until 1957 when he joined the BBC. Since 1957 he has worked mainly in the Drama Department, but was lent to Light Entertainment for two years as a writer and to organise the script section of that Department. He has worked on "DOCTOR WHO" as the Script Editor for the last eighteen months and wrote the two part serial "IN THE SPACESHIP" which was transmitted in February, 1964. He has also written for "COMPACT", "GARRY HALLIDAY" and "WOMAN DETECTIVE". His plays include "CHOICE OF PARTNERS", "CONGRESS AT VIENNA", "THE ONE DAY A YEAR MAN" and many others.

He is married to June Barry, the actress.

THE DIRECTOR

Christopher Barry was in the film industry at Ealing and joined the BBC Drama Department as a Production Assistant in 1955. He worked on "STARR AND COMPANY" and "PRIVATE INVESTIGATOR". He was one of the original directors on "COMPACT". Among his other productions are "YOU TAKE OVER", "THE PROPERTY IN QUESTION", "THE NET" in 1961-2 and, in 1963, the Sunday afternoon serial "NO CLOAK-NO DAGGER". He directed the first Dalek serial of "DOCTOR WHO" and has also directed "ANN VERONICA" and "SMUGGLER'S BAY".

THE PRODUCER

Verity Lambert.

THE ARTISTS:

WILLIAM HARTNELL as Doctor Who

WILLIAM RUSSELL as Ian Chesterton

JACQUELINE HILL as Barbara Wright

All these artists are remaining for the second series of "DOCTOR WHO" which is 26 weeks.

Introducing MAUREEN O'BRIEN as Vicki

This is Maureen O'Brien's first part on television. She comes from Liverpool and is 21 years old. She studied drama at the Central School with a view to teaching and then decided she wanted to act herself and took a job as Assistant Stage Manager at the Everyman Theatre in Liverpool, where she played Lady Mortimer in "HENRY IV", Mary Stockman in "AN ENEMY OF THE PEOPLE" and appeared in small parts in other plays.

RAY BARRETT as Bennett

is an Australian and has been in this country for some years. During that time he has been seen on BBC in the series "DIXON OF DOCK GREEN" and "Z CARS". Plays include "REUNION DAY" and "THE STRAIN" by Alun Owen, which was transmitted in 1963. He will be seen in December this year playing Mitya in "THE BROTHERS KARAMAZOV".

On ITV he has appeared in the series, "GHOST SQUAD", "GIDOEN'S WAY" and "THE SAINT" and the plays, "BURIED MAN", "JACKO AT WAR" and "31 BACKYARD".

FILMING

Monday 16th November - Ealing, Stage 2

ROCKET SHIP

Tuesday 17th November - Ealing Stage 2

MODEL OF POLICE BOX

POLICE BOX

-----oo-----

vas.  
20.11.64.

N.B.

With reference to the synopsis: As this is the two part serial designed primarily to introduce the character of Vicki, and this forms the main part of the story, I would prefer that this storyline is not released to the press.

20th November 1964

Dear Jackie,

Hope you had a fabulous trip and are not too disappointed to be back.

Here are the scripts for the two serials which I hope you will like. I shall look forward to hearing your comments so do ring me if there is anything you are unhappy about.

As Verity has probably told you, we are hoping Derek might play Nero but as he appears to have other plans we hope you can chat him up and get him to do this: I am sure he would enjoy it.

Looking forward to seeing you. Kind regards to Al.

Love,

(Christopher Barry)  
Director, Drama Serials

Miss J. Hill,

FROM Christopher Barry  
 ROOM No. 510 T.H. PABX  
 SUBJECT PROPERTY REQUIREMENTS  
 TO PROPERTY MASTER  
 RECEIVED A.M. P.M. 6/11 DUE //

FOR PROPERTY MASTER'S USE ONLY.

1 Producer (3)	/	7 Hired Props T/C	✓ 13 H/Electrician
2 Servicing Asst. (2)	✓	8 Hired Props L/G	✓ 14 H/Engineer
3 Designer	✓	9 Armourers	✓ 15 Senior Fireman
4 SceneMaster	✓	10 Petty Cash	✓ 16 Sound/Maint.
5 Asst. Properties	✓	11 Catering	✓ 17 Designer Eating
6 Movement Control	✓	12 Visual Effects	✓ 18 Booking Clerk

PRODUCTION DR WHO SERIES 'L' EPISODE 1.

DRAPEs ✓

PAGE 2.

FOR PROP USE ONLY	Ovnight Set Day Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS	S
					4th Dec 10.30am	R	4th Dec	R		

R. CUSICKS

H	T/C	P/C	DELIVER TO	TVC	ON	1/12/64	GREENERY ON
<u>INT. F.A.R.D.I.S. (required for ep. 2.)</u>							
Note: all items on long hire							
26 Spanish arm chair N° 245 ✓							
27 Knossos throne chair N° 40 ARM ✓							
28 1 Astrolabe							
29 1 brass clock							
30 1 classical wooden pedestal no 25 ✓							
31 1 eagle pedestal							
32 1 15' x 15' black velour							
33 1 inspection torch S/FK (this is item 18 on page one)							
<u>INT. ROCKET SHIP (COMPARTMENT ONE) req. for ep. 2.</u>							
34 black leather metal legged contemporary day bed							
35. 1 dark grey plain material bed cover - single							
36. 1 contemporary table							
37. 4 bench type seats or contemporary singles							
38. 1 swivel chair <i>Condor 690</i>							
39. quantity of assorted items for dressing ( to be itemed when selected at Trading Post)							
40. 2 metal rods or tubes approx. 2' long							
41. 2 S/FK instrument panel units (Shawcraft Models Ltd)							
42. 2 electric fans (wall type)							
43. quantity of radio rubbish							
44. quantity of electrical wires - thick rubber covered type							
45. 6 stainless steel cups (previously purchased for DR WHO)							
46. " " " bowls ( " " " : " " " )							
47. 2 metal cupboards or chests <i>2' x 1' x 3'</i> <i>Condor</i>							
48. 3 telephone inter-coms							
49. 4 small wall lights							
50. 1 sextant in good condition							
51. 1 spy glass in good condition							
52. 2 dozen small assorted text books							
53. 6 maps & charts as dressing							
54. 6 photos of galaxies (stars) approx. 10" x 8"							
55. 4 light switches							
56. 2 metal bolts							
57. 2 small microphones							
58. 1 box with lever type handles							
59.							

FROM Christophe Barrey  
 ROOM No. 510 TH PABX  
 SUBJECT PROPERTY REQUIREMENTS  
 TO PROPERTY MASTER  
 RECEIVED A.M. // P.M. // DUE //

ITEMS FOR LISTED PROPERTY REQUIREMENTS		1		2		3		4		5		6		7		8		9		10		11		12		13		14		15		16		17		18		19	
Producer (3)	✓	Hired Props T/C																																					
Servicing Asst. (2)	✓	Hired Props L/G																																					
Designer	✓	Announcers																																					
SceneMaster	✓	Petty Cash																																					
Asst. Properties	✓	Catering																																					
Movement Control	✓	Visual Effects																																					

PRODUCTION DR TWO SERIES 'L' EPISODE I PAGE 3.

FOR PROP USE ONLY	O'Night Set Day Set	S	FILMING	S	REHEARSAL	S	V.T.R. AMPEX	S	TRANS	S
PROD. No.	DESIGNER	see page 1								

SPECIAL EFFECTS	H	T/C	P/C	DELIVER TO		ON	GREENERY ON	
				INT. ROCKET SHIP (COMPARTMENT ONE) CONF.				
				60. 1 magic box (x reh replica) S/F. ( item 10 on page 1.				
				61. 3 rolls of (household type) metal foil				
					INT. ROCKET SHIP (ROCKET COMPARTMENT) req. for ep. 2 also			
	H			62. quantity of assort. dressing & radio rubbish (to be itemed				
				63. when selected at Trading Post)				
	H			64. quantity of electric cables & coloured wires in groups app. 12' long				
	H			65. quantity of broken pieces of aluminium sheets				
	H				INT. ROCKET SHIP (COMPARTMENT TWO) req. for ep. 2 also			
	H			66. 1 metal legged black leather contemporary day bed				
	H			67. 1 contemporary table				
	H			68. 2 contemporary single chairs				
	H			69. 1 metal water jug (previously purchased for DR show)				
	H			70. quantity of radio rubbish & apparatus (to be itemed when				
				selected at Trading Post)				
	H			71. 1 PRAC. tape recorder D/S				
					INT. ROCKET SHIP			
	H			72. 6 sacks of white sawdust				
	H			73. 18 large Tufa rocks				
	H			74. 6 smaller "				
	H			75. 12 tropical growths cacti cacti etc.				
					ROCKY CHASM & TUNNEL			
	H			76. 8 sacks of dark sawdust				
	H			77. 5 lbs of fullers earth				
	H			78. 3 large sacks of moss				
	H			79. 1 large sack of moss				
	H			80. 1 doz. 12' long strings of ivy & vine with unusual flowers (art)				
				attached painted in luminous paint				
	H			81. 1 stick of small Tufa rock				
	H			82. 4 clumps of heather				
	H			83. 8 tropical growths				
	H			84. 2 sacks of Vermiculite				
	H			85. 2 15' x 15' black velours				
	H			86. 2 10' drop black velours				
	H			87. 2 3 mattresses (for artiste to fall on from height)				

SIGNED Valeri Wilkins DATE 20/11/64

*Willems* 24/11/64

23rd November 1964

Dear Mr. Barrett,

As you will have seen from the scripts I sent to Scotland we are rehearsing for "Dr Who" in the London Transport Assembly Rooms and in case you haven't worked there before I am enclosing a map showing exactly how to get there.

We will be starting rehearsals at 11.00 am on Monday, 30th November with coffee at 10.45 am, and look forward to meeting you then.

Yours sincerely,

*Thelma Helsby.*

(Thelma Helsby)  
Assistant to Christopher Barry)

R. Barrett, Esq.,

th:

# GRAPHICS REQUIREMENTS

Copies to GRAPHICS MANAGER [3] Studio Manager Scene Master [2] Designer

PRODUCTION	"DR WHO" SERIAL L Ep.1		BBC	1	2	1
Producer	CHRISTOPHER BARRY		Ext.			
Assistant	DAVID MALONEY		Ext.			
Designer	RAYMOND CUSICK		Ext.			
Filming	23/1/4/3354	Studio Rehearsal	4th Dec. 1964 10.30 am onwards			
Project Number						
Transmission	REC: 4.12.64	TRS: 2.1.65	Studio	Riverside 1		

WILL YOU PLEASE CANCEL GRAPHICS REQUIREMENT FORM DATED 13.11.64  
AND SUBSTITUTE THE FOLLOWING:

Please may we have the following roller in Riverside 1  
by 10.30 am on Friday, 4th December 1964:

1. END ROLLER CAPTIONS: (light on dark)

Dr. Who ..... WILLIAM HARTNELL  
 Ian Chesterton ..... WILLIAM RUSSELL  
 Barbara Wright ..... JACQUELINE HILL  
 Vicki ..... MAUREEN O'BRIEN  
 Bennett ..... RAY BARRETT  
 Space Captain ..... TOM SHERIDAN  
 Koquillion ..... SYDNEY WILSON

Title music by Ron Grainer with the  
BBC Radiophonic Workshop

Incidental music by Tristram Cary

Designer, Raymond P. Cusick (1 frame)

Associate Producer, Mervyn Pinfield (1 frame)

J. H. L. S.  
 (for Christopher Barry)  
 23.11.64.

Date

Received

Asst. to Christopher Barry, 510 Threshold Hse. ( )

DRESSING ROOM ACCOMMODATION: "DR WHO" SERIAL L Ep.1  
REC: FRIDAY, 4th December 1964 RIVERSIDE 1 23/1/4/3354

Studio Bookings, Rm. 4046

The following artists will be working at Riverside 1 from 10.30 am on Friday, 4th December and I would be grateful if you would arrange Dressing Rooms as follows:

1.	WILLIAM HARTNELL	(Star Dressing Room near studio)
2.	WILLIAM RUSSELL	" " " " "
3.	JACQUELINE HILL	" " " " "
4.	MAUREEN O'BRIEN	(As near to studio as possible)
5.	RAY BARRETT	" " " " "
6.	TOM SHERIDAN	" " " " "

23.11.64.  
th:

*Thelma Helsby*  
(Thelma Helsby)

Christopher Barry, 510 Threshold Hse. ( ) 23.11.64

BILLING: "DR WHO" SERIAL L: Ep.2 "Desperate Measures"  
BBC-1 WEEK 2 9th JANUARY 1965

Mrs. D. Bliss through Verity Lambert

Copies to: Org. Serials D.Tel.  
Miss M. MacCallum  
Tel.Ed. Radio Times  
Mrs. Gibson, Radio Times  
Miss Verity Lambert

DR WHO

An adventure in space and time

starring

WILLIAM HARTNELL  
WILLIAM RUSSELL  
JACQUELINE HILL

and

MAUREEN O'BRIEN

DESPERATE MEASURES  
by  
DAVID WHITAKER

Dr Who .....	WILLIAM HARTNELL
Ian Chesterton .....	WILLIAM RUSSELL
Barbara Wright .....	JACQUELINE HILL
Vicki .....	MAUREEN O'BRIEN
Bennett .....	RAY BARKETT
Space Captain .....	TOM SHERIDAN
Koquillion .....	SYDNEY WILSON

Title music by RON GRAINGER  
with the  
BBC Radiophonic Workshop

Incidental music by Tristram Cary

Costumes Supervised by Daphne Dare

Makeup Supervised by Sonia Markham

Lighting, Howard King

Designer, RAYMOND P. CUSICK

Associate Producer, MERVYN PINFIELD

Producer, VERITY LAMBERT

Directed by CHRISTOPHER BARRY

Dr Who challenges the dominance of  
Koquillion, and unmasks an elaborate  
plan.

BBC recording

24th November 1964

Dear Mr. Barrett,

I am addressing this letter to you both in Scotland and at home because I am anxious that you should get it in time to be able to get in touch with me on Thursday.

The reason is that we have been making considerable adjustments to the "Dr Who" scripts which will in no way diminish your part in it but will make your behaviour more rational. There are several things in it which we have not been at all happy about but which we now feel we have solved and so there will be quite a lot of new pages before we go into rehearsal - better then than later!

I thought that perhaps you might care to get in touch with me when you return to London and possibly come and meet Verity Lambert, the producer, and myself so that we can put these points to you and obtain your views before the weekend.

I am sure that what we have done can only make you happier with the scripts and are very much for the good both of your characterization and the programme as a whole.

Yours sincerely,

(Christopher Barry)  
Director, Drama Serials.

R. Barrett, Esq.,

P.A. to Christopher Barry, 510 Threshold Hse.

"DR WHO" SERIAL L Eps. 1 & 2 REC: 4th & 11th Dec. 1964

Scenemaster

Please may we have one caption easel in Riverside 1 from 10.30 am onwards on Friday, 4th December and Friday, 11th December for the recording of the above serial? Project Nos. 23/1/4/3354 and 55.

Many thanks.

D. Maloney

(for David Maloney)

th:  
24.11.64.

FROM

TO

510 E.I.L. 24BX  
PROPERTY REQUIREMENTS  
PROPERTY MASTER

RECEIVED

A.M. 25/11 DUE / 11/12

1 Producer (3)	✓ 7 Hired Props T/C	13 H/Electrician
2 Stage Manager	✓ 8 Stage Manager	14 Make-up
3 Sound Master	✓ 9 Directors	15 Colourist
4 Production	✓ 10 Party Cash	16 Sound/Mixing
5 Movement Control	✓ 11 Casting	17 Designer Eating
	✓ 12 Visual Effects	18 Booking Clerk

PRODUCTION

DR 100 SERIAL 111 PERIOD 2

page 2.

FOR PROP USE ONLY

PROD. No.

DESIGNER

DR	100	111	PERIOD	2	REHEARSAL	SIV.T.R. AMPLIX	S	TRANS
					11th Dec.	8 11th Dec	R	1

H	T/C	P/C	DELIVER TO	ON	GREENERY ON
			INT. T.A.R.D.I.S.		
	D		31. Spanish arm chair	NO 245 ✓	
	D		32. Knosses throne chair	Arm N° 40 ✓	
	H		33. 1 Astrolobe		
	H		34. 1 brass wind clock		
	H		35. 1 classical wooden pedestal no. 25	✓	
	H		36. 1 eagle pedestal		
	H		37. 1 15' x 15' black velour		
	D		38. 1 small cotton cloth sofa 1 TORCH FROM SPECIAL EFFECTS		
	H		38A. LAST CHAIR & STOOL		
	H		39. black leather metal legged contemporary day bed	- 6' HILL	
	Z		40. 1 1 dark grey plain material bed cover -single		
	H		41. 1 contemporary table		
	H		42. 4 beach type wicker or contemporary chairs	grey tub chairs	
	H		43. 1 swivel chair		
	H		44. quantity of wrapped items for dressing (to be itemised when selected at Trading Post)		
	H		45. 2 metal rods or tubes approx. 2' long		
	H		46. 2 S/F instrument panel units (Shawarma Models Ltd.)		
	H		47. 2 electric fans (wall type)		
	H		48. quantity of radio rubbish		
	H		49. quantity of el circuit wire-thick rubber covered type		
	R		50. 6 similar steel cups (previously purchased for DR 30)		
	R		51. " " " bowls ( " " " " " )		
	R		52. 2 metal cupboards or chests		
	R		53. 3 telephone inter-coms		
	R		54. 4 small wall lights		
	R		55. 1 sextant in good condition		
	R		56. 1 spy glass in good condition		
	R		57. 2 doz. small assorted text books		
	R		58. 6 maps & charts as dressing		
	R		59. 6 photos of galaxies (stars) approx. 10" x 8"		
	R		60. 4 light swit ches		
	R		61. 2 metal bolts		
	R		62. 2 small microphones		
	R		63. 1 box with lever type handle		
	R		64. 1 magtabor rehearsal replica S/T		

SIGNED Valerie Wilkins DATE 24/11/64

FROM: *Production Department*  
 ROOM NO. 213 Date: PABA  
 SUBJECT: PROPERTY REQUIREMENTS  
 TO: PROPERTY MASTER  
 RECEIVED: A.M. // DUE //

PROPS FOR THE FILMING OF THE FILM DR. WHO AND THE DALEKS

1. Produc. G.	✓	7. Hired Props L/C	13. H/Equipment
2. Servicing Asst. (2)	✓	8. Hired Props L/G	14. H/Engineer
3. Designer	✓	9. Ammunition	15. Senior Fireman
4. SceneMaster	✓	10. Petty Cash	16. Sound/Maint.
5. Asst. Properties	✓	11. Catering	17. Designer Eating
6. Movement Control	✓	12. Visual Effects	18. Booking Clerk

PRODUCTION	DR WHO	SETS 1-10	STORY	Page	PAGE 3.
FOR PROP USE ONLY		Draught Set	S	FILMING	S
PROD. No.				REHEARSAL	S
DESIGNER				V.T.R. AMPEX	S
					TRANS
					S

see page 1.

H	TAC	PC	DELIVER TO	ON	GREENERY ON	
<u>ROCKETS SHIP (RECKED COMPARTMENT)</u>						
			65. 3 rolls of household type metal foil			
H			66. quantity of assorted dressing & radio rubbish (to be itemised when selected at Transport Post)			
H			67. quantity of electric cables & coloured wires in groups app. 12' long			
H			68. quantity of broken pieces of aluminium sheets			
H			69. " " " " " pipes & girders			
			<u>ROCKET SHIP (COMPARTMENT TWO)</u>			
H			70. black leather & metal lined contemporary day bed - 2 4' 6" units			
			71. 1 single (plastic material) (bed & mattress single)			
H			72. 1 contemporary table			
H			73. 1 contemporary single chairs swivel			
			74. 1 metal jug (previously purchased for DR WHO)			
H			75. 1 tape recorder DVS			
			<u>EXT ROCKET SHIP</u>			
H			76. 6 sacks of white sawdust			
H			77. 18 large Tufa rocks			
H			78. 6 smaller Tufa rocks			
H			79. 12 tropical growths cacti etc.			
<u>ROCKY CHASE TUNNEL</u>						
H			80. 8 sacks of dark sawdust			
H			81. 5lbs. of fullers earth			
H			82. 3 large sacks of moss			
H			83. 1 doz. 12' long strings of ivy & vine with unusual flowers (art) attached in luminous paint			
H			84. 1 sack of small tufa rock			
H			85. 4 clumps of heather			
H			86. 8 tropical growths			
H			87. 2 sacks of Vermiculite			
H			88. 5 15' x 15' black velours			
H			89. 2 10' drop black velours			
H			90. 3 double mattresses (for artists to fall on from height)			
<u>TARDIS ACTION PROPS</u>						
H			91. 1 tin of ointment (no labels)			
H			92. 1 magnifying glass			
H			93. 6 small rocks			

DRAPEES  
DRAPEES

FROM

RCC. No.

PABX

FOR PROPERTY MASTER'S USE ONLY.

SUBJECT

PROPERTY REQUIREMENTS

PROPERTY MASTER

RECEIVED

A.M.

DUE

P.M.

/ /

/ /

1	Scaling 4' x 12'	✓	13	14
2	Designer	✓	14	H/Engineer
3	SceneMaster	✓	15	Senior Freeman
4	Asst. Properties	✓	16	Sound/Maint.
5	Movement Control	✓	17	Designer Editing
6		✓	18	Booking Clerk

PRODUCTION

DR WHO

SCREWS 'L'

EPISODE

2.

page

4.

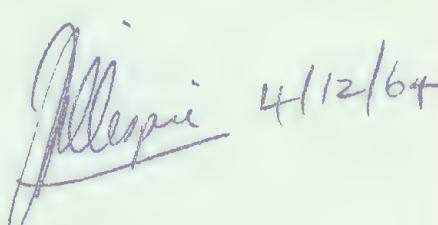
FOR PROP USE ONLY

PROD. No.

DESIGNER

Overlight Set	S	FILMING	S	PEARSAL	S	V.T.R. AMPEX	S	TRANS	S
		✓							

H	T/C	P/C	DELIVER TO	CN	GREENERY ON
			TARDIS ACTION PROPS	CONT.	
			94. 1 small notebook 8" x 4" app		
			95. 3 pencils (painted silver, new set INT. HALL of JUDGMENT		
DRAPEs			96. 3 20' x 20' black velours		
DRAPEs			97. 60' run of black guaze or guazes suitable for tearing up		
			98. 10' drop black velours		
	H		99. 1 hired 14' x 9' embroidered Chinese panel		
	H		100. 2 " 9' x 2'6" " " " " s		
	H		101. 4 blocks of dry ice		
	H		102. 4 ornate chairs D/S		
	H		103. 1 carved gilt or ornate chest		
	H		104. 1 bronze mask		
	H		105. 2 large bronze bowls		
	H		106. 2 large bronze candlesticks		
	R		107. 1 packet of candles suitable size for above - please		
	H		108. 1 large brass gong		
	H		109. 2 glass cases 18" square (one to be broken)		
	H		110. 2 oriental type carved screens		
	H		111. 2 brass jardinieres	— please paint to look like bronze	
	R		112. 1 rubber dagger with bronze handle (for stabbing effect)		
DRAPEs				INT. TARDIS ENTRANCE	
	H		113. 4 bushes		
	H		114. 4 sacks of dark sawdust		
DRAPEs			115. 1 15' x 14' black velour		



SIGNED Valerie Williams

DATE 24/11/64

A.P.M. to Christopher Barry, 510 Threshold Inc. pbx.

DR 510 THRESHOLD INC. 1 & 2 R.R. 4th & 11th Dec. 1964

Scene Master

copy to; Raymond Cusick

Please may we have two smoke guns and two operators in Riverside 1 from 10.30am onwards Friday, 4th Dec. and Friday 11th Dec. for the recording of the above serial. Project nos. 23/1/4/3354 and 55.

Many thanks.

V. G. Williams

25.11.64

Asst. to Christopher Barry, 510 Threshold Hse.

"DR WHO" SERIAL L Eps. 1 and 2 (23/1/4/3354 and 55)  
REC: 4th and 11th Dec. 1964 in RIVERSIDE 1

Accommodation Asst. T.C. Copies to: R.T.Taih, Bentinck  
A.P.M.Tel.,  
Acc.Asst. Riverside.

Will you please arrange for a Fireman to be on duty at  
Riverside 1 on Friday, 4th and Friday, 11th December as  
we will have P/X explosions in the studio.

Thelma Helsby  
(Thelma Helsby)

Nothing to be written or typed in this margin

From:

Subject:

To:

Teledaps booked

Through John

Conn.

Feb. 13. 6. pm

26.1164.

P.A.  
David Maloney, ~~thnk.~~ to Christopher Barry, 510 Threshold

"DR WHO" SERIAL L: EPISODE 1: REC: 4.12.64.  
PROJECT NO.23/1/4/3354

Scenemaster through Org.Serials D.Tel. Copies to:  
Miss V. Lambert  
Raymond Cusick

We would be grateful for the assistance of two extra scenemen on our crew for the above programme on Friday, 4th December in Riverside 1. We have smoke effects with two smoke guns as well as a complicated dry ice mist effect to work and, in addition, scene changes and caption work.

(David Maloney)

thb  
26.11.64.

27th November 1964

Dear Mr. Hartnell,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

As our A.F.M. will have told you rehearsals start at 11.00 am on Monday with coffee at 10.45 am. We look forward to seeing you then.

Yours sincerely,

(Thelma Helsby)  
Secretary to Christopher Barry.

W. Hartnell, Esq.,

th:

27th November 1964

Dear Mr. Russell,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

As our A.F.M. will have told you, rehearsals start at 11 o'clock on Monday with coffee at 10.45 am. We look forward to seeing you then.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry.

W. Russell, Esq..

th:

27th November 1964

Dear Miss Hill,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

As our A.F.M. will have told you, rehearsals start at 11 o'clock on Monday with coffee at 10.45 am. We look forward to seeing you then.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry

Miss J. Hill,

th:

27th November 1964

Dear Miss O'Brien,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

As our A.F.M. will have told you, rehearsals start at 11 o'clock on Monday with coffee at 10.45 am. We look forward to seeing you then.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry

Miss M. O'Brien,

th:

27th November 1964

Dear Mr. Barrett,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

We look forward to meeting you on Monday morning.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry.

R. Barrett, Esq.,

th:

27th November 1964

Dear Mr. Sheridan,

As there have been rather a lot of changes we have had the scripts re-typed and I enclose a copy of episode one so that you will have a chance to read it over the weekend.

We look forward to meeting you on Monday morning.

Yours sincerely,

(Thelma Helsby)  
Assistant to Christopher Barry

T. Sheridan, Esq.,

th:

From: H.S.M.Tel.

To: All Producers  
Departmental Organisers

STUDIO MANAGEMENT STAFF ARRANGEMENTS

SUNDAY, 29th November to SATURDAY, 5th December

WEEK 49

Floor Managers, Vision Mixers, Assistant Floor Managers and Floor Assistants are allocated automatically to programmes where appropriate. Special requests should be made in advance of the publication of this schedule to A.H.S.M.Tel.(11). PABX

	<u>Floor Managers</u>	<u>Vision Mixers</u>	<u>Asst. Floor Managers</u>	<u>Floor Assts.</u>
<u>Sunday, November 29th</u>				
MURNEY MOORE	D. Besgrove	D. Kibble	T. Jones	T. James
L. N.	K. Riddington/ J. Waters	A. Russell	D. Hillier/ D. Alexander	W. Carroll
FRANKIE HOWERD	G. Pert	G. Jenkins	M. Cager	D. Smith
PROG. LEARNING	M. Donaldson	R. Blayney	-	J. Newman
MONITOR	S. McCourt	S. Raven	-	M. Catherwood
LATE SHOW	C. Leslie	B. Hallman	T. Byford	I. Easterbrook
XMAS NIGHT (COTTON)	R. Race	P. Norman	B. Thornton	R. Broke
MURDER MISTAKEN	Drama	F. Law	Drama	M. Browne
COMEDY IN MUSIC	J. Beveridge	R. Isted	-	T. Beckett

Monday, November 30th

KIPLING	Drama	G. Giles	Drama	B. Morgan
COMPACT	Drama	B. Hallman	Drama	N. John
DIXON	K. Riddington/ J. Waters	A. Russell	D. Hillier/ D. Alexander	W. Carroll
SHERLOCK HOLMES	Drama	J. Stephens	Drama	H. Thompson
PANORAMA	J. Marsden	B. Armstrong	-	D. Geen
TONIGHT	T. Savage	D. Hanks	I. Strachan	C. Jak
L. & THE WIFE	J. Lane	A. Dalgleish	D. Curran	J. Watherston
MURDER MISTAKEN	Drama	F. Law	Drama	M. Browne
ENQUIRY & COME DANCING	D. Turnbull	S. Raven	-	R. Day

Tuesday, December 1st

KIPLING	Drama	G. Giles	Drama	B. Morgan
COMPACT	Drama	B. Hallman	Drama	N. John
Z CARS	Drama	R. Blayney	Drama	T. James
SHERLOCK HOLMES	Drama	J. Stephens	Drama	H. Thompson
BLUE PETER	S. McCourt	A. Russell	-	B. Gray
TONIGHT	T. Savage	P. Norman	I. Strachan	P. Lovell
PICK THE WINNER	C. Breeze	R. Pigg	B. Ersser	J. Watherston
MURDER MISTAKEN	Drama	F. Law	Drama	M. Browne
PLAY SCHOOLS	B. Checksfield	R. Isted	G. Walmsley	M. Catherwood

Wednesday, December 2nd

WEDNESDAY PLAY	Drama	P. Hubbard	Drama	C. Burt
Z CARS	Drama	R. Blayney	Drama	T. James
HARRY BRENT	Drama	J. Duncan	Drama	P. Cianci
SCHOOLS	R. Race	B. Armstrong	-	P. Lovell
SPORTSVIEW	B. Adams	G. Jenkins	-	J. Newman
TONIGHT	T. Savage	S. Raven	I. Strachan	W. Carroll

Wednesday, December 2nd - cont'd

HORIZON	S.Turner	A.Dalgleish	-	D.Smith
CRACKERJACK	B.Jones	G.Davies	P.Young	D.Geen
DR. FINLAY	Drama	D.Kibble	Drama	P.Novis
PLAY SCHOOLS	B.Checksfield	D.Hanks	G.Walmsley	M.Catherwood

Thursday, December 3rd

CEMENTED IN LOVE	Drama	P.Hubbard	Drama	C.Burt
TIME OUT	R.Brooks	G.Davies	-	P.Lovell
BEAT ROOM	P.A.	A.Russell	-	C.Jak
BEAUTY & THE BEAST	B.Whitehouse	P.Norman	P.Farrell	D.Geen
SPOTLIGHT	R.Race	G.Giles	-	H.Thompson
GALLERY	J.Marsden	A.Dalgleish	-	B.Morgan
TONIGHT/JAZZ LINKS	T.Savage	R.Isted	I.Strachan	P.Ciani
MONTE CRISTO	Drama	J.Stephens	Drama	N.John
KATHY KIRBY	K.Cunningham	A.Smith	C.Fairley	R.Broke
DR. FINLAY	Drama	D.Kibble	Drama	P.Novis
CHOICE	B.Thompson	B.Armstrong	v -	B.Gray

Friday, December 4th

CEMENTED IN LOVE	Drama	P.Hubbard	Drama	C.Burt
TEN COMPOSERS	J.Marsden	P.Norman	-	D.Geen
R THREE	Drama	J.Duncan	Drama	R.Day
SQUARE WORLD	COLIN FARNELL	D.Hanks	J.Prowse	J.Watherston
GERMAN	D.Turnbull	R.Pigg	P.Montier	D.Smith
BLUE PETER	S.McCourt	S.Raven	-	B.Gray
TONIGHT & LINKING	T.Savage	B.Armstrong	I.Strachan	H.Thompson
LATE SHOW	C.Leslie	G.Jenkins	T.Byford	I.Easterbook
KATHY KIRBY	K.Cunningham	A.Smith	C.Fairley	R.Broke
DR. WHO	Drama	C.Doig	Drama	T.Beckett
FOREIGN POLICY	D.Istance	F.Law	-	M.Browne

Saturday, December 5th

WHO IS MARY MORRISON?	H.Snoad	C.Doig	E.Marsden	P.Ciani
ENCOUNTER	S.Turner	A.Smith	-	P.Novis
R THREE	Drama	J.Duncan	Drama	R.Day
TEENAGE CONCERT	R.Brooks	R.Blayney	-	T.Beckett
HOW & WHY	B.Thompson	A.Dalgleish	-	C.Jak
GRANDSTAND	B.Adams	G.Giles/		
		D.Hanks		
LATE SHOW	C.Leslie	B.Hallman	T.Byford	I.Easterbook
MINSTRELS	I.Main	G.Davies	M.Saunders	J.Newman
OPEN HOUSE	C.Breeze/	P.Hubbard/	B.Ersser/	P.Lovell/
	J.Beveridge	R.Pigg	J.Knight	R.Broke/
				B.Morgan

ALEXANDRA PALACE

TOWN & AROUND J.Hobbs

NEWS {A} C.Dudley  
      {B} K.O'Keeffe  
      {C} B.Milliard

A M E N D M E N T S

<u>Week 46</u>	<u>Floor Managers</u>	<u>Vision Mixers</u>	<u>Asst:Floor Managers</u>	<u>Floor Assts:</u>
<u>Sunday, 8th</u>				
RETALES/VISCONTI INTERVIEW	S.Turner	J.Lopes/G.Giles		J.Newman
<u>Monday, 9th</u>				
SCHOOLS	...	P.Norman	...	...
<u>Tuesday, 10th</u>				
INSERT/TONIGHT	A.Gohar	S.Raven	...	C.Burt
<u>Wednesday, 11th</u>				
PLAY SCHOOLS	...	I.Christie	...	...
SCIENCE OF MAN	...	P.Norman	...	...
<u>Week 47</u>				
<u>Monday, 16th</u>				
COME DANCING/				
INSERT TOP THE POPS	L.Mayne	S.Raven	...	P.Novis
<u>Tuesday, 17th</u>				
ENQUIRY	...	P.Norman	...	...
<u>Wednesday, 18th</u>				
NIGHT	...	P.Norman	...	...
<u>Week 48</u>				
<u>Tuesday, 24th</u>				
MERRY-GO-ROUND	...	P.Norman	...	...
<u>Wednesday, 25th</u>				
TOP OF THE FORM	...	P.Norman	...	...
<u>Friday, 27th</u>				
LINKS AND TONIGHT	...	R.Blayney	...	...
<u>Saturday, 28th</u>				
DULEY MOORE	...	D.Kibble	...	...
ADVANCE	...	P.Norman	...	...

30th November 1964

Messrs. Griffiths Hansen  
(Recordings)Ltd.,  
24 Foley Street,  
W.1.

Dear Sirs,

Confirming our telephone  
conversation of this afternoon re the hire  
of a tape recorder for play-back purposes  
to be used at the London Transport Assembly  
Rooms, Wood Lane, where we are rehearsing,  
"Dr Who".

We will arrange for collection  
by Radio Cab tomorrow morning at 10 o'clock.

Many thanks.

Yours faithfully,

(David Maloney)  
for Christopher Barry, Director.

ROUGH ESTIMATE OF COSTS PER EPISODE - SERIAL L

CAST .....	£ 750.	0.	0.
COPYRIGHT .....	262.	10.	0.
TAPE .....	100.	0.	0.
MUSIC .....	20.	0.	0.
FILMING .....	25.	0.	0.
M.U. & WARDROBE .....	100.	0.	0.
PETTY CASH .....	22.	10.	0.
SPECIAL F/X .....	250.	0.	0.
DESIGN (Film & Studio)...	750.	0.	0.
CASH IN HAND .....	100.	0.	0.

£2380. 0. 0.

- E-2

Programme Allocation - £2380  
£2330

Graphics Costing

Roller

£ 5. 0. 0.

Caption Cards

10/- each.

Hanging Mirror.

6" x 6"

4

f. x 3"

Asst. to Christopher Barry, 510 Threshold Hse. ( )

DRESSING ROOM ACCOMMODATION: "DR WHO" SERIAL L Ep.2  
REC: FRIDAY, 11th December 1964 RIVERSIDE 1 23/1/4/3355

Studio Bookings, Rm.4046

The following artists will be working in Riverside 1 from 10.30 am on Friday, 11th December and I would be grateful if you would arrange Dressing Rooms as follows:

1. WILLIAM HARTNELL	{	Star Dressing Room near studio					
2. WILLIAM RUSSELL		"	"	"	"	"	"
3. JACQUELINE HILL		"	"	"	"	"	"
4. MAUREEN O'BRIEN	As near to studio as possible.						
5. RAY BARRETT	"	"	"	"	"	"	"
6. TOM SHERIDAN	"	"	"	"	"	"	"

Thelma Helsby  
(Thelma Helsby)

30.11.64.  
th:

Griffiths Hansen  
rang charge for  
tape recorder

of 8-10s0d.

# GRIFFITHS HANSEN (RECORDINGS) LTD.

PUBLIC ADDRESS & TAPE RECORDING EQUIPMENT  
AUDIO VISUAL CONSULTANTS

SPECIALISTS IN HIRE  
and  
SOUND RECORDINGS  
TELEPHONE MUSEUM

24/25 FOLEY STREET,

LONDON, W.I.

15<sup>th</sup> Dec 1964

AGENTS FOR  
VORTEXION

FERROGRAPH  
GOODMANS  
BRENELL  
GRUNDIG  
STELLA  
STUZZI  
UHER  
REPS  
ETC.

Chris Barry Esq. Drama Dept  
B.B.C. Television  
Wood Lane. W.12.

Please receive on Hire:—

One Vortexion tape Recorder no 3284.  
with canvas cover.

One Main lead 5+13 amp adaptors

Received the above on Hire in good condition, complete and in perfect working order on the terms stated below, the hirer being responsible for any loss or damage sustained by the apparatus during the period of hire.

Signed

H. Bent B67.

8<sup>1</sup>/<sub>2</sub> days

Date

Span

Hire charge @ per

From to

Delivery, Installation, collection  
and operating charges.

Net Total

£ s. d.

8. 10. 0

£

DELIVERY NOTE

Chris BARRY - Drama Dept,

B. B. C. Television,

W. 12.

H 4455

**GRIFFITHS HANSEN (RECORDINGS) LTD.**

PUBLIC ADDRESS & TAPE RECORDING EQUIPMENT

AUDIO VISUAL CONSULTANTS

SPECIALISTS IN HIRE  
and  
SOUND RECORDINGS  
TELEPHONE MUSEUM

24/25 FOLEY STREET,  
LONDON, W.I.

3st December 1964

AGENTS FOR  
VORTEXION  
FERROGRAPH  
GOODMANS  
BRENELL  
GRUNDIG  
STELLA  
STUZZI  
UHER  
REPS  
ETC.

Please receive on hire

ONE Vortexion Tape Recorder. Model WVA. No. 3284  
ONE Canvas Cover  
ONE Mains lead 5 and 13 amp adaptors .

**CONSIGNMENT NOTE**

Chris BARRY - Drama Dept,  
B. B. C. Television,  
W. 12.

H 4455

**GRIFFITHS HANSEN (RECORDINGS) LTD.**

**PUBLIC ADDRESS & TAPE RECORDING EQUIPMENT**  
**AUDIO VISUAL CONSULTANTS**

**SPECIALISTS IN HIRE**  
and  
**SOUND RECORDINGS**  
TELEPHONE MUSEUM

24/25 FOLEY STREET,  
LONDON, W.I.  
Lat. December 1964

**AGENTS FOR**  
**VORTEXION**  
FERROGRAPH  
GOODMANS  
BRENNELL  
GRUNDIG  
STELLA  
STUZZI  
UHER  
REPS  
ETC.

Please receive on hire

ONE Vortexion Tape Recorder. Model WVA. No. 3284  
ONE Canvas Cover  
ONE Mains lead 5 and 13 amp adaptors .



## ADVICE OF DISPATCH

N<sup>o</sup>. 134360FROM RADIO PHONIC W. SHOPTO C. BARRY9 MV510 THRESHOLD

Please receive goods as under dispatched by

NEXT CARDate 1/12/84

R.P. Ref. No.	TITLE	Quantity	Required for
TRW 6211.	DR. WHO ' L	1	STUDIO USE

Checked and passed for dispatch by:

B. HODGSON

Received and checked by:

Date

David Maloney, P.A. to Christopher Barry, 510 Threshold Hse.  
( )

"DR WHO" SERIAL L: EPISODE TWO: REC. 11.12.64  
PROJECT NO.23/1/4/3355.

Scenemaster through Org.Serials D.Tel.

Copies to: Miss V.Lambert  
Raymond Cusick

We would be grateful for the assistance of two extra scenemen on our crew for the above programme on Friday, 11th December in Riverside 1. We have smoke effects with two smoke guns as well as a complicated dry ice mist effect to work and, in addition, scene changes and caption work.

J. Idelby.  
(for David Maloney)

th:  
2.12.64.

VERITY.

3rd December, 1964.

Film Costs.

Serial L.

Chris estimated £25 per episode,  
making a total of £50.

Serial M

Chris estimated £25 per episode,  
making a total of £100.

The Estimate from Ealing for the  
two serials comes to £273.16s.4d.  
but Chris had not allowed for  
lights. £160 of this £273.16s.4d.  
is for hired lights.

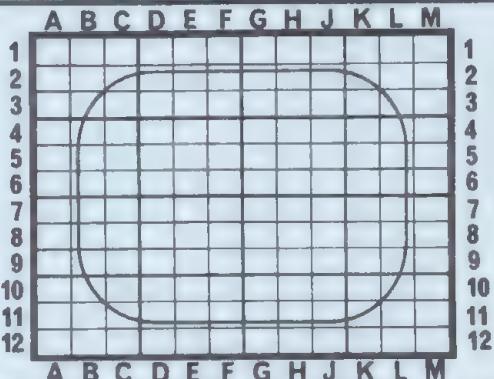
Vol

Ext.

# GRAPHICS 35MM TRANSPARENCIES ONLY

ORGANISER 3 PHOTOGRAPHERS 1 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	"DR WHO" SERIAL L Ep.2	No: 23/1/4/3355
Studio	RIVERSIDE ONE	
Filming		
Rehearsal	18th 11th Dec. 1964	
Recording	11th Dec. 1964	
Transmission	9th Jan. 1965	
PRODUCER	CHRISTOPHER BARRY	
ASSISTANT	DAVID MALONEY	
DESIGNER	RAYMOND CUSICK	



6) Transparency of photograph to be supplied  
by Joan Williams on Monday, 7th December.  
(Photograph to be taken at Riverside 1 on  
Friday, 4th December)  
Details will be supplied by Joan Williams.

Signature *J. Barry*  
(for Christopher Barry)

Date 3.12.64.

FROM: Christopher Barry, 510 Threshold ( )  
TO: Organiser, Serials, Drama Tel. (two copies)

PROGRAMME: "DR WHO" Serial L Ep.1      Transmission or  
23/1/4/3354      recording date: 4.12.64.

## FEES

\*\* Extra fees for sound recordings.

FROM: CHRISTOPHER BARRY Room 510 Threshold ( )  
TO: Organiser, Serials, Drama Tel. (two copies)  
PROGRAMME: DR. WHO L1  
23/1/4/3354 Transmission or  
Recording date: 4.12.64

---

STATEMENT OF COSTS

---

	£      s.      d.
a. Artist's Fees (see attached list)	775. 19. 0.
b. Orchestra:	- - -
c. Facility Fees:	- - -
d. Copyright:	262. 10. 0.
e. Hospitality:	- - -
Carried Forward	<hr/> £1038. 9. 0.

		£	s.	d.
	Brought Forward	1038.	9.	0.
g.	Design:			
	Studio	650.	0.	0.
	Studio F/X	350.	0.	0.
	Filming	100.	0.	0.
	Filming F/X	500.	0.	0.
	Roller	10.	0.	
	Captions - 5 @ 10/-	2.	10.	0.
h.	Make-Up and Wardrobe:			
		140.	0.	0.
i.	Film:			
		273.	16.	4.
j.	Recording costs:			
		65.	0.	0.
k.	Other costs.			
	Telesnaps (John Cura)	3.	13.	6.
	Tape Recorder for O/R	4.	5.	0.
		£ 3128.	3.	10.

6.11.64  
**MAKE-UP AND WARDROBE COSTS**

From: Christopher Barry (Producer)  
510 Threshold Hse. ( )

Title of Programme "DR WHO" Serial L Ep.1

Studio RIVERSIDE 1

Transmission date 2.1.65 from 5.15pm to 5.40 pm Week No. 1

Studio rehearsal date and time 10.30 am onwards ~~W~~ Fri. 4th Dec. 1964

To: (1) Make-up and Wardrobe Manager Date of issue

(2)

To be returned by

(3)

ALLOCATION £

Characters	(Period )	Costume	Hair and Make-up
Give as many details as possible			

Continued overleaf (strike out if not applicable)

Are these wanted prior to transmission  
for filming or Publicity photo call? YES/NO

If so, on what date and where

Estimated cost £

£ 140 - 0 - 0

Series L"The Powerful Enemy"

Project. 23/12/3354.

TITLE: "Dr. Who". Epi. ~~Series~~.Trs: }  
DATE: } 9.1.65.WEEK: 2.REC/PICTURE TIME: 8.30 - 9.45 pm.  
FRI. 4.12.64. WK. 19STUDIO: R1.CREW: 14T.O.M.DESIGNER: Raymond CusickLIGHTING: Howard KingWARDROBE: Daphne DareSOUND: Richard Clibbs.  
GRAMS: Tony Bowers.MAKEUP: Sonia MarkhamVISION MIXER: Clive DoigFLOOR ASSISTANT:  
Telecording Editor - Richard  
Barclay.PRE-PLANNING:COPYRIGHT: Requested  
ClearedREHEARSAL ROOM: London Transport  
Assembly Rooms.BILLINGS: Prelim.  
FinalREHEARSAL SCHEDULE: 10.CAST LISTS:DESIGNER MEETING:SCRIPTS:PLANNING MEETING:

DDBA

WARDROBE & M.U. MEETING:

Casting Form

PROMOTION MEETING:

Wardrobe &amp; Makeup Plot

RECORDING SESSION:

Rehearsal Props.

FILM REQUIREMENTS:

Prop. List

TECH. STAFF TO O/R:

Plans

TELECINE CHANNEL:

Model Memo

PHOTO CALL:

Caption Requirements

FILM EDITOR:

Roller Caption Machine

TECHNICAL REQUIREMENTS:

Caption Holder

TECH. RUN: Wed. 2.12.64

Music &amp; Effects Records

10.30 P.M. Ep. 2

Dressing Rooms

Quick Change Dressing Rooms

Fire Precautions Memo

Estimate of Costs

and Viewfinder

Special Effects

Radio Times Article

Viewing Tickets &amp; Facilities

Flimsy of Plan

STUDIO:POST-PRODUCTION:

Camera Scripts

P as B

Camera Cards

Fitting &amp; Overtime Fees

Running Orders

Caption photos

Hospitality

Return of Ration Book

Cheques

Thank-you letters.

FILMING:PHOTO CALL:

Script

Date: 12.12.64

Fix with Film Department

Time:

Permission to film

Location

Police

Wardrobe &amp; M.U.

Wardrobe &amp; Makeup

Photographer

Accommodation

Artists

Dressing Rooms

Dressing Rooms

Transport

Props.

Contracts

Scenery

Props

Meals

Cheques

Rushes

Dubbing

Memo to

Tel. Acc.

Payment Memo to Tel. Acc.

## FOR DELIVERY VIA INTERNAL MAIL

DATE

5.12.64

SERVICE TV  
CHARGEABLESTAFF NO.  
(PERSONAL  
TELEGRAMS)CONFIRMATION OF MESSAGE DICTATED TO  
PHONOGRAMS, BROADCASTING HOUSE, LONDON

DELIVER TO:

CHRISTOPHER BARRY 5102 TH EXTN

PRECEDENCE    ORD =

TO	TONY BOWERS 17 DEANWOOD ROAD PARKWOOD RAINHAM KENT =	COPY TO
----	---	---------

PLEASE RING OFFICE EXTN           IMMEDIATELY ABOUT DOCTOR WHO  
REHEARSAL TAPES ++ CHRISTOPHER BARRY+++

1530 • B1    1

TIME RECEIVED

NO. /

INITIALS OF OPERATOR

A/502

Prog. Running Time

P.14	1st Recording Break	6.35"
P.25	2nd Recording Break	11'50"
P.31	3rd Recording Break but ...	15'30"
P.27	RETAKE from Sh.60 (approx. 13'00" in) to Recording Break. <u>Dur: 2'32"</u>	
P.39	4th Recording Break	20'10"
P.41	RETAKE from Sh.83 (approx. 21'10" in) to Sh.87 <u>Dur: 1'45"</u>	23'00"
P.43	RETAKE from Sh.88 (approx. 23'00" in) to end of programme. <u>Dur: 3'15"</u> (Take to Sh.94 only) ↴	26'25"
P.39	RETAKE OUT OF SEQUENCE From Sh.80 (approx. 20'10") to Sh.82 (approx. 21'10") <u>Dur: 1'03"</u>	
P.44	RETAKE OUT OF SEQUENCE From Sh.94 (approx. 24'05") to end of programme. <u>Dur: 1'55"</u>	

Approx. duration of programme - 25'40"

RECORDED  
XXXXXXXXXXXXXX

Duration: 28' 11"

"ON WIRE" Serial 1. Ep.1  
"The Powerful Enemy"  
Riverside 1  
VT/4T/25136

Recording 4.12.64  
XXXXXX  
XXXXXX  
Recording  
8.30 pm 9.45 pm  
(Actual: 8.30-10.00pm)

Date: 2.1.65 - BBC1

VIRGINIA LAMBERT  
Directed by CHRISTOPHER BARRY

Duration before  
editing 26' 19"

Dr Who	was played by	WILLIAM HARTNELL
Ian Chesterton	" "	WILLIAM RUSSELL
Barbara Wright	" "	JACQUELINE HILL
Vicki	" "	MAUREEN O'BRIEN
Koquillion/Bennett	" "	RAY BARRETT
Space Captain & Sand Monster	" "	TOM SHERIDAN

None

Sound recordings were made at 3.00 pm on 4.12.64  
during Studio rehearsal time by the following  
people:

JACQUELINE HILL - Scream - Dur: 5"  
RAY BARRETT - Line of Dialogue - Dur: 15"

Author  
Special Effects  
Telesnaps

David Whitaker  
Shawcraft Ltd.  
John Cura

DESIGNER: Raymond Cusick - SETS: Police Box - Int. Tardis Control Room -  
Rocket Ship Interior and Exterior  
(Composite) - Int. Wave with Body Edge  
& Wave Mouth - Rock Tunnel with ledge  
and End of Tunnel - Rock Mocking.  
FILE: Cameraman - Dick Bush  
Editor - Jim Rathom

94 ft.  
(1'03")

BY RON FILM

Ron Grainer & Title Music Ron Grainer 16  
E.C. Radiophonic Workshop (Opening) 25

## NOTES ON PAPER

The following music was commissioned for "An-Bo" Serial B in November 1963

Tristram Cary      Incidental  
Electronic  
music

First used in "Dr Who" Serial B	Ep.7	3. 1.64	Band	34	1	40
" " "	"	Ep.1 15.11.63	Band	1A		15
" " "	"	Ep.7 3. 1.64	Band	34		15
" " "	"	Ep.1 15.11.63	Band	1B		35
" " "	"	Ep.5 13.12.63	Band	21		20
" " "	"	Ep.5 13.12.63	Band	21a		10
" " "	"	Ep.6 20.12.63	Band	28	1	10
						50
						45
						25
" " "	"	Ep.1 15.11.63	Band	4		20
" " "	"	Ep.4 6.12.63	Band	15		15

Tom Grainer & Title Music Tom Grainer 163  
BBC Radiophonic (Ending) 27  
Workshop

ALL OTHER DISEASES IN 1910 COMBINED BY TITLE

Thelma Helaby, Asst. to Christopher Barry, 510 Threshold Hse.  
( )

EXTRA PAYMENTS: "DR WHO" SERIAL L Ep.1 REC: 4.12.64

Pauline Mansfield Clark, 2071 Ken.House.

As spoken on the telephone we over-ran our recording time on the above production and the following artists will have to be paid overtime.

William Hartnell - released at 9.59.00 pm - gns.  
William Russell - released at 9.59.00 pm ~~5~~ gns.  
Tom Sheridan - released at 9.59.00 pm - gns.

The following artists made sound recordings at 3.00 pm on Friday, during the rehearsal period and I would be grateful if you would pay them accordingly:

Jaqueline Hill - ~~XXXX~~ Scream - Dur: 5" - gns

Ray Barrett - Line of dialogue "You can't come in" Dur: 15" - gns.

Many thanks.

✓  
Thelma.

(Thelma Helaby)

th:  
7.12.64.

From: H.S.M.Tel.

To: All Producers  
Departmental Organisers

STUDIO MANAGEMENT STAFF ARRANGEMENTS

SUNDAY, 7th December to SATURDAY, 13th December

WEEK 50

Floor Managers, Vision Mixers, Assistant Floor Managers and Floor Assistants are allocated automatically to programmes where appropriate. Special requests should be made in advance of the publication of this schedule to A.H.S.M.Tel. (11). PABX

<u>Floor Managers</u>	<u>Vision Mixers</u>	<u>Asst. Floor Managers</u>	<u>Floor Assts.</u>
-----------------------	----------------------	-----------------------------	---------------------

Sunday, December 7th

WHO IS MARY MORRISON	H.Snoad	C.Doig	E.Marsden	P.Ciani
TAKE IT OR LEAVE IT	S.Turner	D.Kibble	-	M.Browne
DIXON	K.Riddington/	P.Norman	D.Hillier/	W.Carroll
	J.Waters		P.Charlton	
FRANKIE HOWERD	G.Pert	G.Jenkins	M.Cager	D.Smith
PROGRAMME LEARNING	D.Istance	R.Blayney	-	C.Burt
SUNDAY STORIES	J.Marsden	J.Stephens	-	H.Thompson
LATE SHOW	C.Leslie	B.Hallman	T.Byford	I.Easterbook
MINSTRELS	I.Main	G.Davies	M.Saunders	J.Newman
DAY BY THE SEA	Drama	D.Hanks	Drama	C.Jak
MUSES WITH MILLIGAN	S.McCourt	J.Duncan	-	J.Adams

Monday, December 8th

COMPACT	Drama	B.Hallman	Drama	N.John
DIXON	K.Riddington/	P.Norman	D.Hillier/	W.Carroll
	J.Waters		P.Charlton	
KIPLING	Drama	G.Giles	Drama	B.Morgan
SCHOOLS	D.Istance	S.Raven	-	B.Gray
ANORAMA	J.Marsden	P.Hubbard	-	D.Geen
TONIGHT	T.Savage	F.Powney	I.Strachan	C.Burt
SYMPOSIUM	S.McCourt	B.Armstrong	-	R.Broke
MEET THE WIFE	J.Lane	A.Dalgleish	D.Curran	J.Watherston
DAY BY THE SEA	Drama	D.Hanks	Drama	C.Jak
PLAY SCHOOLS	B.Checksfield	A.Smith	G.Walmsley	R.Day

Tuesday, December 9th

COMPACT	Drama	B.Hallman	Drama	N.John
Z CARS	Drama	R.Blayney	Drama	T.James
KIPLING	Drama	G.Giles	Drama	B.Morgan
C.E.T.O	D.Istance	A.Dalgleish	-	J.Newman
BLUE PETER	B.Whitehouse	A.Russell	-	B.Gray
TONIGHT	T.Savage	C.Doig	I.Strachan	J.Adams
ENCOUNTER	J.Beveridge	F.Powney	-	H.Thompson
FIRST IMPRESSIONS	R.Race	G.Jenkins	-	J.Watherston
DAY BY THE SEA	Drama	D.Hanks	Drama	C.Jak
PLAY SCHOOLS	B.Checksfield	R.Isted	G.Walmsley	R.Broke

Wednesday, December 10th

THEATRE 625	Drama	B.Armstrong	Drama	P.Lovell
SCIENCE OF MAN	S.Turner	P.Hubbard	-	M.Browne
Z CARS	Drama	R.Blayney	Drama	T.James

Wednesday, December 10th cont'd

HARRY BRENT	Drama	J.Duncan	Drama	P.Ciani
SCHOOLS	K.O'Keeffe	R.Isted	-	C.Burt
SPORTSVIEW & SKY AT NIGHT	B.Adams/	R.Pigg	-	H.Thompson
	D.Turnbull			
TONIGHT	T.Savage	A.Smith	I.Strachan	D.Smith
CRACKERJACK	B.Jones	G.Davies	P.Young	I.Easterbrook
DR. FINLAY	Drama	D.Kibble	Drama	P.Novis
PLAY SCHOOLS	B.Checksfield	S.Raven	G.Walmsley	J.Adams

Thursday, December 11th

THEATRE 625	Drama	B.Armstrong	Drama	P.Lovell
TIME OUT	R.Brooks	G.Davies	-	D.Smith
BEAT ROOM	L.E.	A.Russell	-	D.Geen
MONTE CRISTO	Drama	J.Stephens	Drama	N.John
SPOTLIGHT	K.O'Keeffe	A.Smith	-	I.Easterbrook
GALLERY	J.Marsden	A.Dalgleish	-	J.Newman
TONIGHT/PLAY SCHOOLS	T.Savage/	R.Isted	-	W.Carroll
	B.Checksfield			
DR. FINLAY	Drama	D.Kibble	Drama	P.Novis
XMAS NIGHT LINKS	R.Race	C.Doig	-	C.Burt

Friday, December 12th

THEATRE 625	Drama	B.Armstrong	Drama	P.Lovell
TEN COMPOSERS	J.Marsden	F.Powney	-	M.Browne
R THREE	Drama	J.Duncan	Drama	R.Day
SQUARE WORLD	COLIN FA' NELL	D.Hanks	J.Prowse	J.Watherston
GERMAN	D.Turnbull	R.Pigg	B.Lockyer	D.Geen
BLUE PETER	B.Whitehouse	A.Russell	-	B.Gray
TONIGHT & LINKS	T.Savage	J.Stephens	I.Strachan	T.James
LATE SHOW	C.Leslie	G.Jenkins	T.Byford	M.Catherwood
DR. WHO	Drama	C.Doig	Drama	T.Beckett
AGE OF ADJUSTMENT	S.McCourt	D.Kibble	-	J.Newman

Saturday, December 13th

ROY CASTLE	L.E.	P.Norman	A.Farrington	C.Burt
JKU BOX	R.Brooks	R.Isted	-	P.Novis
R THREE	Drama	J.Duncan	Drama	R.Day
TEENAGE CONCERT	J.Beveridge	A.Dalgleish	-	P.Ciani
SCHOOLS	D.Turnbull	S.Raven	-	B.Morgan
GRANDSTAND - DUTCH TV	B.Adams	J.Stephens/	-	C.Jak
		R.Pigg		
LATE SHOW	C.Leslie	P.Hubbard	T.Byford	M.Catherwood
BILLY COTTON	L.E.	G.Davies	B.Thornton	R.Broke

ALEXANDRA PALACE

TOWN & AROUND J.Hobbs

NEWS {A} J.Knight  
{B} P.Montier  
{C} K.Darby

A M E N D M E N T S

<u>Week 47</u>	<u>Floor Managers</u>	<u>Vision Mixers</u>	<u>Asst:Floor Managers</u>	<u>Floor Asst:</u>
<u>Sunday, 15th</u>				
MONITOR	...	S. Raven	...	...
DIXON	...	R. Isted	...	...
<u>Monday, 16th</u>				
DIXON	...	R. Isted	...	...
<u>Tuesday, 17th</u>				
PORTUGESE GUITARISTS	R. Whitehouse	D. Hanks	...	R. Day
TONIGHT	...	P. Hubbard	...	...
<u>Wednesday, 18th</u>				
TONIGHT	...	G. Giles	...	...
<u>Friday, 20th</u>				
PAN TO LINKS	...	R. Isted	...	...
<u>Saturday, 21st.</u>				
HUMAN SIDE	D. Instance	A. Dalglish	...	M. Browne
<u>Week 48</u>				
<u>Saturday, 28th</u>				
ADVANCE	...	P. Norman	...	...

David Maloney, P.A. to Christopher Barry, 510 Threshold  
( )

"DR WHO" SERIAL L Ep.2. 23/1/4/3355  
REC: 11th December 1964 RIVERSIDE 1

8th Dec.1964

House Enginer, T.C.

We would be grateful for the connection of an air supply  
to the Tardis Rocket ~~functrmk~~ Ship Control Column in  
Riverside 1 before 10.30 am on Friday next, 11th December 1964.

J. Halsby.

th:

(for David Maloney)

# Programme Recording Form

TRANSMISSION DATE

To. PRESENTATION DESK Room 4093 TC (Copies A & B)  
 HEAD OF PRODUCTION UNIT (Copy C)  
 PRODUCTION FILE (Copy D)

9th Jan. 1965

TITLE OF PROGRAMME  "DR WHO" (Serial L)		RECORDING NUMBER  VT/4T/25187	COPY  <b>D</b>
SUB-TITLE  "Desperate Measures"		PROJECT NUMBER  23/1/4/3355	
PRODUCER OR PERSON RESPONSIBLE			
Name <b>VERITY LAMBERT</b> <b>Christopher Barry (Director)</b>		Office Tel. No.	Home Tel. No.  <b>Kadnage</b>
GROUP & PROGRAMME UNIT RESPONSIBLE  <b>Drama Serials</b>			
PRODUCTION DETAILS			
1. Overall Duration <b>24'35"</b>			
2. Opening sequence details <b>Opening titles on film - Duration 25"</b>  FADE OUT FADE IN TELLCINE RECAP from previous episode - Duration 20"			
3. Closing sequence details—with duration from specified shot or if applicable, Roller Caption Duration from start of Roller to end of Programme (Please specify if any Sound or Vision AFTER Roller)  Final shot - Police box toppling over crevice - FADE OUT  FADE IN SLIDE      Next Episode - THE SLAVE TRADERS MIX TO Roller: Sts.      Dr Who ..... William Hartnell Ends:      Associate Producer ... Dervyn Pinfield MIX TO SLIDE      Producer - VERITY LAMBERT MIX TO SLIDE      Directed by - CHRISTOPHER BARRY BBC-TV			
4. Script Enclosed/To follow/already forwarded (Please delete as required) <b>Duration 33"</b> (from 1st slide)			
5. Remarks			

Please delete  
inappropriate  
Channel:-

CH. 1	CH. 2
----------	----------

DD/SM

6.11.64

Cat. No. 7498  
Form No. PS/1081**MAKE-UP AND WARDROBE COSTS**From: Christopher Barry (Producer)  
510 Threshold  
(2217/8)

Title of Programme "DR WHO" Serial L Ep.2

Studio RIVERSIDE 1

Transmission date 9.1.65 from 5.15pm to 5.40pm Week No. 2

Studio rehearsal date and time 10.30 am onwards Fri. 11th Dec. 1964

To: (1) Make-up and Wardrobe Manager

Date of Issue

(2)

To be returned by

(3)

ALLOCATION £

Characters	(Period	Costume	Hair and Make-up Give as many details as possible
		)	

Continued overleaf (strike out if not applicable)

Are these wanted prior to transmission

for filming or Publicity photo call? YES/NO

If so, on what date and where

Estimated cost £ 35.0 - 0



FROM: Christopher Barry, 510 Threshold House. ( )  
TO: Organiser, Serials, Drama Tel. (two copies)

PROGRAMME: "DR WHO" Serial L Ep.2.  
23/1/4/3355

Transmission or  
recording date: 11.12.64

FEES

Artist's Name:

WILLIAM HARTNELL  
WILLIAM RUSSELL  
JACQUELINE HILL  
MAUREEN O'BRIEN  
TOM SHERIDAN  
RAY BARRETT

Extras:

JOHN STUART  
COLIN HUGHES

Artist's Name:	Initial contract	Supplementary		Total
		Fittings	Overtime	
WILLIAM HARTNELL			£	£
WILLIAM RUSSELL				
JACQUELINE HILL				
MAUREEN O'BRIEN				
TOM SHERIDAN				
RAY BARRETT				
<u>Extras:</u>				
JOHN STUART				
COLIN HUGHES				
		£745. 10. 0.		£14.14.0. £ 760. 4. 0.

FROM: CHRISTOPHER BARRY Room 510 Threshold Hse. ( )  
TO: Organiser, Serials, Drama Tel. (two copies)  
PROGRAMME: DR. WHO L2  
23/1/4/3355 Transmission or  
Recording date: 11.12.64

---

STATEMENT OF COSTS

---

	£      s.      d.
a. Artist's Fees (see attached list)	£ 760.    4.    0.
b. Orchestra:	-      -      -
c. Facility Fees:	-      -      -
d. Copyright:	262.    10.    0.
e. Hospitality:	-      -      -
Carried Forward	<hr/> £1022. 14. 0.

	£      s.      d.
Brought Forward	1022. 14. 0.
g. Design:	300. 0. 0.
Roller	5. 0. 0.
Captions 2 @ 10/-	1. 0. 0.
h. Make-Up and Wardrobe:	35. 0. 0.
i. Film: (See Ep. 1)	- - -
j. Recording costs:	65. 0. 0.
k. Other costs.	
Telesnaps (John Cura)	3. 13. 6.
Hire of Tape Recorder for 9/R	4. 5. 0.
	<hr/>
	£1436. 12. 6.
	<hr/>

From: A (A) Serials D.Tel., 403 Threshold House. Ext.  
 To: H. Serials D.Tel. Copy to Mr. Christopher Barry  
1. Serials Organiser  
2. Serials Clerk

PROGRAMME: DOCTOR WHO L episode 2 (23/1/4/3355)

TRANSMISSION: 9th January, 1965. WEEK: 2

ALLOCATION: £2,330 PLANNING ALLOCATION:

	<u>Ration Book Estimate</u>	<u>Actual Costs</u>
Performers' fees	£760 4s. -d.	£760 4s. -d.
Orchestras	-----	-----
Facility fees	-----	-----
Copyright	£262 10s. -d.	£262 10s. -d.
Design	£306 -s. -d.	£377 13s. 6d.
Make Up and Wardrobe	£35 -s. -d.	£35 -s. -d.
Film	-----	-----
Recording costs	£65 -s. -d.	£92 5s. -d.
Other charges	£7 18s. 6d.	£4 5s. -d.
Total	£1,436 12s. 6d.	£1,531 17s. 6d.

(Jan Bedwell)

IAN: (cont) Barbara and I found that at first.

TANNI: At first? I don't understand.

IAN: We're a long way from our home too.

TELECINE:

Ext. Rocket Ship.

As long a SHOT as possible of outer frame of rocket ship.

KOQUILLION stands beside CAMERA, SHOOTING over his shoulder as he looks at the rocket ship.

END TELECINE.

22. EXT. BENNETT'S DOOR.

(DOCTOR WHO LEAVES AND THE DOOR FLIES OPEN.)

HE THROWS DOWN THE PIECE OF METAL AND WALKS THROUGH THE DOOR)

Thelma Helsby, Asst. to Christopher Barry, 510 Threshold Hse.  
( )

WARDROBE FITTING FEES

14th December 1964

Pauline Mansfield-Clark, Rm. 2071 K.H.

Pauline, I am enclosing two Fitting Fees Sheets and have marked with red the artists who do not want payment because they went for fittings during rehearsal time.

If you could return these sheets to me when you've finished with them I would be grateful.

Thelma.

(Thelma Helsby)

Prog. Running Time

EDIT BLACK between opening and recap telecine.

RETAKE from beg. Sh.48 (10'35" approx.) to  
"I want to talk to you" in same shot. Dur: 12"

10'50"

RETAKE from Sh.62 (13'10") to Sh.70 (14'20" approx.) )  
(False start to Sh.67 - Dur: 40") )

XXXIX 14'20"

15'00"

RETAKE from beg. Sh.76 (14'55") to end of shot

15'05"

RECORDING BREAK No.1.

15'15"

RETAKE from Sh.81 (16'20" to 15" into shot)

16'35"

RECORDING BREAK NO.2

19'45"

PLUS

(False start (lens flare - dur: 7") )

RECORDING BREAK No.3

22'00"

RETAKE from Sh.114 (22'45") to end of stills  
montage (23'15") )

23'15"

PLUS

RETAKE stills Sh.115 to Sh.116 )

RETAKE from start of T/K4 (23'25" approx.)  
to end of programme.

24'50"

Approx. duration of programme before editing - 24'50"

# TELEVISION RECORDING REQUEST

## PART ONE

From: Asst. P.S.A. Tel. E. (Producer)

Dated....16th December 1964.

To: Telerecording Clerk, Room 6058, Main Block T.C.

### A. REQUEST FOR 35 mm RECORDING/TRANSFER

(Delete as appropriate)

Production:

No.: 25/ /.....

(To be filled in by  
Telerecording Clerk)

Date:

With Sepmag      } Delete as  
Without Sepmag    } appropriate

### B. REQUEST FOR 16 mm RECORDING

Production: Dr. Who 'I.' 1/3

No.: 16/4EN/25336.....

Date: 2.1.65.

With Sepmag      } Delete as  
Without Sepmag    } appropriate

(To be filled in by  
Telerecording Clerk)

### C. REQUEST FOR TAPE RECORDING/TRANSFER

(Delete as appropriate)

Production:

No.: VT/ /.....

(To be filled in by  
Telerecording Clerk)

Date:

NOTE: The tape will be wiped within 24 hours of transmission/transfer  
unless (a) instructed under 'K' below, or (b) a separate  
request for retention is issued after transmission.

### D. SOURCE OF 35/16/Tape Recording/Transfer

(Delete as appropriate)

: P as B

### E. LENGTH OF PROGRAMME

or NUMBER AND LENGTH OF INSERTS

:

### F. RECORDING /TRANSFER TIME

(Delete as appropriate)

: 1740-1755

### G. REHEARSAL TIME

(To be filled in only when rehearsal of a tape insert is involved)

:

### H. DATE AND TIME OF TRANSMISSION

:

### J. CHARGE TO

(Applicable to 35/16 mm bookings only)

: 43583

### K. SPECIAL INSTRUCTIONS

: Please record on full information system.

Signed.....(Producer).....(Organizer).....

John Roberts

(Organizer)

## PART TWO

From: Telerecording Clerk.

To: (35/16 mm bookings) Organizer; Telerecording Manager; Telerecording Editor; Mr. Ivor Smith; Studio Bookings; Film Library; Film Costing Dept; TEL O & M.....;

(Tape bookings) Organizer; Mr. West; Telerecording Manager; Studio Bookings; Film Library; Mr. Ivor Smith; TEL O & M.....;

The above booking has been accepted as per details/amended details, shown in Part One.

(Signed).....

H. B. H. 17/12/64

# TELEVISION RECORDING REQUEST

## PART ONE

From: Asst. P.S.M. Tel. E. (Producer)

Dated... 16th December, 1964.

To: Telerecording Clerk, Room 6058, Main Block T.C.

7/12/64  
1965

### A. REQUEST FOR 35 mm RECORDING/TRANSFER

(Delete as appropriate)

Production:

No. 35/.....

(To be filled in by  
Telerecording Clerk)

Date: With Sepmag {Delete as  
Without Sepmag } appropriate

### B. REQUEST FOR 16 mm RECORDING

Production: Dr. Who XXXXX 'L' 2/3

No. 16/ENT. 25137

(To be filled in by  
Telerecording Clerk)

Date: 9.1.65. With Sepmag Direct Positive {Delete as  
Without Sepmag Negative Positive } appropriate

### C. REQUEST FOR TAPE RECORDING/TRANSFER

(Delete as appropriate)

Production:

No. VT/.....

(To be filled in by  
Telerecording Clerk)

Date: NOTE: The tape will be wiped within 24 hours of transmission/transfer  
unless (a) instructed under 'K' below, or (b) a separate  
request for retention is issued after transmission.

D. SOURCE OF TAPE Recording/Transfer : P as B  
(Delete as appropriate)

E. LENGTH OF PROGRAMME or NUMBER AND LENGTH OF INSERTS :

F. RECORDING/TRANSFER TIME : 1740-1805  
(Delete as appropriate)

G. REHEARSAL TIME :  
(To be filled in only when rehearsal of a tape insert is involved)

H. DATE AND TIME OF TRANSMISSION :

I. CHARGE TO : 43583  
(Applicable to 35/16 mm bookings only)

K. SPECIAL INSTRUCTIONS : Please record on full information system.

Signed..... (Producer)

John Roberts (Organizer)

## PART TWO

From: Telerecording Clerk

To: (35/16 mm bookings) Organizer; Telerecording Manager; Telerecording Editor; Mr. Ivor Smith; Studio Bookings; Film Library;  
Film Costing Dept; TEL O & M.....  
(Tape bookings) Organizer; Mr. West; Telerecording Manager; Studio Bookings; Film Library; Mr. Ivor Smith;  
TEL O & M.....

The above booking has been accepted as per details/amended details, shown in Part One.

(Signed)

7/12/64  
Date

# ACCIDENT AND INDUSTRIAL DISEASE REPORT FORM

To:  
Insurance Manager  
S.A.O.(II)  
Asst...  
Prog. Contracts...  
Organiser  
Drama Srls.,  
House Scen.,  
Manager.,

Jacqueline Hill

1. Full Name: Jacqueline Hill  
2. Age: 26 Holland Villas Rd, W.14

3. Private Address:

HILL, JACQUELINE

4. If Member of Staff, state Staff Number, Occupation and Department.  
If Artist or Speaker, state Programme, Producer and Date of Performance.  
If Contractor's Employee, state Employer's Name and Address.

Dr. Who. Ep.L2. Director; Chris Barry. 11.12.64

5. Nature and extent of injury or disease: Slight shock & sore face (chin & upper lip)

6. Treatment given for injury: Make-up removed

7. If absence from duty has resulted, date on which absence began: None

8. Date and time of accident: 11.12.64 4.25 p.m.

9. Date accident reported: 11.12.64

10. Address at which accident occurred: Riverside, Studio 1.

11. Exact location of accident: Set of Rocket Ship

Rehearsal

12. Nature of work carried on there:

13. Full details of how accident happened and what injured person was doing (if there was a fall of a person or of materials or plant, give the height of the fall; if it was due to machinery, state the name and type of machine and the part which caused the accident and say whether the machine was in motion by mechanical power at the time):

A special effect wooden gun which had been primed with a small charge of flash powder went off while Miss Hill was handling it in action. It had been explained to her that the gun was loaded and the trigger mechanism was also shown. The sequence was acted again with safety on the recording.

14. Names of witnesses (and addresses if not members of staff): David Mutton (cameraman)

15. Were any Safety Regulations infringed? No.

16. What steps has it been possible to take to prevent a similar accident? N.A.

17. Did the accident happen while the injured person was on duty or fulfilling a contract and at a place where he was authorised to be for this purpose? Yes

18. Was he doing something authorised or permitted to be done for the purpose of his work or contract? Yes

19. Did he, if a member of staff or contractor's employee, do any work on the day of the accident after it happened, or, if an artist or speaker, was he able to continue rehearsal or performance? Yes

20. If the injured person is a member of staff, what were his hours of duty on the day of the accident?

21. Signature of Injured Person (if available):

22. Signature of Reporting Officer:

P. K. WIGZELL

(P.K.Wigzell)

Designation: Asst. H.S.M.Tel(I) Date: 16.12.64

TO BE COMPLETED BY THE ESTABLISHMENT OFFICER IN THE CASE OF A MEMBER OF STAFF

23. If the accident arose out of his actual duties, and he had been doing this type of work for less than six months, give the date of appointment or transfer:

24. Give the dates of any accidents on duty suffered by him during the past year:

25. State length of absence: One day / Two days / Three days / Continuing.

26. Signature of Establishment Officer

IF ADDITIONAL SPACE IS NEEDED TO ANSWER ANY QUESTION,  
THE REPLY SHOULD BE CONTINUED ON THE BACK OF THE  
FORM.

Designation:

Date:

MUSIC DETAILS FOR "DR. WHO" SERIAL (L)

Part B

Tristram Incidental Tristram Cary  
Cary Electronic  
Music

Repeat of music first <sup>commissioned</sup> for Serial B of Dr. Who  
in November 1963.

Pieces used in this programme were first used in

Ep.1 - 15/11/63 Ep.2 - 22/11/63 Ep.3 - 29/11/63  
Ep.4 - 6/12/63 Ep.5 - 13/12/63 Ep.6 - 20/12/63 Ep.7 - 7/1/64

Serial 'L'	MUSIC	Serial 'h'
Band No.		Band No. Ep. No.
<u>L1</u>	1 =	34 ⑦
	2 =	1A ①
[+L2]	3 =	1B ①
	4 =	21 ⑤
	5 =	21A ⑤
	6 =	4 ①
	7 =	28 ⑥
	8 =	15 ④
<u>L2</u>	9 =	16 ④
	10 =	17 + 18 ④
	11. =	5 ①
	12 =	7A ②
	13 =	13 ③
	14 =	2 ①
	15 =	3 ①
	16 =	6 ①
	17 =	21 ⑤
	18 =	21 ⑤

"DR WHO"

SERIAL L

Allowance per episode £2330. 0.0.

Total allowance for serial	£4660. 0. 0.
Cost of Episode (1) (inc. filming)	£3128. 3. 10
Cost of Episode (2)	£1436. 12. 6.
	£4564. 16. 4.
BALANCE.	£ 95. 3. 8.

		<u>L(1)</u>	<u>L(2)</u>
Artists.		✓ 775. 19. 0	✓ 160. 4. 0
Orch.		-	-
Facility Fees		-	-
Copyrights	✓	262. 10. 0	✓ 262. 10. 0
Harp.		-	-
Design.	Studio	✓ 650	✓ 300
	Fl.	350.	0. 0
	Film	100.	0. 0
	Film Fl.	250.	0. 0
	Roller	2250	✓ 5
options	✓ 5. 0	✓ 2. 0	✓ 1. 0. 0
MU & Ward.		✓ 140.	✓ 35
Film.		✓ 273. 16. 4.	
Rec. Costs.		✓ 65. 0. 0	✓ 65. 0. 0
<u>Other Costs</u>			
Telesnaps (3.Cura)		✓ 3. 13. 6	✓ 3. 13. 6.
hire of Tape Recorder		✓ 8. 5. 0.	✓ 4. 5. 0.
£		3128. 3. 10	1436. 12. 6.
Allowance £2330. per prog.		£ 4660.	0. 0
Cost of L(1) & L(2)		£ 4564. 16. 4.	
		£ 95. 3. 6.	

DR. WHO.

REVISED 2.

SERIES 2.

SCHEDULE - 26 WEEKS.

<u>TITLE</u>	<u>PROJECT NO.</u>	<u>AUTHOR</u>	<u>DIRECTOR</u>	<u>REC. DATE</u>	<u>WEEK</u>	<u>STUDIO</u>	<u>TRANS. DATE</u>	<u>WEEK</u>	<u>VT. NO.</u>	<u>DESIGNER</u>
<p>(Future)</p> <p>L.(DR.WHO AND THE RESCUE)</p> <p>1. The Powerful Enemy</p> <p>2. Desperate Measures</p>	23/1/4/3354 23/1/4/3355	D. Whitaker D. Whitaker	C. Barry C. Barry	4.12.64 11.12.64	49 50	Riverside 1 Riverside 1	2. 1.65 9. 1.65	1 2	VT/4T/25136 VT/4T/25137	R.Cusick R.Cusick
<p>(Past)</p> <p>M.(DR.WHO AND THE ROMANS)</p> <p>1. The Slave Traders</p> <p>2. All Roads Lead to Rome</p> <p>3. Conspiracy</p> <p>4. Inferno</p>	23/1/4/3344 23/1/4/3345 23/1/4/3346 23/1/4/3347	D. Spooner D. Spooner D. Spooner D. Spooner	C. Barry C. Barry C. Barry C. Barry	18.12.64 1. 1.65 8. 1.65 15. 1.65	51 53 1 2	Riverside 1 Riverside 1 Riverside 1 Riverside 1	16. 1.65 23. 1.65 30. 1.65 6. 2.65	3 4 5 6	VT/4T/25260 VT/4T/25423 VT/4T/25428	R.Cusick R.Cusick R.Cusick R.Cusick
<p>(Future)</p> <p>N.(THE WEB PLANET)</p> <p>1. The Web Planet</p> <p>2. The Zarbi</p> <p>3. Escape to Danger</p> <p>4. Crater of Needles</p> <p>5.</p> <p>6.</p>	23/1/4/3373 23/1/4/3374 23/1/4/3375 23/1/4/3376 23/1/4/3377 23/1/4/3378	B. Strutton B. Strutton B. Strutton B. Strutton B. Strutton B. Strutton	R. Martin R. Martin R. Martin R. Martin R. Martin R. Martin	22. 1.65 29. 1.65 5. 2.65 12. 2.65 19. 2.65 26. 2.65	3 4 5 6 7 8	Riverside 1 Riverside 1 Riverside 1 Riverside 1 Riverside 1 Riverside 1	13. 2.65 20. 2.65 27. 2.65 6. 3.65 13. 3.65 20. 3.65	7 8 9 10 11 12		J.Wood J.Wood J.Wood J.Wood J.Wood J.Wood

DR. WHOREVISED 2.SERIES 2.Page 2.SCHEDULE - 26 WEEKS.

<u>TITLE</u>	<u>PROJECT NO.</u>	<u>AUTHOR</u>	<u>DIRECTOR</u>	<u>REC. DATE</u>	<u>WEEK</u>	<u>STUDIO</u>	<u>TRANS. DATE</u>	<u>WEEK</u>	<u>VT. NO.</u>	<u>DESIGNER</u>
(Past)										
P.										
1.	23/1/4/3356	D. Whitaker		5. 3.65	9	Riverside 1	27. 3.65	13		
2.	23/1/4/3357	D. Whitaker		12. 3.65	10	Riverside 1	3. 4.65	14		
3.	23/1/4/3358	I. Whitaker		19. 3.65	11	Riverside 1	10. 4.65	15		
4.	23/1/4/3359	I. Whitaker		26. 3.65	12	Riverside 1	17. 4.65	16		
(Future)										
Q. (THE SPACE MUSEUM)										
1. The Four Dimensions of Time.	23/1/4/3454	G. Jones		9. 4.65	14	Riverside 1	24. 4.65	17		
2.	23/1/4/3455	G. Jones		16. 4.65	15	Riverside 1	1. 5.65	18		
3.	23/1/4/3456	G. Jones		23. 4.65	16	Riverside 1	8. 5.65	19		
4.	23/1/4/3457	G. Jones		30. 4.65	17	Riverside 1	15. 5.65	20		
(Future)										
R.										
1.	23/63/0574	T. Nation	R. Martin	7. 5.65	18	Riverside 1	22. 5.65	21		
2.	23/63/0575	T. Nation	R. Martin	14. 5.65	19	Riverside 1	29. 5.65	22		
3.	23/63/0576	T. Nation	R. Martin	21. 5.65	20	Riverside 1	5. 6.65	23		
4.	23/63/0577	T. Nation	R. Martin	28. 5.65	21	Riverside 1	12. 6.65	24		
5.	23/63/0578	T. Nation	R. Martin	4. 6.65	22	Riverside 1	19. 6.65	25		
6.	23/63/0579	T. Nation	R. Martin	11. 6.65	23	Riverside 1	26. 6.65	26		

Please note there are no recordings in Weeks 52 and 13.

## DRAMA SYNOPSIS

FROM: Serials Department, Television

RE: "DOCTOR WHO"

TO: H.D.G.Tel., 5088 T.C., A.H.D.G.Tel., 5104 T.C.  
H.Series,D.Tel., 5078 T.C., H.Serials,D.Tel., 407 Thres.Hse.,  
H.P.D.Tel., 5104 T.C., D.G.O.Tel., 5022 T.C.,  
S.S.Tel., 528 Chandos St., Org.Serials,D.Tel., 405 Thres.Hse.,  
P.M.P.A., 6068 T.C., (2) P.A.Docs., 6055 T.C., (2)  
Pres.Ed., 4092 T.C., Des.Org., 303 T.C., Graphics Org.,  
277 T.C., Senior Sales Ass.Tel.Enterprises, 305 Thres.Hse.,  
PromOrg.Tel.Enterprises, 305 Un.Hse., Mr. R. Curtis Bramwell,  
G10 Un.Hse., A.(D)S.U.Tel., 508 Chandos St., Mrs. P. Fraser,  
23 Cav.PI., (3) Head of Costume Dept., 3136 T.C.,  
Head of Make-Up Dept., 3132 T.C., Mr. Richard Imison, 4121 B.H.,  
Miss V. Lambert, 505 Un.Hse., Mr. M. Pinfield, 503 Un.Hse.,  
Mr. C. Barry, 510 Thres.Hse.

<u>Transmission:</u>	<u>Recording:</u>	<u>Length:</u>	<u>Director:</u>
Weeks 1-2 (Saturdays)	Weeks 49-50 (Fridays)	2 x 25' episodes	Christopher Barry
<u>Author:</u>	<u>Associate Producer:</u>	<u>Producer:</u>	
David Whitaker	Mervyn Pinfield	Verity Lambert	

### Story:

#### Episode Titles:

1. The Powerful Enemy
2. Desperate Measures

#### Serial Title: (Internal Use)

Doctor Who : Serial L

Doctor Who, Ian and Barbara land on the planet Dido - a planet already known to Doctor Who from a past visit. Immediately on landing their lives are in danger - a surprise to the Doctor whose recollection is that the people were very friendly. Exploration reveals a crashed Earth Rocket Ship with two survivors - Bennett, and a young girl Tanni. According to their story, Koquillion, a member of the native population is keeping them prisoner, and their only hope is a rescue craft, already on its way to Dido. Doctor Who challenges Koquillion's dominance. Eventually, he learns that Bennett has committed an act, resulting in the death of both the Space Ship crew, and Dido's people, or at least this is Bennett's belief. Doctor Who discovers his elaborate plan to hide his guilt. Doctor Who and the crew of the Tardis offer Tanni, the young girl, a chance of joining them, which she accepts. The ship de-materialises for pastures new.

VICKI JOINS DR. WHO

(Saturday, January 2: 25 mins.)

Dr. Who, Ian, and Barbara land on Dido, a planet already known to the doctor from a previous visit. Remembering that the inhabitants were friendly the doctor and his crew are astonished when they find their lives endangered. While exploring they find Vicki, a young girl destined to play a large part in their adventures.

Maureen O'Brien a 21 year old actress from Liverpool has the role of Vicki. She is the daughter of a structural engineer and has four sisters and three brothers. This will be her television debut; but she has appeared at the Everyman Theatre, Liverpool, where she played small roles mainly in Shakespeare.

Producer: Verity Lambert. Directed by Christopher Barry.

# Programme Recording Form

**TRANSMISSION DATE**

To. PRESENTATION DESK Room 4093 TC (Copies A & B)  
HEAD OF PRODUCTION UNIT (Copy C)  
PRODUCTION FILE (Copy D)

2nd Jan. 1965

TITLE OF PROGRAMME		RECORDING NUMBER	COPY <b>D</b>
"DR WHO" (serial L)		VT/4T/25136	
SUB-TITLE		PROJECT NUMBER	
'The Powerful Enemy'		23/1/4/3354	
PRODUCER OR PERSON RESPONSIBLE			
Name VERITY LAMBERT Christopher Barry (Director)		Office Tel. No.	Home Tel. No.
GROUP & PROGRAMME UNIT RESPONSIBLE			
Drama Serials			
PRODUCTION DETAILS			
1. Overall Duration		25'12"	
2. Opening sequence details		Opening titles on film - Duration 25" MIX to Stills montage of ship materialising S/IMPOSE "The Powerful Enemy" S/IMPOSE Written by David Whittaker FADE IN TELECINE (2) Rocket ship Dur: 15"	
3. Closing sequence details—with duration from specified shot or if applicable, Roller Caption Duration from start of Roller to end of Programme (Please specify if any Sound or Vision AFTER Roller)		Duration of final roller and slides from Sh.107 CU LAND ROLLER. with slide "Desperate Measures" superimposed.	
<u>DUR: 0.25"</u>		Roller starts: Dr who ... William Hartnell ends: Associate Producer ... Mervyn Pinfield MIX TO SLIDE MIX TO SLIDE	
4. Script Enclosed/To follow already forwarded. (Please delete as required)		Producer - VERITY LAMBERT Directed by - GILL TOPHER BROS BBC-tv	
5. Remarks			

Please delete  
inappropriate  
Channel :-

CH.  
I

BBC 1.

From: A (A) Serials D.Tel., 403 Threshold House. Ext.  
To: H.Serials D.Tel. Copy to Mr. Christopher Barry  
1. Serials Organiser  
2. Serials Clerk

PROGRAMME: DOCTOR WHO L episode 1 (23/1/4/3354)

TRANSMISSION: 2nd January, 1965. WEEK: 1

ALLOCATION: £2,350 PLANNING ALLOCATION:

	Ration Book Estimate	Actual Costs
Performers' fees	£775 19s. -d.	£775 19s. -d.
Orchestras		
Facility fees		
Copyright	£262 10s. -d.	£262 10s. -d.
Design	£1,603 -s. -d.	£1,833 13s. 6d.
Make Up and Wardrobe	£140 -s. -d.	£140 -s. -d.
Film	£273 16s. 4d.	£301 17s. 10d.
Recording costs	£65 -s. -d.	£92 5s. -d.
Other charges	£7 18s. 6d.	£4 5s. -d.
Total	£3,128 3s. 10d.	£3,410 10s. 4d.

JAN BEDWELL

(Jan Bedwell)

RECORDED

XXXXXXXXXXXXXX

Dur: 24'35"

"DR WHO" Serial L Ep.2  
Riverside 1  
VT/4T/25136

Recording

XXXXXXXXXX

Recording

8.30 pm

11th Dec. 1964

9.45 pm

TRANS: 9.1.65. BBC-1

Verity Lambert  
DIRECTED BY- CHRISTOPHER BARRY

Dur: before editing  
24'50"

Dr Who ..... WILLIAM HARTNELL  
Ian Chesterton ..... WILLIAM RUSSELL  
Barbara Wright ..... JACQUELINE HILL  
Vicki ..... MAUREEN O'BRIEN  
Koquillion/Bennett ..... RAY BARRETT  
Space Captain & )  
Sand Monster ) ..... TOM SHERIDAN

Extras:

Robed Figures ..... JOHN STUART  
COLIN HUGHES

None

None

Author  
Special Effects  
Telesnaps

David Whitaker  
Shawcraft Ltd.  
John Cura

DESIGNER: Raymond Cusick - Sets: Police Box - Int.Tardis Control  
Room - Rocket Ship Interior and Exterior  
(Composite) - Rock Tunnel with Ledge and  
End of Tunnel - Rock Backing - Exterior  
Boulders and Rocks - Interior Room of  
Judgement. (7 in all)

Film Cameraman - Dick Bush  
Film Editor - Jim Letham

approx. 43 ft.  
(27")

MUSIC ON FILM

Ron Grainer and Title Music Ron Grainer MS 25  
the BBC Radio-  
phonic Workshop Opening

MUSIC ON TAPE:

The following music was commissioned for "Dr Who" Serial B in November 1963

Tristram Cary Incidental Tristram Cary MS  
Electronic  
Music

First used in Serial B -	Ep.4	6.12.63	Bands 17/18	25
" "	"	Ep.7 3. 1.64	Band 34	15
" "	"	Ep.6 20.12.63	Band 28	20
" "	"	Ep.1 15.11.63	Band 5	55
" "	"	Ep.2 22.11.63	Band 7A	10
" "	"	Ep.3 29.11.63	Band 13	15
" "	"	Ep.1 15.11.63	Band 1 B	12
" "	"	Ep.1 15.11.63	Band 2	37
" "	"	Ep.1 15.11.63	Band 6	7
" "	"	Ep.1 15.11.63	Band 2	33
" "	"	Ep.1 15.11.63	Band 6	40
" "	"	Ep.5 13.12.63	Band 21	20
" "	"	Ep.5 13.12.63	Band 21	1 00

Ron Grainer and Title Music Ron Grainer MS 35  
the BBC Radio-  
phonic Workshop Ending

ALL OTHER ELECTRONIC SOUNDS WERE CREATED BY THE BBC RADIOPHONIC WORKSHOP

*J. Delaney*  
(for Christopher Barry)

Room 510, Threshold House.

14th January 1965

Dear Mr. Cura,

Thank you very much for your  
telesnaps of "Dr Who" Serial ~~1~~ Episodes 1  
and 2 from which I would like to order the  
following prints:

(Serial L)

Episode 1 Rec: 4th Dec. 1964

5 - 8 - 27 - 30 - 31 - 47 - 51 - 65 - 67 - 68

Episode 2 Rec: 11th Dec. 1964

5 - 16 - 17 - 21 - 23 - 24 - 35 - 59 - 62 - 85

Many thanks,  
Yours sincerely,

Thelma Helsby  
(Thelma Helsby)  
Asst. to Christopher Barry.

Daren

Assistant, Television Enterprises Unit, Programme Contracts Department.  
412, 7/10, Chandos Street,  
"DR. WHO" Serial "L". Episodes 1 & 2. Telephone etc. PARK  
TX. 2nd & 9th January, 1965.  
Television Accountant Copy to: Assistant (Clearances) Tel. Ents.

3rd February, 1967.

The above programmes have been despatched to both the Commonwealth and the Rest of the World. The music used was originally recorded for Serial "B". Under the terms of the special contract which Miss Brough issued to Tristram Cary on 16.11.1965, we now owe him 50% of his original fee to cover these two areas.

This payment has not been included on any of our schedules, so will you please send Mr. Cary a cheque for guineas.

I attach the above mentioned contract showing Mr. Cary's address.

W. MOOR

(W. Moor)